



## **ADDENDUM # 1**

### **RFP-23-025-NR-AMBMON**

Proposals whether mailed, shipped, or personally delivered must be officially received by the Alamo Area Council of Governments (AACOG) by **4:00 pm on March 28, 2024**, in order to be considered. Proposals received after the deadline, regardless of circumstance, will be disqualified. **ABSOLUTELY NO EXCEPTIONS WILL BE MADE.**

All solicitation documents are posted here: <http://www.aacog.com/bids.aspx>  
<https://www.txsmartbuy.com>

This addendum is to address Questions & Answers. All parties shall be responsible for reading this entire addendum. The failure to list an item or items of this addendum does not relieve any party affected from performing as per instructions, provided that the information is set forth one time any place in this addendum. The addendum will form a part of the contract document. All other conditions of this RFP remain unchanged.

Q&A The following questions were received according to submission instruction in the RFP.

1. For operation and maintenance of the four sites, does AACOG or the selected firm provide the infrastructure (modem, data logger, communications service, calibration gases, software, etc.) for the listed sites? Can AACOG define what exactly is provided by AACOG and what is the responsibility of the selected firm?

AACOG will provide all infrastructure needed to ensure proper operation of monitoring equipment and transmission of monitoring data electronically to TCEQ. All current AACOG-owned equipment is tagged with a bar code. The selected contractor will work with AACOG to make any necessary administrative changes within the TCEQ LEADS system to reflect the current operator status.

2. For AACOG owned equipment, does the selected firm provide all spare parts and consumables?

Any replacement parts needing to be purchased will be done so by AACOG and at AACOG expense, becoming AACOG property and tagged for inventory.

3. Can AACOG provide a list of all available equipment (model and serial number).

See attached.



4. In the section for meteorological monitoring equipment, there is mention of humidity. Can AACOG clarify the exact meteorological parameters for this RFP.

The inclusion of humidity in the RFP is an error and may be disregarded. The meteorological parameters measured will be wind speed, direction, and precipitation.

5. Can AACOG provide the list of available replacement sensors or analyzers in case of a major repair?

AACOG has two spare NOx analyzers, one spare SO2 analyzer, and two spare wind sensors and rain gauges that can be utilized for parts if necessary.

6. There is a reference to an SO2 analyzer in the auto-GC section. Is SO2 O&M a part of this RFP?

The SO2 analyzer is not included in the scope of this RFP.

7. The RFP mentions previous experience with aircraft sampling. Is this language from the previous RFP and not applicable to this RFP?

The inclusion of aircraft sampling is an error and may be disregarded.

8. Proposers must submit one (1) unbound original with all executed (i.e. original signatures) forms and certificates, plus four (4) exact copies and one (1) electronic copy of your application on flash drive.

Would AACOG consider a strictly electronic submission via email?

Electronic submissions will not be accepted.

9. Demonstrated ability, qualifications, time commitment of the personnel assigned to the project, previous experience with aircraft sampling and monitoring equipment operation = 25 points



- Relevant Experience: Describe your firm’s experience as it relates to this contract. Experience should reflect Proposer’s knowledge of air quality monitoring by aircraft.

Technical approach, including aircraft and equipment maintenance, and QA/QC methodology = 50 points

The word aircraft comes up in the RFP text above. Would AACOG like us to disregard this text?

Please disregard any references to aircraft in this RFP.

10. Describe your experience providing grant writing services including the number of years in business, and type of services provided.

Should we change grant writing services to “air quality monitoring services”?

Yes

11. The cover lists the due date as Thursday, March 28, 2024, at 4:00 pm while on P. 4, Part 3 Submission Instructions lists the RFP responses due date/time of March 22, 2024, at 5pm.

Would AACOG please verify the due date?

RFP responses are due Thursday, March 28, 2024, at 4:00 pm

12. May we list AACOG as a reference?

Yes

13. Would AACOG consider allowing costs for any replacement equipment parts or instruments to be paid as a reimbursable cost, rather than included in the monthly fee?

Yes

**All other conditions of this RFP remain unchanged.**

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**END OF ADDENDUM**

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