

**Alamo Area Council of Governments  
Regional Emergency Preparedness Advisory Committee Meeting  
Wednesday, February 19<sup>th</sup>, 2025 – 9:00am  
2700 NE Loop 410, Suite 101  
San Antonio, Texas 78217**

**MEETING MINUTES**

**MEMBERS PRESENT:**

<b>1. Donovan Agans 2. Justin Calhoun 3. Ray Kallio for Judge Rochelle Camacho 4. Gilbert Rodriguez for Mark Chadwick 5. Vance Meade for Eric Epley 6. Brandon High 7. Jeff Kelley 8. Bryce Houlton for Judge Kyle Kutscher 9. Judy Lefevers 10. Samuel McDaniel 11. Scott Moreland</b>	<b>12. Rey Torres for Michael Morlan 13. Steve Olfers 14. John Overstreet 15. Justin Garcia for Todd Perna 16. Sammy Sikes 17. Cindy Stafford 18. Rachelle Littlefield for Michael Starnes 19. Michael Padilla for James Teal 20. Mark Trevino</b>
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**MEMBERS ABSENT:**

<b>1. Andrew Cardial 2. Manuel Casarez 3. Brady Constantine 4. Walton Daugherty 5. Tony Gross 6. Gary Haecker 7. Donald Keil</b>	<b>8. Rick Maloney 9. Bryan Norris 10. Mike Pansza 11. Curtis Roberson 12. Peter Sakai 13. William Thomas 14. Aaron Von Muldau</b>
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**AACOG STAFF PRESENT:**

Marcela Medina – Public Safety Manager Justin Monarez – Homeland Security/Criminal Justice Coordinator Laura Richardson- Public Safety Specialist Cami Goldspink- Criminal Justice Planner
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**1. Meeting called to Order.**

Jeff Kelley called the meeting to order at 9:18am.

**2. Roll Call.**

A quorum was established with twenty **(20)** members present.

**3. Public Comments**

N/A

**4. Consider and act upon the approval of the January 15, 2025 minutes.**

A **motion** was made by **Scott Moreland** and seconded by **Bryce Houlton** to approve the minutes.

**All Approved, Motion Carried.**

**5. Consider and act upon the approval of membership items:**

1. Nominating **Alyssa Campos** to replace Michael Starnes as the primary representative for The City of San Antonio.

A **motion** was made by **Sammy Sikes** and seconded by **Scott Moreland** to approve the membership item.

**All Approved, Motion Carried.**

**6. Discussion and appropriate action on subcommittee reports.**

**A. Emergency Management**

N/A

**B. Fire/Hazmat/WMD**

N/A

**C. Law Enforcement/Fusion Center**

N/A

**D. Interoperable Communications**

Robert Adelman – Went over how projects were ranked. Last 2 weeks we had the annual focus group meetings. We were able to submit the interoperability surveys to SWIC. We need assistance with an outstanding item. We have to provide an updated list to the state that identifies on a per agency basis, a point of contact for IT, cyber and OEM. I will be sending out a request to agencies.

**E. Hospital/EMS/Medical**

N/A

**F. Public Health**

Sammy Sikes – We did see birds test positive for H5N1 in Comal County. It has been in Texas so not surprised. There have been questions about backyard animals. You can reach out to the Animal Health Commission. With the wild birds, it is Parks & Wildlife. We continue to watch birds, cattle, etc.

### **Instructions on scoring for the 2025 State Homeland Security Program grant applications**

– AACOG staff relayed instructions on the ranking tool used to rank applications for SHSP.

All of the applications that you have a conflict of interest in must be ranked at the bottom. AACOG application must stay at #1. Then rank them in order of where you want to place them.

The amounts on the spreadsheet handed out are the correct and current amounts submitted to the OOG. Some project amounts are shown differently on the agenda.

There was discussion about the approval of the projects moving forward for ranking. It was decided that the subcommittee's job was to vet the projects which they did. They had approved them to move forward for ranking by REPAC.

A motion was made by **Bryce Houlton** and seconded by **Scott Moreland** for approval for all projects to be presented and for them to be ranked by the committee.

All Approved, Motion Carried.

### **7. 2025 State Homeland Security Program grant application presentations:**

1. Boerne, City of: *Bearcat Armored Vehicle - \$175,000.00*  
This application was removed because they did not meet the submission deadline.
2. Cibolo, City of: *Archer Barrier Equipment- \$182,193.13*  
*Motion made by Bryce Houlton and seconded by Scott Moreland for approval at \$182,193.13.*  
*All Approved, Motion carried.*
3. New Braunfels, City of: *Robotic Tactical Law Enforcement Equipment - \$248,000.00*  
*Motion made by Sammy Sikes and seconded by Bryce Houlton for approval at \$248,000.00.*  
*All Approved, Motion carried*
4. New Braunfels, City of: *Transport Trailer for Rescue Utility Vehicle - \$11,000.00*  
*Motion made by Scott Moreland and seconded by Michael Padilla for approval at \$11,000.00.*  
*All Approved, Motion carried.*
5. Olmos, City of: *ALPR and Video Deployable Trailer -\$56,875.00*  
*Motion made by Scott Moreland and seconded by Bryce Houlton for approval at \$56,875.00.*  
*All Approved, Motion carried.*
6. Seguin, City of: *M-VAC Extraction DNA Collection Device - \$49,313.00*  
*Motion made by Bryce Houlton and seconded by Scott Moreland for approval at \$49,313.00.*  
*All Approved, Motion carried.*
7. Seguin, City of: *Encryption for First Responders - \$50,198.10*  
*Motion made by Bryce Houlton and seconded by Scott Moreland for approval at \$50,198.10*  
*All Approved, Motion carried.*
8. Schertz, City of: *GUADACOMA Hazardous Response Team Sustainment- \$40,000.00*  
*Motion made by Scott Moreland and seconded by Michael Padilla for approval at \$40,000.00*  
*All Approved, Motion carried.*
9. Schertz, City of: *National Emergency Management Basic Academy (NEMBA) - \$10,000.00*  
*Motion made by Sammy Sikes and seconded by Rey Torres for approval at \$10,000.00.*  
*All Approved, Motion carried.*
10. STRAC: *RICC and WAVE Network Engineer- \$75,000.00*  
*Motion made by Bryce Houlton and seconded by Scott Moreland for approval at \$75,000.00.*  
*All Approved, Motion carried.*

11. STRAC: *WebEOC Training and Administration*- \$95,000.00  
*Motion made by Steve Olfers and seconded by Scott Moreland for approval at \$95,000.00.*  
*All Approved, Motion carried.*
12. Bexar County: *BCSO QRV (Quick Response Vehicle Project)*- \$240,000.00  
*Motion made by Scott Moreland and seconded by Gilbert Rodriguez for approval at \$240,000.00.*  
*All Approved, Motion carried.*
13. Bexar County: *WMD/Hazmat Response Level B Project*- \$56,561.00  
*Motion made by Scott Moreland and seconded by John Overstreet for approval at \$56,661.00.*  
*All Approved, Motion carried.*
14. Bexar County: *WMD/Hazmat Response Technician Training Project*- \$28,000.00  
*Motion made by Scott Moreland and seconded by Brandon High for approval at \$28,000.00.*  
*All Approved, Motion carried.*

**Committee took a recess for lunch.**

15. Bexar County: *Regional Preparedness and Resilience Project*- \$41,400.00  
*Motion made by Sammy Sikes and seconded by Rachelle Littlefield for approval at \$41,400.00.*  
*All Approved, Motion carried.*
16. Bexar County: *Alamo Area Crisis Emergency Management-Emergency Operations Center (EOC) Training*- \$100,000.00  
*Motion made by Scott Moreland and seconded by Brandon High for approval at \$100,000.00.*  
*All Approved, Motion carried.*
17. San Antonio, City of: *IISC-Information Sharing*- \$295,200.00  
*Motion made by Scott Moreland and seconded by Sammy Sikes for approval at \$295,200.00.*  
*All Approved, Motion carried.*
18. San Antonio, City of: *Type I Bomb Squad*- \$188,274.00  
*Motion made by John Overstreet and seconded by Gilbert Rodriguez for approval at \$188,274.00.*  
*All Approved, Motion carried.*
19. San Antonio, City of: *SAPD-SWAT*- \$216,000.00  
*Motion made by Bryce Houlton and seconded by Scott Moreland for approval at \$216,000.00.*  
*All Approved, Motion carried.*
20. San Antonio, City of: *Helicopter Unit*- \$40,000.00  
*Motion made by Sammy Sikes and seconded by Rey Torres for approval at \$40,000.00.*  
*All Approved, Motion carried.*
21. San Antonio, City of: *Hostage Negotiation Team*- \$19,415.18  
This application was withdrawn by the applicant.
22. San Antonio, City of: *All-Hazard Incident Management Team Training*- \$100,000.00  
*Motion made by Brandon High and seconded by Scott Moreland for approval at \$100,000.00.*  
*All Approved, Motion carried.*
23. San Antonio, City of: *Fire Services Capabilities*- \$116,697.18  
*Motion made by Scott Moreland and seconded by Bryce Houlton for approval at \$116,697.18*  
*All Approved, Motion carried*

**New Business:**

**8. Discussion and appropriate action on ranking of 2025 State Homeland Security Program grant applications** – Members of the committee were allotted time to rank applications via a paper ballot or by email. All members opted to vote by paper ballot.

AACOG staff compiled submitted rankings, verified conflicts of interest, and produced a ranking matrix using the average rank for each project across all committee members. The committee viewed the ranking and agreed not to make any changes to recommended funding amounts. The rankings show that for the anticipated amount of 1.3-1.4M RBE we would fund the top 13 projects. The OOG might skip around to meet the LETPA requirements.

A **motion** was made by **Bryce Houlton** and seconded by **Scott Moreland** to approve the pre-liminary prioritization rankings of projects as presented.  
**All Approved, Motion Carried.**

### **Closing Items-**

#### **9. Upcoming Events, Trainings and/or Exercises**

1. Jeff Kelley: Classes coming in the Spring. Special events training.
2. Fusion class- Mar 24 8-5

#### **10. Items to be placed on the next meeting agenda.**

There was a subject brought up to discuss at later meetings. It was suggested to vote on whether certain projects that are utilized by the entire region should always be ranked at the top such as WebEOC, RICC and WAVE.

#### **11. Next Meeting Date: Wednesday March 19<sup>th</sup>, 2025–2:00pm.**

#### **12. Adjournment.**

A **motion** was made by **Bryce Houlton** and seconded by **Jeffery Fincke** to adjourn.  
Meeting adjourned at 2:10pm.

## **Glossary:**

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service