

**Alamo Area Council of Governments
Criminal Justice Advisory Committee Meeting
March 4, 2025 – 1:30 pm
AACOG 2700 NE Loop 410, Ste. 101, San Antonio, TX 78217**

MEMBERS PRESENT:

1. Sheriff Chris Ayala
2. Sergeant Delane Barnes
3. Ms. Glenda Wilke for Ms. Nicole Bishop
4. Mr. Bryce Boddie
5. Captain Danny Bowermaster
6. Judge Rochelle Camacho
7. Mr. Jeff McLaughlin for Captain Alyssa Campos
8. Dr. David Carrothers
9. Ms. Roxanne Gonzales for Dr. Allen Castro
10. Ms. Jennifer Forbes and Ms. Vickie Ernst
11. Sergeant Albert Garza
12. Ms. Andrea Goff-Fontanes
13. Ms. Ellen Wheeler-Walter for D.A. Joe Gonzalez
14. Deputy Robert Guerrero
15. Chief Matthew Haynie
16. Lt. Braxton Roemer for Ms. Hattie Heiner
17. Mr. Vince Isley for Lt. Mary Krebs
18. Ms. Monica Torres for Ms. Jelynn LeBlanc Jamison
19. Ms. Rosa Lavender
20. Deputy Chief Armando Olguin
21. Ms. Melissa Padron
22. Mr. Kenneth Schmidtling and Mr. Mike Davis
23. Ms. Julie Strentzch
24. Ms. Eladia Torres
25. Ms. Brenda Trevino and Ms. Kayla Prado
26. Ms. Rhonda Williamson
27. Ms. Samantha Wohler

MEMBERS ABSENT:

1. Ms. Lisa Brothers
2. Chief Linette Dury
3. Ms. Donna Eccleston
4. Constable Jeff Large
5. Ms. Abigail Moore
6. Chief Deputy Gilbert Rodriguez
7. Sheriff Emmett Shelton
8. Ms. Cynthia Takajasi

STAFF PRESENT:

1. Ms. Laura Richardson, Public Safety Specialist
 2. Ms. Cami Goldspink, Criminal Justice Planner
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1. Meeting was called to order at 1:33 by Ms. Samantha Wohler – Vice Chair.
 2. Roll Call was taken by Ms. Laura Richardson, and a quorum was established.
 3. Public Comments:
There were no public comments.
 4. Consider and act upon approval of February 12th, 2025, Minutes.

A motion was made by Ms. Rosa Lavender and seconded by Ms. Vickie Ernst to accept the above minutes.

All Approved, Motion Carried.

5. Program Updates

A. Updates:

- Morning Score Training and Scoring Eligibility
This morning, we held our first score training, we had 24 in attendance. Please be reminded if you are in your first year and attending at least one of the score training is mandatory. The second score training will be held March 20th from 10a – 12pm. Per the CJAC Bylaws to score, CJAC members must attend a CJAC Scoring Workshop in their first term and every two years thereafter.
- Conflict of Interest
A survey was sent out at the end of January requesting you confirm which funding streams you will be conflicted out of – If you have not completed the survey please do. This helps us know how many reviewers we will have for each funding stream
- VOCA Subcommittee-Victim Focused Review Update
The VOCA Review Subcommittee met on February 20th and went through each VOCA application to determine which met the distinction of Victim Focused vs. Victim Serving. Those applicants that were confirmed to be Victim Focused will be given an additional 5 points on their final score on the day of scoring and prioritization
- Number of Applications in Intake
There were 114 applications in intake. After removing those that withdrew their applications or were ineligible, we currently have 53 VOCA, 30 JAG, 9 JJDP-SF, potentially 8 JJDP-TP and 7 VAWA applications. The Governor's Office advised that they are trying to get the COGs their batch of applications by March 5th, which is tomorrow– this was not a guaranteed date. Once in the system Cami will begin assigning applications to the CJAC for review. AACOG Staff requests all reviews and scores be submitted on the day of scoring only – don't hit submit until then.
- Day of Scoring Time Constraints
Now that COG staff can see there are over 50 VOCA applications our day one of scoring it seems it will run much longer than anticipated. We recommend starting 30 minutes earlier at 8 am, have a working lunch or reduce lunch to 30 minutes and continue to review presentations, and reduce presentation times to 2 minutes instead of 3. There is an action item later in the meeting for you to discuss.
- Distribution of Applications in NextZen
Once summary forms are uploaded into NextZen I will then be assigning the applications to each of you.
- Staff Highlights of Scoring Instructions

1. You will receive 5 email invitations from AACOG/NextZen that I will be sending through the system. You only need to accept one invitation to receive access to all of the applications.
2. If you are not scoring a particular funding stream you will be required to go through each application in each funding stream to select the I have a conflict of interest and will not be scoring this application. You were given today a step-by-step instructional on how to create your login and gain access to the system. You must receive the five invitations first before you can do this.

6. Discussion and appropriate action on time changes for the day of scoring

- a. Begin at 8am instead of 8:30am each day
- b. Reduce lunch to 30 minutes or have a working lunch
- c. Reduce presentation times for applications from 3 minutes to 2 minutes each day

There was discussion about all 3 possible changes. It was determined that starting earlier would be a major problem for most members coming from other counties. The reduced lunch time would be an easy change. Reducing the presentations to 2 minutes would still give the presenters plenty of time to give their reasons for funding since they still have time to answer questions also.

A motion was made by **Ms. Jennifer Forbes** and seconded by **Dr. David Carrothers** to reduce the lunch time to 30 minutes and reduce presentation times to 2 minutes.

All Approved, Motion Carried

7. Discussion and appropriate action on General Victim Assistance (VOCA) Applications Review Committee Findings.

A handout was given of the VOCA applications that was determined by the subcommittee to be Victim Focused and be given the 5 bonus points. It was decided that an email will go out to all VOCA applicants to show which ones would be receiving the bonus points and give them the option to appeal that decision before scoring day. Victim focused definition is an agency that only serves victims and usually does not charge for services. This is typically non-profit organizations.

A motion was made by **Ms. Rosa Lavender** and seconded by **Ms. Glynnda Wilke** to approve the preliminary recommendations by the subcommittee for the agencies to be given the 5 bonus points.

All Approved, Motion Carried.

8. Announcements

None

9. Items to be placed on the next meeting's agenda.

N/A

10. Next meeting date: Tuesday April 8th, 2025 – 8:30am, lunch will be served.

11. Adjournment

A motion was made by **Ms. Jennifer Forbes** and seconded by **Ms. Glynnda Wilke** to adjourn.

All Approved, the motion carried.

The meeting was adjourned at 2:19 PM.