

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday May 21st, 2025 – 1:30pm
2700 NE Loop 410, Suite 101
San Antonio, Texas 78217**

MEETING MINUTES

MEMBERS PRESENT:

1. Ray Kallio for Judge Rochelle Camacho	10. Jacob Colunga for Samuel McDaniel
2. Rachelle Littlefield for Alyssa Campos	11. Scott Moreland
3. Manuel Casarez	12. Rey Torres for Michael Morlan
4. Mark Chadwick	13. Brian O’Neill for Bryan Norris
5. Walton Daugherty	14. Steve Olfers
6. Vance Meade for Eric Epley	15. Colin Davis for Sammy Sikes
7. Jeff Kelley	16. Cindy Stafford
8. Bryce Houlton for Kyle Kutscher	17. William Thomas
9. Judy Lefevers	18. Mark Trevino

MEMBERS ABSENT:

1. Donovan Agans	9. Eric Maloney
2. Justin Calhoun	10. John Overstreet
3. Andrew Cardiel	11. Mike Pansza
4. Brady Constantine	12. Todd Perna
5. Tony Gross	13. Curtis Roberson
6. Gary Haecker	14. Judge Peter Sakai
7. Brandon High	15. Judge James Teal
8. Donald Keil	16. Aaron Von Muldau

AACOG STAFF PRESENT:

Marcela Medina – Public Safety Manager Justin Monarez- Criminal Justice/Homeland Security Coordinator Laura Richardson- Public Safety Specialist

1. Meeting called to Order.

Jeff Kelley called the meeting to order at 1:30pm.

2. Roll Call.

A quorum was established with eighteen **(18)** members present.

3. Public Comments

Lyle Hufstetler- Spoke about a class coming with AACOG for Electric Vehicle (EV) and Lithium-Ion (Li) Battery Awareness. This is a TEEX course for credit taking place in the AACOG boardroom on 6-26-25 from 9am-1pm.

4. Consider and act upon the approval of the April 16, 2025 minutes.

It was noted that the date for the minutes should have been Feb 19.

A **motion** was made by **Walton Daugherty** and seconded by **Scott Moreland** to approve the minutes with above correction.

All Approved, Motion Carried.

5. Discussion and appropriate action on membership items:

A. Primary Update:

1. **Brian O'Neill**, COSA-SAFD, to replace Bryan Norris

A **motion** was made by **Bryce Houlton** and seconded by **Scott Moreland** to approve the membership item.

All Approved, Motion Carried.

B. Alternate Update:

1. **Walter Ball**, Boerne Fire Department, replacing Robert Lee as alternate to Manuel Casarez.
2. **Arali Baille**, COSA-OEM, as alternate to Mark Trevino
3. **Raul Lopez**, COSA-SAFD, as alternate to Brian O'Neill

A **motion** was made by **Scott Moreland** and seconded by **William Thomas** to approve the membership items.

All Approved, Motion Carried.

6. Presentations:

A. Monthly National Weather Service Update

Chances of rain from May 28-June 3 but not very much. Will be a very hot and dry summer. You can go on [Hurricanes.gov](https://www.hurricanes.gov) to check on the hurricane updates now.

B. COSA-THIRA/SPR Update

THIRA steps 1-3:

1. Threats and Hazard categories, type, name and terrorist activity is preidentified in this step

2. OEM will pre-identify context (scenarios). Communities identify the impact a threat or hazard has by using standardized impact assessment and resources used. Record estimates.
3. Using standardized language, communities establish capability targets for each core capability.

We will be using REPAC as a foundation for holding working groups. Meeting ahead of REPAC for focused planning. Meet outside of REPAC when necessary. Historically difficult to obtain data. Plan ahead.

7. FY2024-2025 SHSP Grantee Presentations:

Order	FY	Grant Number	Grantee	Project
1	2025	2963810	San Antonio, City of	Law Enforcement Regional Response Capabilities
2	2025	4100805	San Antonio, City of	IISC-Information Sharing
3	2025	5113801	San Antonio, City of	WebEOC Training and Administration
4	2025	5116801	San Antonio, City of	RICC and WAVE Network Engineer
5	2025	5016001	Guadalupe County	All Hazard/Fire UTV
6	2025	4990201	New Braunfels, City of	HAZMAT Chemical Detection Equipment
7	2025	4968701	New Braunfels, City of	Tactical Law Enforcement Equipment
8	2025	5087401	Bexar County	CPR-Regional Preparedness and Resilience Project
9	2025	5111601	Bexar County	BCSO SWAT Tactical Equipment

Grantees presented where they are at with expending their funds. All are on target with using all of their funds by the end of the grant cycle.

8. Discussion and appropriate action on:

A. RIC-WAVE Engineer, Web EOC Staff

Discussion was had that the 2 positions that are covered under this should be voted to be funded first like we do for AACOG. AACOG will work on coming up with wording for how to rank them.

A **motion** was made by **Scott Moreland** and seconded by **William Thomas** for AACOG to come up with wording and vote on it at the next meeting.

All Approved, Motion Carried.

B. Decommissioned Trailer-

AACOG did the research on how much the trailer was worth and unfortunately it was only worth around \$15,000. It was decided to get rid of it and sell it for whatever we can get.

A **motion** was made by **Mark Chadwick** and seconded by **Scott Moreland** for AACOG to sell the decommissioned trailer.

All Approved, Motion Carried.

9. Discussion and appropriate action on subcommittee reports.

A. Emergency Management- N/A

B. Fire/Hazmat/WMD-N/A

C. Law Enforcement/Fusion Center-N/A

D. Interoperable Communications-

We have 2 grants going. We are working with TxDOT. They are getting 5 sites online in different counties hopefully by the end of the year. We are reviewing things. When systems go down for updates then we should be able to give you notice so you can make preparations during that time.

E. Hospital/EMS/Medical-

We had ECON rodeo last week. All the hospitals get together and practice. It had a great turnout. Everybody was happy with the format. We will do it again next year.

F. Public Health-N/A

10. Upcoming Events, Trainings and/or Exercises

1. We have one more event to go in the sporting & special event. It will be next month. They have been very good classes and well attended. We have about 6 seats left and it will be on Public Information and Warning. It is not a PIO class but they are welcome to attend. It is for incident commanders and planners.
2. TDEM conference- Next week Tue-Thu May 27-30 in Dallas.

11. Items to be placed on next meeting agenda.

12. Next Meeting Date: Wednesday June 18th, 2025, at 1:30pm.

13. Adjournment.

A **motion** was made by **Scott Moreland** and seconded by **Cindy Stafford** to adjourn. Meeting adjourned at 2:35pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
- 21. TEEX – Texas A&M Engineering Extension Service**