



# AACOG Criminal Justice Advisory Committee Grant Application Guidelines



The purpose of the Grant Application Guidelines is to provide the Office of the Governor (OOG), Criminal Justice Division (CJD) grant applicants with a basic understanding of the regional expectations set by the Alamo Area Council of Governments (AACOG). Please note that all Criminal Justice Advisory Committee (CJAC) scores and budget recommendations are only used as regional reference by CJD for grant reviews and are not final decisions. All applications are subject to funding decreases based upon CJAC recommendations, available funding, and final rankings. All funding is dependent on regional allocation of grant funds.

## Favorable Review:

For an application to receive favorable review by the CJAC, applicants must:

- Attend a Mandatory Grant Workshop<sup>1</sup>
- Complete and submit a Grant Summary Form for each COG scored application submitted
- Submit only one agency/department grant application per funding stream<sup>2</sup>
- Attend and provide a two (2) minute project presentation at the April CJAC Scoring and Prioritization meeting(s)

Applicants that do not meet one of these requirements will receive an unfavorable review but may still be recommended for funding. Applicants that do not meet two or more requirements will receive an unfavorable review and will not be recommended for funding.

## Scoring:

CJAC will score each application based upon the following areas:

- Budget
- Collaboration
- Narrative
- Presentation<sup>3</sup>
- Regional Priorities
- Sustainability
- **JAG Equipment Only:** Requests are limited to a single project and/or package of related items.

## Recommended Budgets Caps:

CJAC recommends that application budget requests are below the following budget caps **Error! Bookmark not defined.**:

- JAG: \$85,000 maximum request from OOG; Non-profits \$25,000 maximum request from OOG. Opportunity to gain five (5) bonus points on final score if applicant is a Governmental Entity or First Responder. Note: Volunteer Fire Departments are considered First Responders and are eligible to apply for maximum request.
- JJDP: \$50,000 maximum request from OOG; TP - Truancy Prevention – \$350,000 voluntary maximum request from OOG for all program requests; Continuation projects exceeding last year's award by 20% must provide justification.<sup>4</sup>
- VAWA: \$200,000 maximum request from OOG.
- VOCA:  
**Victim-focused organizations** (An agency created to primarily serve only victims, typically cannot charge for service):

<sup>1</sup> An individual may not attend the grant workshop representing more than one agency in a single funding stream. A contract grant writer may attend the workshop, but a member of the contracting agency's staff must also attend.

<sup>2</sup> Exceptions made for PSO requested or approved GVA applications.

<sup>3</sup> An agency staff representative must be present during the project proposal presentation on the day of scoring. Note: A contracted grant writer or vendor may not present on behalf of the agency applying for grant funds.



# AACOG Criminal Justice Advisory Committee Grant Application Guidelines



- \$250,000 voluntary maximum request for **new project** requests submitted by organizations determined to be victim-focused
- Continuation projects may exceed last year's award by 20% if all funds were expended in the previous grant year. Eligibility for a 20% increase requires applying agency to have completely expended a full year's award by September 30, 2025.<sup>4</sup>
- Opportunity to gain five (5) additional points on final score if the committee determines *organization* to be Victim-Focused

**Victim-serving organizations** (An agency that incorporates some services or partnerships for victims into their primary business model/operation):

- \$175,000 voluntary maximum request for **new project** requests submitted by organizations determined to be victim-serving
- Continuation projects determined to be victim serving will be limited to a total request not to exceed \$250,000 – with the exception of those programs that offer victim-focused shelter and transitional housing.
  - Victim-focused shelter and transitional housing continuation programs under victim service providing agencies may apply for the amount awarded the previous year.

## **Continuation Projects:**

Applicants will be asked to self-identify their projects as continuations in the grant summary form. New projects must follow all eligibility requirements to qualify as a new project as established by the Office of the Governor. CJAC will determine decreases on the day of grant presentations to holistically gauge all grant applicants for each funding stream based on presentations, grant summary forms, RBE, and amount applied for in each stream.

## **Budget Review:**

All applications will undergo a Peer Review of Budgets to determine ineligible expenses/activities and indirect costs ahead of scoring in effort to save on time the day of scoring. CJAC members with conflicts must leave the room when application with conflict is up for review.

## **ADDENDUM – 01**

### ADDITIONAL CJAC JAG GRANT APPLICATION GUIDELINE

Addendum for additional JAG Grant Application Guidelines: Requesting all AACOG Criminal Justice project applications seeking P25 subscriber equipment (control stations, mobiles, portables) be multiband and have the "required" features identified in the AACOG P25 Multiband Reference Guide as attached. Exceptions can be reviewed but those exceptions should be fully justified in the grant project documentation.

1. JAG Projects involving subscriber equipment will be reviewed by the Interoperable Communications Committee (ICC) before scoring meetings so the ICC can help guide the grantee before they are required to finalize grant application or commitment.
2. ICC subject matter experts will be available during the score meetings to provide feedback and answer questions for the Criminal Justice Advisory Committee (CJAC).

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<sup>4</sup> CJAC reserves the right to recommend a reduced budget for any project.



# AACOG Criminal Justice Advisory Committee Grant Application Guidelines



AACOG P25  
Multiband Radio an

3. [AACOG P25 Reference Guide:](#)

# AACOG P25 Multiband Radio & Features Reference Guide

The purpose of this guide is to help decision-makers understand which models of subscriber equipment (mobile and portable radios) are designated as multiband (VHF, 700/800 MHz) models and to better understand what features should be considered when purchasing equipment. This guide does not represent every make and model available but rather identifies those that are the most prevalent within the marketplace and/or in operation throughout AACOG. The order in which they are listed is based on the predominance of radios used within the region.

## Radios

Mobile radios are fixed mounted, typically in a vehicle but also sometimes used as control stations / base stations, whereas portable radios, as the name infers, are hand-held units. Models discontinued but still available (limited quantities) as “New Used” stock through third-party vendors are listed with a “\*” notation. Links to product documentation for each model are incorporated.

### Motorola Solutions, Inc.

#### Mobile

[APX 8500](#)

[APX 7500\\*](#)

#### Portable

[APX NEXT](#)

[APX NEXT XE](#)

[APX NEXT XN](#) (NFPA 1802 compliant)

[APX 8000](#), [APX 8000 XE](#), [APX 8000H](#)

[APX 7000\\*](#), [APX 7000XE\\*](#), [APX 7000L\\*](#)

### L3Harris

#### Mobile

[XL 200M](#)

#### Portable

[XL Converge 200P](#)

[XL Extreme 400P](#) (NFPA 1802 compliant)

### EF Johnson / JVCKenwood

#### Mobile

[VM 8000](#)

[VM 7000](#)

#### Portable

[Viking VP8000](#)

### Tait Communications

#### Mobile

[TM 9400](#)

#### Portable

[TP 9900](#)

[TP 9800](#)

### BK Technologies (formerly Relm)

#### Mobile

N/A

#### Portable

[BKR 9000](#)

## Features

Features are the configured capabilities of subscriber units (mobile and portable radios). When you purchase a given model of radio, you usually pay for a base level of capabilities that usually aren't enough to really use the radio except in a very basic way. But it's a start and the easiest way to think about it is to compare it to building a house where you start with the foundation. From there, you add walls, pick appliances, argue over paint colors, and decide on a roof type. These would be the equivalent to features. Some features you have to

have while others may be nice to have. In the world of radios, some manufacturers may bundle features together while others may treat them individually.

The features listed are categorized as “Must Have” and “Nice to Have.” Some features come as part of the standard offering while others are optional. Not every feature is listed, and some may also only be available from certain manufacturers.

- Those in the “Must Have” category represent the **minimum set of features** needed to ensure full operability (the ability to perform day-to-day operations within your home system) and interoperability (the ability to communicate across different systems and between different agencies / services) with the multitude of systems (P25 VHF conventional, P25 VHF simulcast, P25 700/800 MHz trunked, and P25 700/800 MHz TDMA) operating within and adjacent to AACOG. AACOG’s Alamo Area Radio Interoperability Network (AARIN) is a P25 700 MHz trunked system; it will eventually incorporate TDMA and simulcast operations, and VHF. To operate on AARIN, agencies need “Must Have” features.
- Those in the “Nice to Have” category, as the name implies, are not required for baseline operations but if deployed, could be advantageous. Some of the “Nice to Have” features are dependent on radio system infrastructure and backend systems, and therefore may not be deployable under certain conditions.

#### **Must Have**

Multiband (VHF and 700/800 MHz)  
P25 Authentication (Link Layer Authentication)  
P25 Phase 2 (TDMA)  
AES Encryption  
Multi-key Encryption  
Full Keypad  
2000+ Channel Capacity  
Noise Cancellation  
Wi-Fi  
Integrated Bluetooth

#### **Nice to Have**

P25 Over-the-Air-Rekeying (OTAR)  
Multisystem OTAR  
Fall Alert / Man Down  
Instant Recall Recording (IRR)  
Top Display  
Color Displays  
Voice Annunciation  
P25 and Broadband Voice

- Voice over Wi-Fi
- Voice over LTE

Group Services  
Over-the-Air-Programming (OTAP) – Wi-Fi / LTE

**Multiband (VHF, 700/800 MHz)** – Supports multiple spectrum bands (VHF, UHF, 700/800 MHz). VHF and 700/800 MHz are the most common to have enabled. With the exception of some school districts and public works/road and bridge entities within AACOG, UHF is not used to support public safety responders within AACOG.

**P25 Authentication** - Provides an extra level of verification every time a radio registers on the system. This enhances protection from cloned radios by requiring authentication before a radio can utilize the system.

**P25 Phase 2 (TDMA)** - Provides P25 TDMA (2-slot on 12.5 kHz channel) digital voice trunking. The Alamo Area Regional Radio System (Bexar County/CoSA) and LCRA systems require TDMA.

**AES Encryption** - AES was adopted by APCO as the P25 encryption standard in 2002. AES offers 256-bit encryption and is defined in Federal Information Processing Standard 197 (FIPS-197). Radios purchased using grant funds must use this type of digital encryption.

**Multi-key Encryption** - Allows multiple encryption keys and multiple encryption algorithms to be loaded into a radio. These keys could be for different types of encryption algorithms or different keys associated with different talk-groups, personalities, or channels.

**Full Keypad** – Allows specific number keys to be programmed, either as part of the radio codeplug or dynamically by the user, to perform certain radio operations such as quickly switching to a different zone/channel/talkgroup or turning scan on/off.

**2000+ Channel Capacity** – To support local operations but also include all of the State and regional interoperability channels and other talkgroups from other programmed systems, the days of getting by with just 1000 channels are long gone. The more capacity you have the better; it will ensure full interoperability across all systems without worrying about running out of space. For perspective, there are over 150 interoperability channels in VHF and 700/800 MHz as defined in the Texas Statewide Interoperability Channel Plan (TSICP).

**Noise Cancellation** – Using two or more microphones on the radio, background noise is reduced or eliminated to ensure optimum voice clarity. Different radios use different technologies to achieve this.

**Wi-Fi** - Enables the Wi-Fi capability on your radio that allows you to update radios more efficiently by eliminating the downtime associated with taking the radio to a service facility for reprogramming. Quickly update codeplug, firmware and features using Wi-Fi.

**Integrated Bluetooth** - Allows for the use of external Bluetooth accessories without having to connect a separate Bluetooth receiver to the radio. This is typically standard feature.

**P25 Over-the-Air-Rekeying (OTAR)** - Provides encrypted systems with the ability to quickly deliver new encryption keys to secure radios over-the-air via a radio channel from a centralized key management server using a P25 standards-based interoperable solution. This allows system security administrators to efficiently and securely redistribute encryption keys on systems with highly sensitive voice and data communications, making it more difficult to eavesdrop, intercept, or hack communications.

**Multisystem OTAR** - Multi-System Over-the-air Rekeying (OTAR) extends OTAR functionality from a Single Key Management Facility (KMF) server OTAR solution to Multiple KMF Servers.

**Fall Alert / Man Down** - Allows portable radios to automatically send an Emergency Alarm or Emergency Call when the radio is motionless and horizontal.

**Instant Recall Recorder (IRR)** - Incoming voice transmissions are recorded and stored on the radio for “instant recall” by the user by selecting a programmed function key. The number of recordings vary by radio model.

**Top Display** - Allows the user to easily see what zone/channel/talkgroup they have selected along with other icons and alerts without taking the radio out and looking at the front display. Some top displays also support color and/or use color to further identify certain conditions.

**Color Displays** - Used to identify specific zone/channel/talkgroup selections and/or identify certain conditions such as if the radio or the selected channel/talkgroup is in an emergency status. Color displays allow for more information to be represented and are easier to see than traditional black and white displays.

**Voice Annunciation** - Voice files are incorporated into the programming of the radio so that when a user selects a specific zone/channel/talkgroup, a voice file plays to confirm to the user that they are on the intended zone/channel/talkgroup. Not all radios support this, and the feature must be supported by the radio services entity who programs the radios.

**P25 and Broadband Voice** – Supports the use of broadband, either via LTE or Wi-Fi, to augment voice communications in areas that lack sufficient RF coverage. In L3Harris radios, this is referred to as BeOn, and in

Motorola radios, this is referred to as SmartConnect. The feature is dependent on the radio system infrastructure supporting it, and whether the capability is available for use by the system owner.

**Group Services** - Delivers data to a whole talkgroup. This is a quick and efficient way to disseminate data to many radios at once.

**Over-the-Air-Programming (OTAP)** - Provides radio configuration over-the-air using a P25 Integrated Voice and Data channel. OTAP can also be achieved using Wi-Fi and/or LTE. This enables system administrators to update the radio remotely, avoiding the downtime associated with pulling radios from the field. OTAP may require the Group Services feature.

If you have questions or need help in deciphering the radio “nerd speak,” please contact one of the following members of the AACOG Interoperable Communications Committee. They are here to help.

Jeff Wendling, AACOG Radio Interoperable Communications Coordinator (RICC)  
[Jeff.Wendling@strac.org](mailto:Jeff.Wendling@strac.org) | (830) 377-7834

Stephen Sample, Bexar County Public Safety Communications Lead  
[Stephen.Sample@bexar.org](mailto:Stephen.Sample@bexar.org) | (210) 335-0121

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[Lee.Stanphill@strac.org](mailto:Lee.Stanphill@strac.org) | (210) 317-1700

Robert M. Adelman, Chair – AACOG Interoperable Communications Committee  
[radelman@olmospark.org](mailto:radelman@olmospark.org) | (210) 300-7101



# ALAMO AREA COUNCIL OF GOVERNMENTS

Regional Strategic Plan Report

Public Safety, Criminal Justice Planning  
2021-2022

## Abstract

In compliance with the Office of the Governor, Criminal Justice Department, the purpose of the Alamo Area Council Of Governments Regional Strategic Plan is to provide updated data and priorities on criminal justice system improvements, juvenile justice system improvements, direct victim services, and mental health/substance abuse treatment in the region.

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## Introduction

The Alamo Area Council of Governments (AACOG) works to enhance the quality of life of all residents of the Alamo Region.<sup>1</sup> Through the Criminal Justice Planning Program, AACOG Public Safety establishes funding recommendations with consideration of local and state strategies through the Criminal Justice Advisory Committee (CJAC), oversees grant processes and management, provides technical assistance, and supports criminal justice programs in the area through community outreach and resource sharing. In compliance with the OOG, the purpose of the AACOG Regional Strategic Plan is to provide updated data on criminal justice system improvements, juvenile justice system improvements, direct victim services, and mental health/substance abuse treatment in the region.

The AACOG Regional Community consists of a thirteen county region composed of Atascosa County, Bandera County, Bexar County, Comal County, Frio County, Gillespie County, Guadalupe County, Karnes County, Kendall County, Kerr County, McMullen County, Medina County, and Wilson County. AACOG serves an estimated population of 2,667,198.<sup>2</sup>

*Figure 1: Table of 2020 Alamo Area Population Estimates*

County	Population estimates	Regional Representation
Atascosa	51,153	0.019178554
Bandera	23,112	0.008665273
Bexar	2,003,554	0.751183077
Comal	156,209	0.058566706
Frio	20,306	0.007613233
Gillespie	26,988	0.010118484
Guadalupe	166,847	0.062555161
Karnes	15,601	0.00584921
Kendall	47,431	0.017783082
Kerr	52,600	0.019721071
McMullen	743	0.000278569
Medina	51,584	0.019340146
Wilson	51,070	0.019147435
Alamo Area	2,667,198	1

Most AACOG affiliated counties participated in the Regional Strategic Planning Survey Data, apart from Frio and McMullen counties. Therefore, the collected data represents 99% of the total AACOG population. As seen in Figure 2, a majority of service providers identified Bexar County as their agency Headquarter County. This caused a high

<sup>1</sup> State Planning Region 18

<sup>2</sup> US Census Data, 2020

representation of Bexar County agencies throughout the data collection process, representing 72% of the 86 survey participants.

*Figure 2: Table of Agency Headquarter County*

County	Responses	
Atascosa	3.49%	3
Bandera	1.16%	1
Bexar	72.09%	62
Comal	3.49%	3
Frio	0.00%	0
Gillespie	1.16%	1
Guadalupe	3.49%	3
Karnes	1.16%	1
Kendall	2.33%	2
Kerr	6.98%	6
McMullen	0.00%	0
Medina	2.33%	2
Wilson	2.33%	2
	<b>Answered</b>	<b>86</b>
	<b>Skipped</b>	<b>0</b>

However, in comparison to Figure 1, Bexar County makes up the majority of the population in the Alamo Area. Bexar County represents approximately 75% of the entire regional population, with a population estimate of 2,003,555 people as of 2019<sup>3</sup>. For comparison, the next highest population in the region, Guadalupe County, represents 0.6% of the Alamo Area. While the data may mostly represent Bexar County services and resources, the report represents the population needs appropriately.

Agencies and organizations identified all counties in which they provide services. Figure 3 shows Bexar County received the highest percentage of provided services, 75.58%, while McMullen County received the lowest percentage of provided services, 9.30%. This data properly reflects amount of services per county population. The biggest difference between county provided services and their corresponding population occurs in Kendall County, with a represented population of 0.017% of the Alamo Area and 26.53% of provided services and resources. Additionally, some agencies and organizations provide services outside of the Alamo Area, 13.27%. However, this report focuses solely on data collected within the Alamo Area.

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<sup>3</sup> US Census Data, 2020

Figure 3: Table of Agency provided services in the Alamo Area

County	Responses	
Atascosa	31.40%	27
Bandera	19.77%	17
Bexar	75.58%	65
Comal	25.58%	22
Frio	22.09%	19
Gillespie	17.44%	15
Guadalupe	27.91%	24
Karnes	18.60%	16
Kendall	26.74%	23
Kerr	22.09%	19
McMullen	9.30%	8
Medina	25.58%	22
Wilson	27.91%	24
	<b>Answered</b>	<b>86</b>
	<b>Skipped</b>	<b>0</b>

In addition to the regional priorities identified in the survey, AACOG also hosted a 2020 Regional Strategic Planning Prioritization Meeting consisting of 42 participants from the region. Through the use of the survey and meeting participation, this Strategic Plan Report reviews the quantifiable and qualitative data gathered to serve the entire Alamo Area. Due to the Regional Strategic Plan currently depending on voluntary participation, all results are based on data collected by the participants. These results are used to identify regional priorities and provide data for the entire Alamo Area.

## Engagement

Criminal Justice (CJ) Planning staff relied on the convenience sampling and the snowball sampling method to collect the data for the Regional Strategic Plan. Using Survey Monkey as an accessible virtual platform, outreach included posting the survey link to the AACOG website, sending survey request emails to the CJ distribution list, including the survey link in general emails to the Alamo Area, and including requests for participation to current grantees and grant applicants in all communication emails. CJ Planning staff reached out to community stakeholders and service providers to participate in the regional strategic planning process through survey or meeting participation. Community members were also encouraged to share AACOG's request for participation in the survey and planning process with their immediate criminal justice community. Additionally, CJ Planning staff requested assistance from County Judges and Criminal Justice Advisory Committee (CJAC) Members to reach out to the community to encourage planning participation.

After closing the survey, CJ Planning staff invited survey participants, members on the CJ distribution list, CJAC Members, and current grantees and grant applicants to attend

and collaborate in the virtual Regional Strategic Planning Prioritization Meeting. Participants divided themselves into four different groups (Victims Issues, Juvenile Justice, Law Enforcement, and Mental Health) and provided CJ Planning staff with updated details on 2020 Regional Priorities.

## Stakeholders

CJ Planning staff ensured that the survey was available to all stakeholders in the region to create a comprehensive assessment of service gaps, priorities, and service location in the Alamo Area. A review of Figure 4 shows the four main disciplines of participating agencies are non-profits, victim services, mental health, and law enforcement.

*Figure 4: Table of Participating Agency Disciplines*

Discipline	Responses	
Criminal Justice	22.09%	19
Education	23.26%	20
Juvenile Justice	15.12%	13
Law-Enforcement	30.23%	26
Mental Health	37.21%	32
Non-Profit	51.16%	44
Prosecution/ Courts	13.95%	12
Substance Abuse Prevention	11.63%	10
Victim Services	47.67%	41
Other (please specify)	13.95%	12
	<b>Answered</b>	<b>86</b>
	<b>Skipped</b>	<b>0</b>

Of the almost 14% of “Other” disciplines, some specified disciplines included:

- Civil Legal Assistance/ Batterer's Intervention and Prevention
- Crisis response services to first responders
- Foster care, street outreach and abuse/trafficking
- Positive Youth Development
- Local Government: Military and Veteran Services
- Counseling and Residential Homes for children
- Social services
- Community-Based Care
- Youth Led Participatory Action Research & Circle Keeping
- Community involvement and training
- Homelessness

All of the participating agencies and organizations for the Strategic Planning Regional Needs Assessment Survey are listed below. Of the 86 completed surveys, 74 different or different branch agencies and organizations completed the survey.

*81st Judicial District Attorney's Office*

*Alamo Area Rape Crisis Center*

*Alamo Heights Police Department*

*Atascosa County FMO/OEM*

*Balcones Heights Police Department*

*Bandera County Sheriff's Office*

*BCFS*

*BCFS HHS*

*BCFS HHS HTI*

*Bexar County, Juvenile Probation Department*

*Bexar County, Office of Criminal Justice Policy, Planning and Programs-Pretrial*

*Bexar County, Military and Veterans Services*

*Bexar County Criminal District Attorney's Office, Victim Assistance*

*Bexar County Criminal District Attorney's Office*

*Bexar County Family Justice Center*

*Bexar County Felony Drug Court, Criminal District Courts*

*Bexar County Juvenile Probation, Mental Health*

*Bexar County Reflejo Court, County Court at Law No. 13*

*Bexar County Sheriff's Office, Research and Planning Unit*

*Bexar County Sheriff's Office*

*Big Brothers Big Sisters*

*Boerne ISD*

*Children's Bereavement Center of South Texas*

*Chosen*

*Citizen*

*City of Converse, Police Department*

*City of Helotes, Municipal Court*

*City of Seguin, Finance/Grants*

*Comal County, Juvenile Probation*

*Communities In Schools of San Antonio*

*Community Council of South Central Texas, Inc.*

*Connections Individual and Family Services, Inc.*

*Converse, Police*

*De Corazón Circles*

*District 7 Fire Rescue*

*Ecumenical Center*

*Family Service*

*Family Service Association*

*Family Violence Prevention Services, Inc.*

*Fredericksburg Police Department*

*Girls Inc. of San Antonio*

*Guadalupe Valley Family Violence Shelter, Inc.*

*Guardian House*

*Hill Country Crisis Council*  
*Independent Consultant*  
*Ingram Police Department*  
*Jewish Family Service of San Antonio*  
*Karnes County, County Attorney's Office*  
*Kendall County Victim Services, District Attorney*  
*Kerr County Sheriff's office*  
*Kerr County, Victim Services*  
*Kerrville Police Department*  
*Medina County, Sheriff's Office*  
*Northside ISD Police Department*  
*Not Above the Law (NATL)*  
*Olmos Park Police Department*  
*P.E.A.C.E. Initiative*  
*Presa Community Center*  
*Providence Place*

*Roy Maas Youth Alternatives*  
*Safer Path Family Violence Shelter, Inc.*  
*San Antonio ISD*  
*San Antonio Metropolitan Ministry, Inc. (SAMMinistries)*  
*Seton Home*  
*SJRC Texas + Belong*  
*Somerset Police Department*  
*Southwest Family Life Centers, Inc.*  
*St. Peter - St. Joseph Children's Home*  
*Stockdale Marshal's Office*  
*Texans Can Academies*  
*The Children's Shelter*  
*Universal City Police Department*  
*Von Ormy Police Department*  
*WestCare Texas*  
*Youth Center of Texas*

The Regional Strategic Planning Meeting was held after the survey closed to review survey results and create priorities. There were four groups representing the four different focus areas: Direct Victim Services, Juvenile Justice, Law Enforcement, and Mental Health/Substance Abuse. A total of 42 virtual participants signed into to the Meeting to represent agencies and organizations throughout the Alamo Area. Of the 42 signed in participants, some accounts had more than one person attending.

## Regional Priorities

Community stakeholders updated Regional Criminal Justice Priorities through participation in the survey and through meeting discussions on available resources and knowledge. Stakeholders were completely voluntary in both survey and meeting participation, lending to how the priorities were determined by community active agencies and organizations. Provided in this section are the main priorities for each discipline for the AACOG Region and Regional Criminal Justice Strategic Plan.

### Criminal Justice & Law Enforcement

- Priority 1: Personnel
- Priority 2: Equipment
- Priority 3: Training
- Priority 4: Mental Health and Substance Abuse
- Priority 5: Family Violence

### Juvenile Issues

- Priority 1: Mental Health
- Priority 2: Family Stability
- Priority 3: Truancy
- Priority 4: Improving School Climate
- Priority 5: Adult life-skills

### Mental Health and Substance Abuse Prevention

- Priority 1: Access to screening and referral to psychiatric and substance abuse services and therapy
- Priority 2: Access to & Funding to Treatment & Prevention Programs for Substance Abuse & Mental Health
- Priority 3: Access to & Funding for Technology Based Services
- Priority 4: Access to & Funding for Transportation

### Victim Issues

- Priority 1: Comprehensive Victim Support Services
- Priority 2: Victim Advocacy
- Priority 3: Accessible and Affordable
- Priority 4: Restoration Services
- Priority 5: Professional Development and Training

## Data: Regional Services and Resources

The updated Regional Priorities are supported by the survey data collected and meeting participants. The data includes resources and services that are considered most important in the community and gaps within the community. This data was used by meeting participants to update the priorities to reflect survey data and group discussions for all four topics of discussion.

### Criminal Justice & Law Enforcement

Using survey data, the discussion group for Criminal Justice/Law Enforcement made no changes to their Regional Priorities. Of the 86 survey participants, 42 identified Criminal Justice & Law Enforcement priorities a focus of their agency.

#### **Gaps in Services**

Of the service and resources provided on the survey, the top five identified gaps in the region aligned with the final ranked priorities: Personnel, Specialized Mental Health LE Personnel, Professional Training for LE – Specialized, Training (General), and Equipment. Family Violence Investigation was identified as the top 7<sup>th</sup> gap in service and resources rather than in the top 5. However, this still aligns with the priorities as the top 5 gaps repeated personnel and training needs while the 6<sup>th</sup> top identified gap also included specialized personnel. For full services and resources gaps in the Alamo Area for this discipline, please refer to Figure 5. Crime Prevention/Intervention Programs, Personnel, and Specialized Mental Health LE Personnel.

*Figure 5: Table of identified Gaps in Criminal Justice & Law Enforcement Service and Resource*

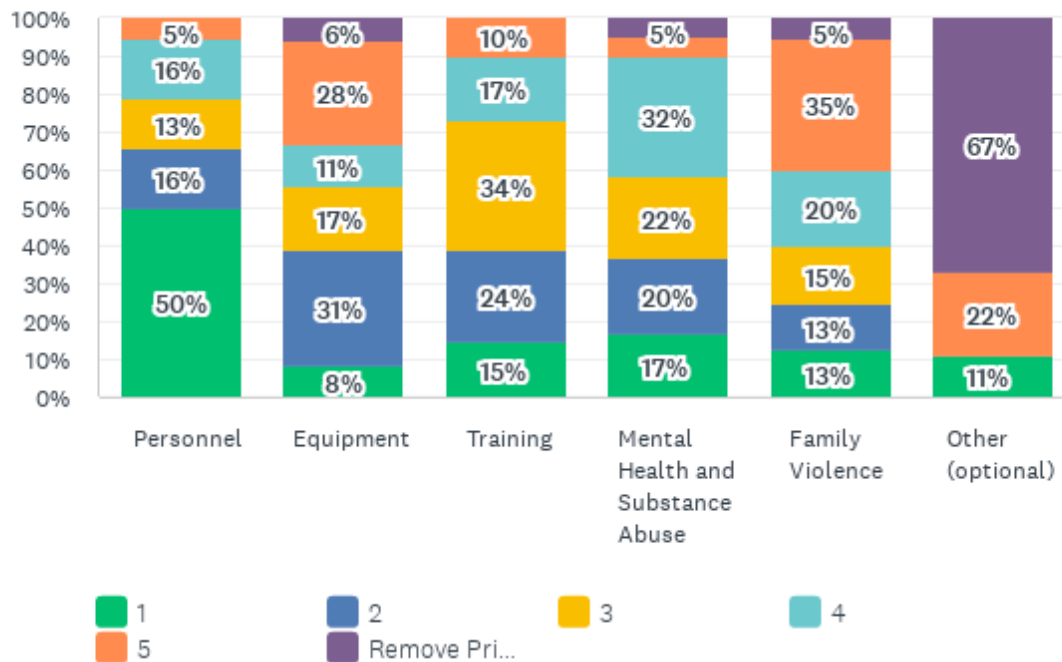
Service and Resource	Responses	
Body-Worn Cameras	28.57%	12
Communication Centers	19.05%	8
Community Policing	35.71%	15
Cold Case Investigation	16.67%	7
Crime Data Records Management Systems	19.05%	8
Crime Prevention/Intervention Programs	33.33%	14
Crime Stopper Programs	9.52%	4
Criminal History Reporting - County Disposition Rates	7.14%	3
Cyber Crime/Network Intrusion	23.81%	10
Dissemination of Public Information	11.90%	5
Drug Interdiction/Enforcement	23.81%	10
DWI/DUI Enforcement	14.29%	6
Equipment	40.48%	17
Family Violence Investigation	38.10%	16
Gang Prevention Units	16.67%	7

Human Trafficking Programs	38.10%	16
Internet Crimes/Cyber Bullying Training	19.05%	8
Interoperable Communications	14.29%	6
Multi-Disciplinary Team Coordination	23.81%	10
Neighborhood Watch	16.67%	7
Officer/LE Safety	35.71%	15
Opioid Overdose	11.90%	5
Personnel	50.00%	21
Professional Training for Jailors	14.29%	6
Professional Training for LE - Mandatory	33.33%	14
Professional Training for LE - Specialized	45.24%	19
Response Time to Emergency Calls	16.67%	7
School Safety/School Resource Officers	11.90%	5
Social Worker LE Personnel	23.81%	10
Specialized Mental Health LE Personnel	50.00%	21
Specialized Substance Abuse Training - First Responders	16.67%	7
Specialized Tactical/SWAT Units	23.81%	10
Specialized Victim Services - LE Personnel	40.48%	17
Speed Enforcement	9.52%	4
Supervision of Offenders - Parole, Probation, Pretrial	4.76%	2
Terrorism Prevention/Counter Terrorism	9.52%	4
Training (General)	42.86%	18
UCR/NIBRS Reporting	4.76%	2
Vicarious Trauma Services	33.33%	14
Victim Assistance/Advocacy	33.33%	14
Visibility of Law Enforcement in the Community	14.29%	6
Other (please specify)	4.76%	2
	<b>Answered</b>	<b>42</b>

### ***Priority Rank***

Survey data and meeting review maintained the current ranking of Criminal Justice & Law Enforcement priorities, including all sub-priorities. Figure 6 shows how participants ranked each priority from 1 – 5 and were given the option to remove or add a priority. The bar chart includes percentages of votes for the priority rank.

Figure 6: Chart of Criminal Justice & Law Enforcement Priority Rank



During the meeting, the agencies who identified as Criminal Justice & Law Enforcement reviewed the data provided and determined the priority list as follows:

### **Criminal Justice & Law Enforcement**

#### Priority 1: Personnel

- Vicarious Trauma Services
- Recruitment and Retention
- Personnel Costs
- Pay and Benefits

#### Priority 2: Equipment

- Technology
  - Rapidly Changing
  - Personnel for Technology Equipment
  - State, Local, and Federal Requirements
  - Investigative Supplies & Equipment

#### Priority 3: Training

- Training on New Equipment (Technology)
- Training Personnel for Retention/ State Mandated Requirements
- Specialized Training all personnel
  - Law Enforcement, Judicial, Jailers, Dispatches

#### Priority 4: Mental Health and Substance Abuse

- Specialized Personnel and Training
- Court Diversion and Crisis Services

#### Priority 5: Family Violence

### Juvenile Issues

Referring to the data collected, service providers for juvenile justice/issues services and resources were asked what services and resources were most important within the AACOG community. Stakeholders for this discipline totaled 33 survey participants who identified gaps in services and resources necessary to improve the Juvenile Justice System/Juvenile Issues. Both data sets were referred to meeting participants and did not identify any changes. The following includes all of the identified Juvenile Justice Issues Priorities:

#### ***Juvenile Justice***

##### Priority 1: Mental Health

- Substance abuse/prevention services
- Targeted case management
- Counseling/therapy services
- Wrap around services
- Accessible/affordable mental health care
- Trauma informed practices
- Adverse Childhood Experiences (ACE) Awareness
- Tele counseling services

##### Priority 2: Family Stability

- Violence prevention
- Life skills
- Parenting skills
- Teen pregnancy/prevention
- Gang prevention
- Mentoring
- Victim advocacy
- Family preservation
- Healthy relationships/dating violence
- Truancy prevention
- Wrap around services
- Trauma informed practices
- Adverse Childhood Experiences (ACE) Awareness

### Priority 3: Truancy

- Prevention
- Intervention
- Academic Failure
- Leaver re-engagement
- Opportunity youth re-engagement
- Afterschool programs

### Priority 4: Improving School Climate

- School safety/district wide safety
- Bullying prevention
- Cyber safety
- Community education
- Suicide prevention
- Social and Emotional learning at school/district levels
- Restorative discipline practices
- Trauma informed practices
- Adverse Childhood Experiences (ACE) Awareness

### Priority 5: Adult life-skills

- Job readiness/employability skills/training/literacy skills
- Life skills/character building
- Mental health/substance abuse services
- Transitional housing
- Mentoring

### **Gaps in Services**

In reference to Figure 7, the top gaps in services and resources included: Mental Health Services, Family Stability, After/Out of School Programs, Life Skills, and Professional Counseling/Therapy Services. These gaps in services and resources aligned with the current priority ranking for this discipline either through the main priority or as a sub-priority. For additional information, please review the Figure 7 table for a full list of gaps in services and resources.

*Figure 7: Table of identified Gaps in Juvenile Justice Service and Resource*

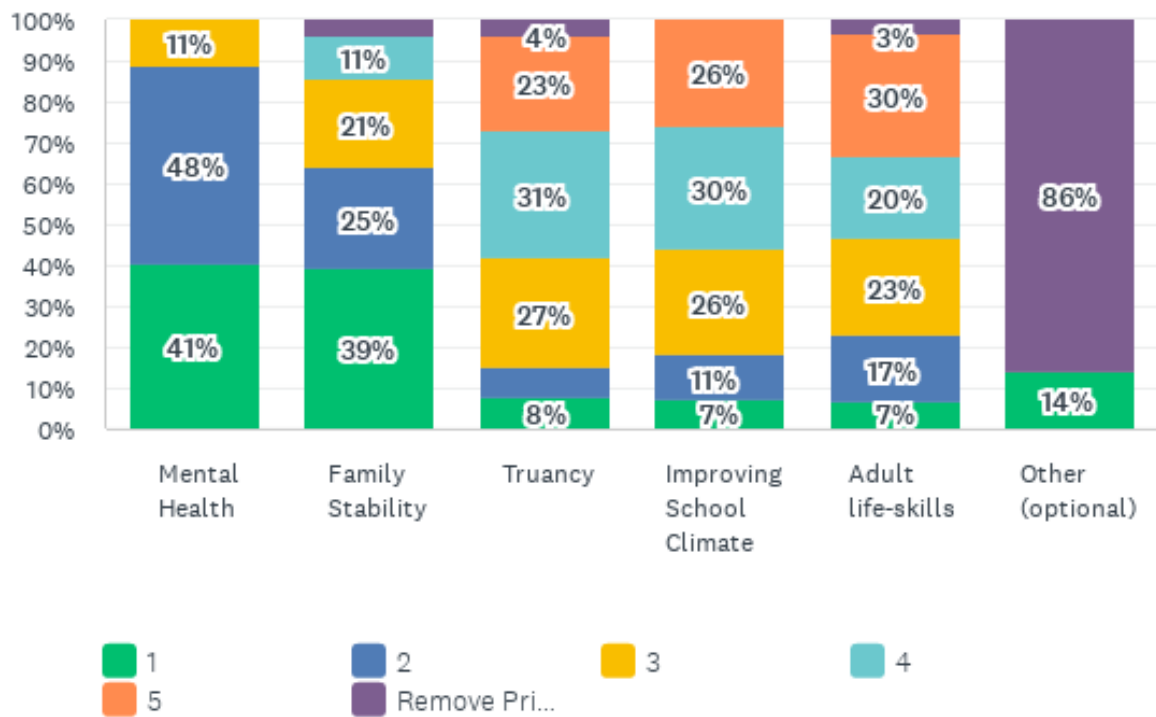
Service and Resource	Responses	
Academic Failure Prevention/Intervention	46.67%	14
After/Out of School Programs	56.67%	17
Bullying Prevention Programs	53.33%	16
Character Building	36.67%	11
Civilian/LE Interaction Training	36.67%	11
Community Education	30.00%	9

Community Supervision Programs	3.33%	1
Criminal History Reporting - County Disposition Rates	10.00%	3
Cyber Safety	26.67%	8
Drop-Out Prevention	43.33%	13
Electronic Crime Prevention/Intervention	20.00%	6
Employability Skills/Training	43.33%	13
Family Unit Preservation Services	43.33%	13
Family Stability	60.00%	18
First Offender Education	16.67%	5
Gang Prevention	16.67%	5
Healthy Relationships/Dating Violence Prevention	46.67%	14
Job Readiness	40.00%	12
Juvenile Justice Alternative Education Centers (JJAEC)	10.00%	3
Life Skills	56.67%	17
Mental Health Services	73.33%	22
Mentoring	46.67%	14
Offender Accountability	13.33%	4
Opioid Response	13.33%	4
Parenting Skills	53.33%	16
Professional Counseling/Therapy Services	56.67%	17
Re-Entry Court	3.33%	1
School-Based Delinquency Prevention Programs	16.67%	5
School Resource Officers	16.67%	5
School Safety - Emergency Medical Response Training	13.33%	4
School Safety Planning	16.67%	5
Services for Kids Aging out of Foster Care System	40.00%	12
Specialized Training for Professionals	40.00%	12
Specialty Courts	10.00%	3
Specialty Schools	6.67%	2
Substance Abuse Prevention	46.67%	14
Substance Abuse Intervention/Treatment	36.67%	11
Teen Pregnancy Prevention/Intervention	30.00%	9
Tobacco Use Prevention	10.00%	3
Transitional Living Program	30.00%	9
Truancy Intervention	30.00%	9
Truancy Prevention	46.67%	14
Vaping Prevention	33.33%	10
Violence Prevention	50.00%	15
Youth Homelessness Prevention	40.00%	12
Other (please specify)	0.00%	0
	<b>Answered</b>	<b>30</b>

## Priority Rank

Survey data and meeting review maintained the current ranking of Juvenile Justice Priorities, including all sub-priorities. Figure 8 shows how participants ranked each priority from 1 – 5 and were given the option to remove or add a priority. As a note, the first priority, Mental Health, remains Priority 1 despite 48% of participants ranking Mental Health as Priority 2. The data shows even with this vote percentage, Mental Health ranked higher than the current Priority 2, Family Stability, with 41% voting Mental Health as Priority 1 and only 39% voting Family Stability as Priority 1. The bar chart includes percentages of votes for the priority rank.

Figure 8: Chart of Juvenile Justice Priority Rank



## Mental Health and Substance Abuse

During the Meeting, participants identified the lack of transportation to and for service providers a major factor in causing gaps in services and resources. Due to COVID 19 and the various different policies service providers must follow, agencies have found it difficult to provide appropriate services without appropriate transportation. Thus, it was determined to include transportation as a fourth priority.

Data regarding Mental Health and Substance Abuse resources and services in the area included both Mental Health and Substance Abuse in the survey questions. This deviated from past survey's that separated Mental Health from Substance Abuse during the

survey. Of all of the survey participants, 56 of them identified Mental Health & Substance Abuse a focus of their discipline.

The priorities are as follows:

### ***Mental Health***

Priority 1: Access to screening and referral to psychiatric and substance abuse services and therapy

- Early identification of mental health issues: training, screening and referral; tools such as the Ages and Stages Questionnaire: Social Emotional used for early identification of mental health issues
- Ongoing training in various mental health topics: trauma informed care, co-occurring disorders, direct care training, trauma specific training such as Trust Based Relational Intervention
- Resources:
  - Psychiatric services – funded – available beds – enough capacity
  - Education, Prevention and Intervention across all systems (education, child welfare, justice, etc)
  - Medication assistance (funded)
  - Counseling and Therapy – seen within 72 hours or 5 days (waits often two weeks or months especially indigent)
    - Counseling and therapy with LCDCs with providers trained to address co-occurring disorders
  - Continuum of Care – prevent gaps in services; dedicated case management
    - create referral network; warm hand offs among (coordination between providers)
    - aftercare support for clients exiting programs; grandparents raising children, etc
    - case management to support access to services (prevention, intervention)
    - crisis stabilization units
  - Recovery Services
  - Specialty Courts (drug courts; family courts, homeless, etc) implement in smaller counties; coordinate services;
  - Housing – transitional living, sober living homes

Priority 2: Access to & Funding to Treatment & Prevention Programs for Substance Abuse & Mental Health

- Transportation
  - Transportation – allow use of Uber and Lyft for emergency situations
- Telehealth
- In-home services (counseling other)
- Mobile Crisis Units

- Allow agencies (that provide transportation to/from client appointments) reimbursement for upkeep of **agency owned fleet** (such as reimbursement for vehicle maintenance – tires, registration, insurance, gas).
- Development of innovative services to address access to services.

Priority 3: Access to & Funding for Technology Based Services

- Development of regional based software system to allow for coordination between agencies
- Funding to support IT upgrades for telehealth services (medical & psychiatric)
- Funding to support an agency to implement database systems to track & coordinate services for clients
- Development of a clearing house (one website) that helps agencies coordinate & communicate to refer to each other and follow up

Priority 4: Access to & Funding for Transportation

- Access to Transportation for Therapy Sessions

**Gaps in Services**

Survey results for gaps in services and resources were taken into account for updating the priorities. For mental health, the top five gaps within the area included: Access to Psychiatric Services and Therapy, Access to Affordable/Subsidized Integrated Care, Continuum of Care for Mental Health Patients, Counseling Services, and Specialized Training for Trauma Informed Care. All of these gaps aligned with the priorities for the discipline besides Transportation, which was identified as the 13<sup>th</sup> biggest gap in services and resources. However, as identified before, those who attended the Meeting determined the lack of available transportation hindered access to other services a resources, thus creating other gaps. For full gaps in services and resources, please see Figure 9 below.

*Figure 9: Table of identified Gaps in Mental Health & Substance Abuse Service and Resource*

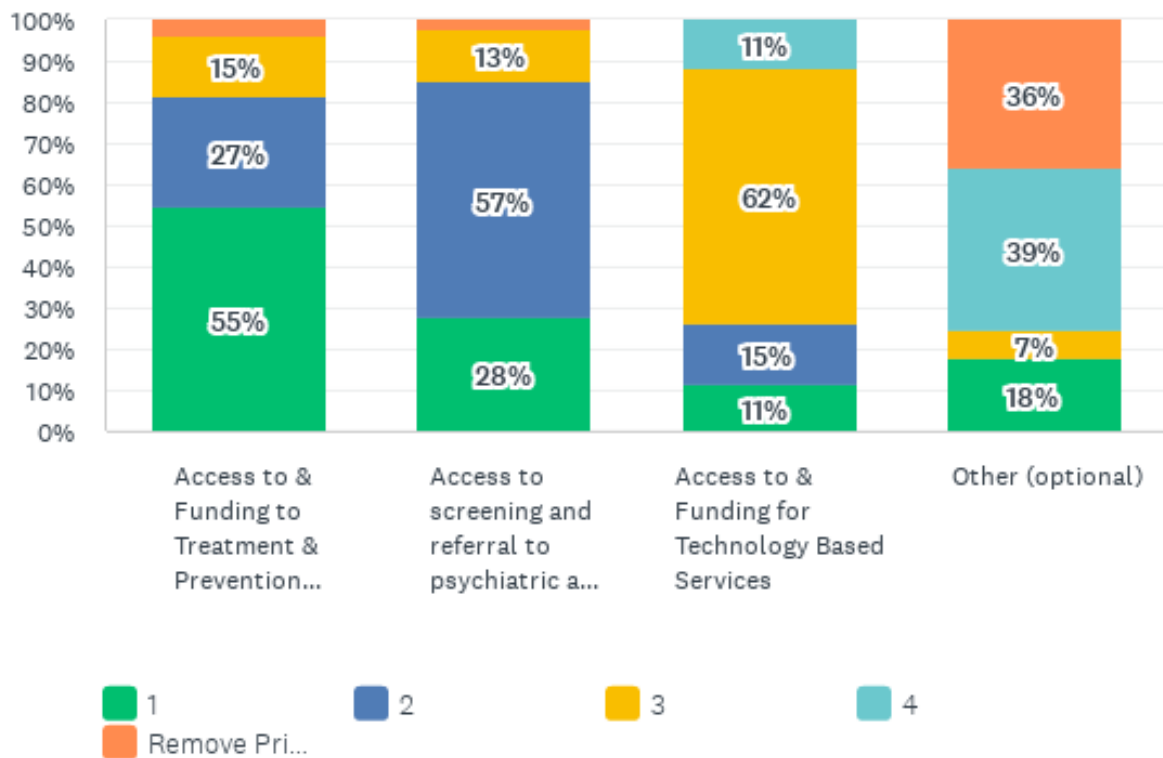
Service and Resource	Responses	
Access to Affordable/Subsidized Integrated Care	56.90%	33
Access to Medication	44.83%	26
Access to Providers and Subscribers	36.21%	21
Access to Psychiatric Services and Therapy	72.41%	42
Acute Hospitalization	25.86%	15
Ancillary Social Services	25.86%	15
Case Management	43.10%	25
Continuum of Care for Mental Health Patients	55.17%	32
Counseling Services	53.45%	31
Criminal History Reporting - County Disposition Rates	3.45%	2

Crisis Service Providers	50.00%	29
Culturally Competent Services	18.97%	11
Dual Diagnosis Services	17.24%	10
Housing for People with Mental Illness	43.10%	25
Integrated Care Clinics and Treatment	27.59%	16
Job Placement/Training	37.93%	22
Out-Patient Treatment Programs	34.48%	20
Peer-led Services	27.59%	16
Prevention Services	50.00%	29
Recovery Coaches	22.41%	13
Residential Treatment Programs	37.93%	22
Resource Lists for Community Providers	25.86%	15
Specialized Training for Court Personnel on Mental Health	24.14%	14
Specialized Training for Law Enforcement on Mental Health	43.10%	25
Specialized Training for Victim Advocates on Mental Health	36.21%	21
Specialized Training for Trauma Informed Care	53.45%	31
Specialized Training for Crisis Informed Care	48.28%	28
Transitional Housing	32.76%	19
Transportation	43.10%	25
Other (please specify)	6.90%	4
	<b>Answered</b>	<b>58</b>

### ***Priority Rank***

While current rank never changed for the Mental Health & Substance Abuse discipline, transportation was identified as an “Other” priority during survey collection. It was determined to add an additional priority as the fourth priority during the meeting, which is supported by the almost 40% of survey participants identifying “Other” as a fourth priority. Full priority ranking is provided in Figure 10.

Figure 10: Chart of Juvenile Justice Priority Rank



## Victim Issues

Victim service providers made up the largest participation in the survey and the planning meeting, with 60 survey participants identifying Victim Issues as a focus for their agencies. As with the other priorities, no changes were made to main or sub priorities for Victim Issues. The full list of Victim Issues Priority List is provided below:

### Priority 1: Comprehensive Victim Support Services

- Emergency Shelter
- Hotlines
- Basic Needs Support
- Mental Health Assessment
- Screenings (i.e. sce-it)
- Forensic Medical Exam
- Community Resource Awareness and Education
- Protective Orders
- Emergency Intervention
- Safety Plan Intervention
- Safety Plan Development Crisis
- General Victim Advocacy / Casework
- Crisis Intervention

- Counseling (short and long-term counseling services)
- Information and Referral
- Prevention
- Transportation
- Substance Abuse Assessment

#### Priority 2: Victim Advocacy

- General victim advocacy/ casework
- Victim Assistance Programs
- Crime Victim Compensation Assistance
- Improved coordination, collaboration, and communication among services and the criminal investigative and prosecutorial team through resolution
- Information and Referral
- Legal Advocacy
- MDT Case Coordination

#### Priority 3: Accessible and Affordable

- Mental Health
  - Mobile Emergency Mental Health Assessment Team
  - Continuum of Care for Mental Health Issues
    - Mental Health and Psychiatric Services
    - Residential facilities
  - Substance Abuse
    - Assessment, Intervention, and Referral
    - Continuum of Care for Substance Abuse
      - Residential Facilities
  - Disability
    - Continuum of Care for Disabilities
      - Residential Facilities
  - Culturally Competent Services for Specialized Populations

#### Priority 4: Restoration Services

- Affordable Housing and Supportive Services (Permanent Supportive Housing and Transitional Housing)
- Lifeskills
- Job Training
- Affordable Child Care
- Peer Support/Mentoring
- Transportation
- Academic Education Programs
- Affordable Healthcare
- Primary and Secondary Victim Support Services
- Short-term Emergency Financial Assistance (rental assistance & utilities etc.)
- Documentation Recovery

#### Priority 5: Professional Development and Training

- Personnel Training

- Direct Service
- Support Staff
- Volunteer
- Improved Collaboration and Cross Training
  - Community Partnerships
  - Outreach and Education

### **Gaps in Services**

The top 5 identified gaps in services and resources included: Mental Health Services (Counseling and Therapy), Crisis Intervention Services, Community Awareness of Available Resources, Child Sex Trafficking, and Life Skills Training. An interesting course in the data is that the top 5 gaps in services and resources do not align directly with the identified priorities. While the top gaps are listed in the sub priorities, they are not ranked accordingly.

*Figure 11: Table of identified Gaps in Victim Issues Services and Resources*

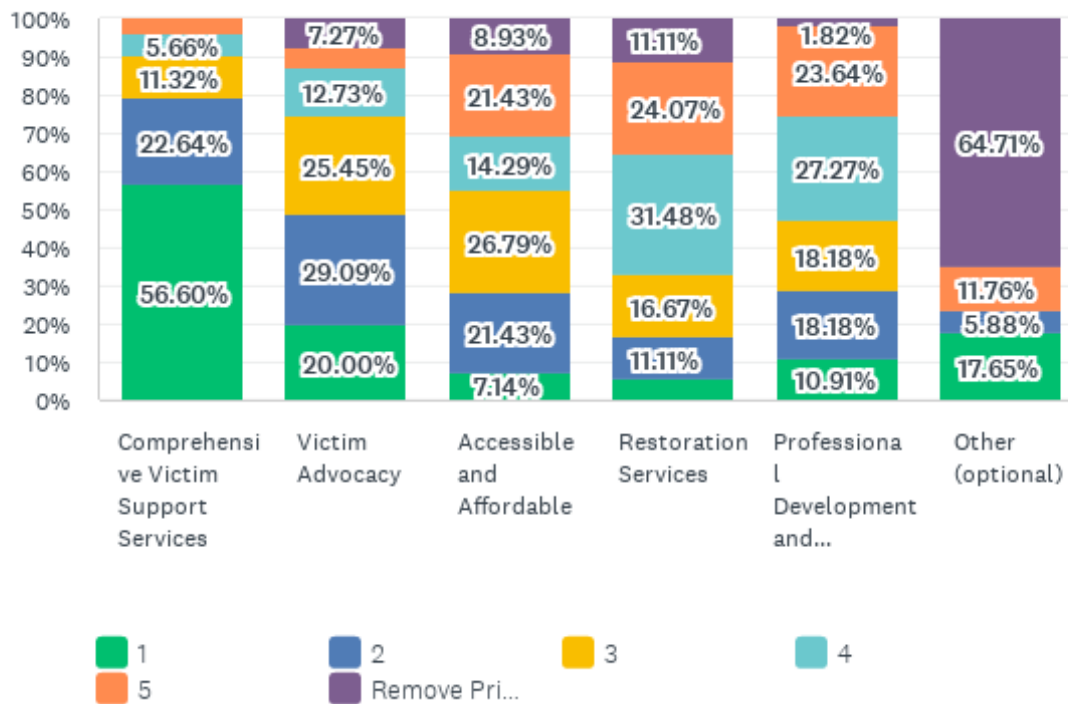
Service and Resource	Responses	
Adult Sex Trafficking	42.11%	24
Assistance Filing Crime Victims Compensation Claims	17.54%	10
Child Sex Trafficking	50.88%	29
Community Awareness of Available Resources	52.63%	30
Court Accompaniment	15.79%	9
Criminal History Reporting - County Disposition Rates	8.77%	5
Criminal Justice Personnel Positions to Provide Direct Services to Victims	29.82%	17
Crisis Intervention Services	54.39%	31
Culturally Competent Services	42.11%	24
Emergency Food/Clothing	29.82%	17
Emergency Protective Orders	26.32%	15
Emergency Shelter	36.84%	21
Family Unit Preservation	35.09%	20
Forensic Interviews for Victims	24.56%	14
Forensic Medical Exam Services for Sexual Assault Victims	15.79%	9
High School Completion Programs	26.32%	15
Hotline Crisis Intervention/Counseling Services	29.82%	17
Immigration and Legal Services/UVisa	21.05%	12
Information and Referral	28.07%	16
Investigative Team Case Coordination	22.81%	13
Job/Skills Training	36.84%	21
Job Search Aid	22.81%	13
Legal Advocacy	26.32%	15
Life Skills Training	47.37%	27
Medical Accompaniment	14.04%	8
Mental Health Services (Counseling and Therapy)	63.16%	36

Multi-Disciplinary Team Case Coordination	38.60%	22
Obtaining Protective Orders and Enforcement	17.54%	10
Peer Support Programs	43.86%	25
Prevention Programs/Public Education	33.33%	19
Safety Plan Development	29.82%	17
Shelter/Transitional Housing	43.86%	25
Specialized Child Abuse Courts	19.30%	11
Specialized Family Violence Courts	28.07%	16
Specialized Human Trafficking Programs	38.60%	22
Specialized Services for Non-English Speaking Victims	31.58%	18
Specialized Training for Professionals	38.60%	22
Transportation	33.33%	19
Victim Advocacy Programs	36.84%	21
Victim Services for Elderly Populations	24.56%	14
Victim Services for Youth	40.35%	23
Volunteer Recruitment/Training	28.07%	16
Witness Preparation to Testify in Court (Children)	14.04%	8
Other (please specify)	5.26%	3
	<b>Answered</b>	<b>57</b>

### ***Priority Rank***

Despite the top gaps in services and resources not aligning with the current priorities, survey participants and Meeting participants did not change the Victim Issues priorities. Additionally, while survey participants ranked Professional Development and Training as Priority 4, survey participants ranked the current Priority 4, Restoration Services, higher than Professional Development. Therefore, Professional Development and Training remained Priority 5. For full priority data details, see Figure 12 below.

Figure 12: Chart of Victim Issues Priority Rank



## Implementation of Regional Strategic Plan

Under the direction of the AACOG Criminal Justice Advisory Committee, the priorities identified during the regional strategic planning process are used as scoring elements during the application scoring and prioritization process. Each applicant agency must identify which priority or priorities their project best addressed on a grant summary form provided by AACOG staff. Grant applicants must address one or more of the identified priorities and answer any CJAC questions. To ensure priorities for the community are available for all applicants, regional priorities are shared on the AACOG website, during Grant Workshops, and provided in emails or monthly e-Blasts when relevant.

The regional priorities are a reference tool for the Criminal Justice Advisory Committee (CJAC) to see how well different programs presented by grant applicants address gaps in services and resources. Using applicant Grant Summary Forms, grant application reviews, and other information provided by applicants, CJAC determines which projects appropriately address the priorities in the area and/or which projects addressed gaps in the area. While addressing more than one priority or gap was allowed for applicants to include in their Grant Summary Form, the amount of priorities/gaps that a project addressed was not used as a prioritization measure. Rather, projects were prioritized on how well the project addressed these priorities/gaps. After significant discussion and deliberation, the CJAC submit scores to determine project prioritization.



## Alamo Area Council of Governments Regional Strategic Plan Executive Summary

The Regional Strategic Plan represents the Criminal Justice vision and priorities for the Alamo Area. This strategic plan and all regional priorities have been established by the community stakeholders comprised of Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, McMullen, Medina, and Wilson counties. The entire estimated population of 2,667,198<sup>1</sup> is served by the Alamo Area Council of Governments (AACOG), also known as the Alamo Area or State Planning Region 18.

The purpose of the Strategic Plan is to identify and prioritize criminal justice needs and gaps in services in the areas of Criminal Justice System Improvements, Juvenile Justice System Improvements, Direct Victim Services, and Mental Health & Substance Abuse Treatment. The Office of the Governor – Criminal Justice Division (CJD) has determined council of governments will be responsible for the development and maintenance of a strategic plan prioritizing the criminal justice needs in their region.

This regional strategic plan is in accordance with §2.G in the current Interagency Cooperation Contract between CJD and AACOG:

*Mission: The mission of the AACOG – Public Safety Division Planning Department is to enhance the quality of life of all residents of the Alamo Region in partnership with elected and appointed officials, funders, community partners and beneficiaries.*

### Planning Process

The AACOG Criminal Justice Planning Department's Regional Strategic Plan was developed through the collaborative efforts of our region's County Judges, Criminal Justice Advisory Committee members, regional law enforcement jurisdictions, current and past CJD applicants, and concerned citizens. Planning Staff created and implemented a Regional Needs Assessment Survey to distribute throughout the region to determine public approval of current regional priorities, request suggested changes, determine gaps in our regional sustainability, and to identify gaps in regional criminal justice services and resources. The link to the survey was shared with Region 1800 through multiple emails to our distribution list (including county judges), notifying CJAC members, e-Blasts, and was located on our website. All Community Stakeholders were encouraged to pass the link on to any additional service providers impacted by the criminal justice system. AACOG Staff also provided the community with a registration link to participate in the virtual Regional Strategic Planning Meeting to review survey results and determine any necessary changes to the regional priorities. Participants met on October 27<sup>th</sup>, 2021 to finalize any changes in priorities. These changes were then presented to the CJAC for final approval.

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<sup>1</sup> US Census Data, 2020



## Criminal Justice Regional Strategic Planning Priorities

### Juvenile Issues

- Priority 1: Mental Health
- Priority 2: Family Stability
- Priority 3: Truancy
- Priority 4: Improving School Climate
- Priority 5: Adult life-skills

### Law Enforcement

- Priority 1: Personnel
- Priority 2: Equipment
- Priority 3: Training
- Priority 4: Mental Health and Substance Abuse
- Priority 5: Family Violence

### Mental Health and Substance Abuse Prevention

- Priority 1: Access to screening and referral to psychiatric and substance abuse services and therapy
- Priority 2: Access to & Funding to Treatment & Prevention Programs for Substance Abuse & Mental Health
- Priority 3: Access to & Funding for Technology Based Services
- Priority 4: Access to & Funding for Transportation

### Victim Issues

- Priority 1: Comprehensive Victim Support Services
- Priority 2: Victim Advocacy
- Priority 3: Accessible and Affordable
- Priority 4: Restoration Services
- Priority 5: Professional Development and Training



# AACOG CJ Grant Workshop

FY 2027

# Mandatory CJ Grant Workshop

- Today: January 7th, 2026
- Purpose: To ensure Public Safety Office (PSO) applicants are educated on the AACOG and Office of the Governor's (OOG) grant processes
- Goal: To ensure that all applicants in the region that go through the AACOG Criminal Justice application process, receive favorable reviews, and are recommended for funding



# NEW LOOK to the AACOG WEBSITE

- [www.AACOG.gov](http://www.AACOG.gov)
- Go to [www.aacog.gov](http://www.aacog.gov)
- Click on Member Services
- Select Public Safety
- Scroll Down to Criminal Justice
- Links within Criminal Justice section provide CJ Grant Materials



# \*Funding Opportunities/Announcements\*

## Opportunities Overseen by AACOG Criminal Justice

- Criminal Justice Grant Program(JAG)
- General Victim Assistance Grant Program (VOCA)
- Juvenile Justice & Youth Diversion (JJ & YD) – Name Change Only
- Violence Against Women Justice & Training Program (VAWA)

## Opportunities Managed by the OOG Only

- Active Attack Response Equipment
- ALERRT Travel Assistance FY26
- Body Worn Grant Program
- County Essential Services FY26
- County Solutions to Address CSE
- Crime Stoppers
- Internet Crimes Against Children
- Music Educational and Community
- Paul Coverdell Forensic Sciences Improvement
- Peace Officer Mental Health
- Project Safe Neighborhoods
- Residential Substance Abuse Treatment



# \*Funding Announcements/Opportunities\*

## **Opportunities Managed by the OOG Only - Continued**

- Rifle Resistant Body Armor
- Sexual Assault Evidence Testing
- Sexual Assault Forensic Exam (SAFE)-  
Ready Facilities
- Specialized Advocacy for CSEY
- Specialty Courts Grant
- Testing of Forensic Evidence Grant  
Program
- Texas Model for Care Coordination

<https://egrants.gov.texas.gov/fundingopp>



# Agenda

1. Federal Civil Rights Compliance
2. Materials
3. Timeline/Process
4. Regional Process
5. Submitting your application in eGrants
6. Criminal Justice Advisory Committee (CJAC)





# Federal Civil Rights Compliance

# Protects

- Race
- Color
- National Origin
- Sex
- Gender
- Sexual Orientation
- Religion
- Disability
- Age



# Federal Civil Rights Laws

- Title VI of the Civil Rights Act of 1964 (Prohibits discrimination against race, color, national origin)
- Title VIII of the Civil Rights Act of 1968 (Prohibits discrimination against race, color, religion, sex, or national origin)
- Title IX of the Education Amendments of 1972 (prohibits sex-based discrimination in educational programs receiving federal funding)
- Section 504 of the Rehabilitation Act of 1973 (prohibits disability discrimination in programs receiving federal funding)
- Age Discrimination Act of 1975 (prohibits age discrimination in programs receiving federal funding)
- Titles I, II, and III of the Americans with Disabilities Act of 1990 (prohibits discrimination against individuals with disabilities in employment (Title 1), public entities, (Title II) Public Accommodations (III), and transportation and telecommunications (IV)).

# Program Specific Statutes

- Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act)
- Victims of Crime Act (VOCA)
- Violence Against Women Act (VAWA)



# Persons with Limited English Proficiency (LEP)

- Free aids and services to communicate effectively with persons with disabilities
- Free language services to ensure meaningful access to programs and activities



# More Information



## NOTICE OF NONDISCRIMINATION

The Office of the Governor (OOG) complies with federal civil rights laws and is committed to ensuring that federal subrecipient programs, activities, and services originating from the U.S. Department of Homeland Security operate without discrimination in accordance with:

- *Title VI of the Civil Rights Act of 1964*, which prohibits discrimination based on race, color, or national origin (including language).
- *Section 504 of the Rehabilitation Act of 1973*, which prohibits discrimination based on disability.
- *Titles I, II, and III of the Americans with Disabilities Act of 1990*, which prohibit discrimination based on disability.
- *Title IX of the Education Amendments Act of 1972*, which prohibits discrimination based on sex in education programs or activities.
- *Age Discrimination Act of 1975*, which prohibits discrimination based on age.
- *Title VIII of the Civil Rights Act of 1968*, which prohibits discrimination in the sale, rental, financing, and advertising of dwellings, on the basis of race, color, national origin, religion, disability, familial status, and sex.
- *U.S. Department of Homeland Security regulation 6 C.F.R. Part 19*, which prohibits discrimination based on religion in social service programs.

### To File a Complaint

If you believe that the OOG and/or one of its federal subrecipients has discriminated in any way based on race, color, national origin (including language), disability, sex, or age, you can file a complaint with the [U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties \(CRCL\)](#).

**E-mail:** [CRCLCompliance@hq.dhs.gov](mailto:CRCLCompliance@hq.dhs.gov) (fastest method to submit your complaint)

**Fax:** 202-401-4708

**U.S. Mail:** U.S. Department of Homeland Security  
Office for Civil Rights & Civil Liberties  
Compliance Branch  
245 Murray Lane, SW  
Building 410, Mail Stop #0190

For additional information: [www.dhs.gov/crc](http://www.dhs.gov/crc)  
Phone: 202-401-1474 Toll-Free: 1-866-644-8360

You can also file a complaint in person, by mail, or by email with the OOG Grants Administration Director:

**Email:** [PSO@gov.texas.gov](mailto:PSO@gov.texas.gov)

**U.S. Mail:** Office of the Governor  
Public Safety Office  
Grants Administration Director  
P.O. Box 12428  
Austin, Texas 78701

### Information and Services for Persons with Disabilities and Persons with Limited English Proficiency

The Office of the Governor provides:

- Free aids and services, such as qualified sign language interpreters and written information in other formats (large print, audio, accessible electronic formats, etc.), to communicate effectively with persons with disabilities.
- Free language services, such as qualified foreign language interpreters and information written in other languages, to ensure meaningful access to programs and activities for persons with limited English proficiency.

**If you need these services, please contact:**

Reasonable Accommodation Program Manager:  
[reasonable.accommodation@gov.texas.gov](mailto:reasonable.accommodation@gov.texas.gov)  
512-463-5873



# Compliance

- All projects must comply with Civil Rights Laws
- Applies to all operations of organization
- Cross Cutting Statutes apply to all Federal funding





Questions?



# Your Materials

# AACOG Materials

1. CJAC Grant Application Guidelines
2. Grant Summary Form
3. Criminal Justice Strategic Plan
4. Regional Strategic Priorities





# CJAC Grant Application Guidelines

# CJAC Guidelines

For an application to receive favorable review by the CJAC:

- Attend a grant workshop (An individual may not attend the grant workshop representing more than one agency in a single funding stream. A contract grant writer may attend the workshop, but a member of the contracting agency's staff must be present and must submit a workshop acknowledgement form.
- Complete and submit Grant Summary Form for each COG Scored application submitted
- Submit only one agency/department grant application per funding stream
- Attend and provide a two (2) minute presentation at the April CJAC Scoring and Prioritization Meeting(s) – A contracted grant writer or vendor may not present on behalf of the agency applying for grant funds.
- Budget caps, definitions, and points will be discussed under Review Process.



# CJAC Grant Summary Form

# Grant Summary Form (GSF)

- Mandatory!
- Applicants who do not submit a Grant Summary Form (GSF) results in an unfavorable review
- Includes questions on your project's goals, budget, etc.
- AACOG's Portal for Summary Forms will open January 12<sup>th</sup>, 2026. A link will be emailed to those that submit a Workshop Acknowledgement Form **today** or are deemed eligible by the Governor's Public Safety Office (PSO).
- GSF's are due to AACOG by 5 p.m. (CST) February 16<sup>th</sup>, 2026, and you will submit them via AACOG's Portal.





# AACOG Criminal Justice Strategic Plan

# Criminal Justice Strategic Plan

- This will be available on AACOG Website
- Outlines regional priorities, which are used as scoring elements during CJAC application scoring and prioritization
- Identifies gaps in services across the region
- Reviewed/revised every few years to ensure that the region's priorities change with local trends and demographic shifts



# Criminal Justice Strategic Plan

- Today – After the Grant Workshop – Please Stay!
- We will be having a Regional Stakeholder Engagement Session to review and make note of suggested stakeholder changes/updates
- Your participation matters and it counts
- If there are regional priorities that need to be updated or changed this is your time to speak – if they need to stay the same, we need to know that too.
- If you are an applying agency staff representative and you attend the stakeholder engagement session as an incentive for you to stay COG staff will provide you one (1) point on your overall grant application score.

# Regional Strategic Priorities

- Applications should address one or more Regional Strategic Priorities identified by the community
- Applicants will identify the priorities they address in the Grant Summary Form
- Priorities are available on the AACOG website, in the Criminal Justice Strategic Plan



## Materials Found at [www.aacog.gov](http://www.aacog.gov)

- FY2027 CJAC/Grantee Event Calendar
- FY2027 Funding Opportunities or (RFAs) include VOCA, VAWA, Youth Diversion, and JAG
- Criminal Justice Strategic Plan
- CJAC Bylaws
- Grant Workshop slides
- FY 2026 Prioritizations Recommended by the CJAC

These items can be found on the AACOG Agency Website at <https://aacog.gov/member-government-services/public-safety/>



# Timeline/Process

# Application Timeline

AACOG's CJD Workshop

Today

Grant Summary Form opens in AACOG's Portal

January 12<sup>th</sup>, 2026, by COG Staff

Deadline for applicants to submit and certify applications in eGrants

February 12<sup>th</sup>, 2026 - NLT 5:00 PM

Deadline for AACOG Grant Summary Form

February 16<sup>th</sup>, 2026 – 5:00 PM

CJAC members receive access to review applications in AACOG's Portal

Typically received by OOG in Mid-March 2026 – 8:00 AM

Applicants present to CJAC for scoring and ranking

April 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup> 2026 - 8:00 AM – 6:00 PM

AACOG Staff presents scoring, ranking, and recommended funding amounts to AACOG BoD for final approval

April 27<sup>th</sup>, 2026 – 10:00 AM

AACOG Staff submits scoring, ranking, and recommended funding amounts in eGrants

May 8<sup>th</sup>, 2026 – NLT 5:00 PM

# Grantee Steps





# Regional Process



1<sup>st</sup> things 1<sup>st</sup>: READ the  
Funding Opportunity  
COMPLETELY

# Where to find Funding Opportunities

- eGrants Website: Funding Opportunities  
<https://egrants.gov.texas.gov/fundingopp>
- AACOG Criminal Justice Website  
<https://aacog.gov/member-government-services/public-safety/>



# Information Found on a Funding Opportunity

- Purpose
- Sources of funding
- Eligible Organizations
- Application Process
- Key Dates
- Project Period
- Funding Levels
- Standards
- Eligible Activities and Costs
- Eligibility Requirements
- Prohibitions
- Selection Process

**\*New Required Documents Upload Feature\***: Beginning with the funding opportunities opening December 2025 (PY27), the Public Safety Office (PSO) is implementing a new feature in eGrants that will require applicants to upload specified documents. Fully executed resolution designating the Authorized Official and Financial Officer given power to submit financial or programmatic reports or alter a grant on behalf of the agency is required to be uploaded prior to submission. **Get it before your governing body before apps are due (January is a great suggestion.)**

# NEW App Requirements

- Fully executed resolution designating your Authorized official and Financial Officer need to be uploaded into eGrants Prior to Application Due Date of February 12<sup>th</sup>, 2026 – get it on your governing body’s agenda in January 2026. Link to the template is in the RFA.
- **NO Budget & Narrative Place Holders:** Plan to submit fully executed budget line items and narratives. If any exceptions are made due to funding uncertainties and we are made aware of it COG staff will send an email out to everyone.
- **JAG:** Radio Projects will undergo Peer Review and will need **SWIC Approval** uploaded in eGrants Prior to PURCHASE



# NEW App Requirements

- **JJ & Youth Diversion (Formerly Truancy Prevention):**  
Name Change Only - Language for Truancy Prevention needs to be listed as Youth Diversion.
- **VAWA:** 30% match, Prosecution applicants must upload Prosecution Certification into eGrants
- **VOCA:** *20% match requirement, sub-apps within VOCA allow for CSEY Residential and Community Based Services listed in the RFA, Specific instructions are listed for CSEY applicants applying for one of the activities listed, Sexual Assault Evidence Tracking is required in application to be eligible to apply – see RFA for information.*



# General Standards

Grantees must comply with:

- Texas Grant Management Standards (TxGMS)
- Federal Uniform Grant Guidance
- All statutes, requirements, and guidelines applicable to their funding stream



# Eligibility Requirements

- Local units of governments – Cybersecurity Training requirements
- In a county with 90% average or above on dispositions
- Report at least 90% of convictions within 5 business days
- LE- Current on reporting UCR data and TX specific reporting to DPS
- Comply with the programs and procedures utilized by DHS



# Eligibility Requirements

- Must have a SAM number assigned to agency
- Registered in the federal SAM database

*Failure to comply may cause funds to be withheld and/or suspension or termination of grant funds.*

*Suggestion:* *Start working on this TODAY.*



# Eligibility Requirements

Units of local government and colleges/universities with law enforcement agencies:

- Download, complete, and upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form
- See Funding Opportunities for Form



# Eligibility Requirements

501(c)(3) organizations:

- Download, complete, and upload into eGrants the CEO/NGO Certifications and Assurances Form
- See Funding Opportunity for form



# Program-Specific Requirements

Program-Specific Requirements are outlined in each funding opportunity:

- VOCA – Cultural competency, victim services assessment survey, special requirements for vehicle purchases
- VAWA – Legal Assistance for Victims (LAV) Certification, State Priority Areas



# Eligible Activities and Costs

- Each Funding Opportunity details the funding specific eligible activities and costs
- Each Funding Opportunity also details prohibited activities and costs





# Submitting your application in eGrants


# eGrants Application

egranx.gov.texas.gov/App/default.aspx#

Home Contact Us Login

eGrants

Guides Funding Opportunities Resources



## Grantee Login

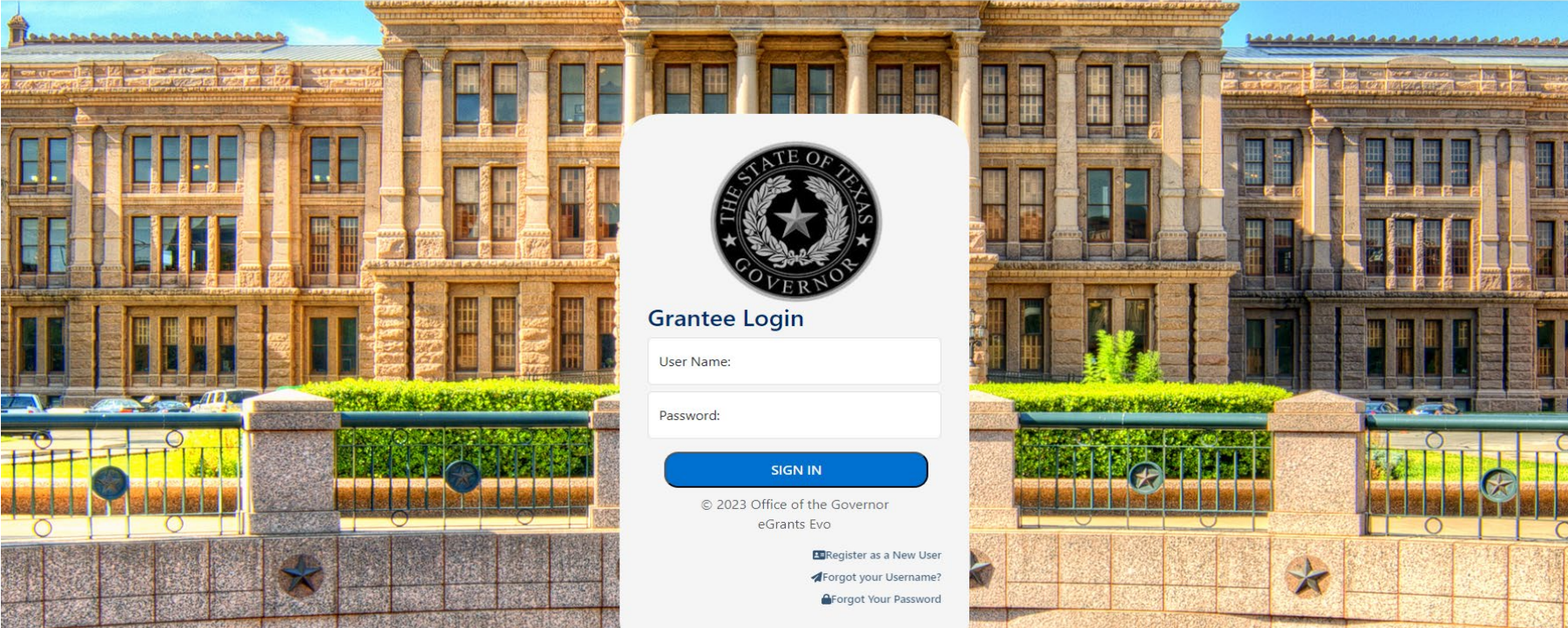
User Name:

Password:

[SIGN IN](#)

© 2023 Office of the Governor  
eGrants Evo

- [Register as a New User](#)
- [Forgot your Username?](#)
- [Forgot Your Password](#)



# eGrants Application

**Due February 12th, 2026**  
**NO LATER THAN 5:00pm**  
**(CST)**



# For Assistance....

- PSO Grant Managers
- eGrants Helpdesk
- AACOG CJ Planner





# Criminal Justice Advisory Committee (CJAC)

# Criminal Justice Advisory Committee (CJAC)

- 37 Members (13 from Bexar County and 2 from each rural county)
- Establishes grant application guidelines
- Reviews and evaluates grant applications
- Makes funding recommendations to the AACOG Board of Directors for approval



# CJAC Bylaws

- Governing document for the Criminal Justice Advisory Committee
- Reviewed annually; all changes approved by AACOG Board of Directors
- Available on the AACOG Website under Public Safety





# Application Review & Scoring Process

# Scoring Meetings

- Will be entirely in-person
- All grant programs applying, will present during their allotted time – TBD based on number of applicants per funding stream
- Applicants will receive a schedule with their timeslot; please arrive 1 hour prior in case we are running ahead of schedule
- Applicants will receive an unfavorable review and not be recommended for funding if absent on the day of scoring.
- As with the Grant Workshops, a representative from the applying agency must be present – contract grant writers cannot represent the agency alone



# Applicant Presentations

- Presentations may be no more than two (2) minutes
- An agency staff representative must be present during the project proposal presentation on the day of scoring. \*A contracted grant writer may not present on behalf of the agency applying for grant funds.
- No visual aids
- Encouraged to include multiple employees for Q&A



# Application Scoring Areas

- Collaboration
- Budget
- Narrative
- Project Impact
- Sustainability
- Presentation
- **JAG Equipment Only:** Requests are limited to single project and/or package of related items



# Grant Review Process

1. The PSO will batch eligible applications to AACOG (Mid to Late March); COG Staff will assign submissions to CJAC members within the AACOG Portal while identifying conflicts of interest
2. CJAC scores applications & determines recommended funding amounts
3. AACOG BOD reviews & approves ranks
4. AACOG provides the PSO approved priority listings
5. The PSO reviews & determines final funding decisions



# Ranking Meeting Process

1. CJAC members review grants and score each application as presented
2. Staff formats the scores and provides final scores to CJAC
3. CJAC reviews and approves prioritization and makes final decision based on reasonable budget expectations and other factors
4. AACOG Board of Directors will review, approve and send it to the Governor's Office





# Application Budget Reductions

# Reasonable Budget Expectations (RBEs)

- AACOG Staff will receive RBEs in late March
- OOG may override regional prioritizations and funding recommendations based on programmatic requirements at the state and federal level



# FY 2026 RBEs and Allocations

<b>FY2025</b>	<b>RBE</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
<b>VOCA</b>	\$9,861,274.32	\$11,089,333.00	\$9,883,389.32
<b>VAWA</b>	\$617,851.72	\$ 374,445.47	\$ 374,445.47
<b>JAG</b>	\$992,501.99	\$1,859,439.52	\$992,501.99
<b>JJDP</b>	\$ 267,309.57	\$ 574,955.77	\$ 270,006.87
<b>JJDP - TP</b>	\$1,151,947.04	\$ 1,780,184.42	\$1,160,220.72



# Recommended Budget Caps

- JAG: \$85,000; Non-profits \$25,000 Opportunity to gain five (5) bonus points on final score if applicant is a governmental entity or first responder.
- Youth Diversion: \$50,000
- Youth Diversion Truancy Prevention: \$350,000 Continuation projects exceeding last year's award by 20% must provide justification.
- VAWA: \$200,000 maximum request from OOG.
- VOCA: **Continued on next slide**



- **VOCA:**
  - Victim-Focused Organizations An agency created to primarily serve only victims, typically cannot charge for service
    - \$250,000 voluntary maximum request for new project requests submitted by organizations determined by the CJAC to be victim-focused
    - Continuation projects may exceed last year's award by 20% if all funds were expended in the previous grant year. Eligibility for a 20% increase requires applying agency to have completely expended a full year's award by September 30, 2025.
    - Opportunity to gain five (5) additional points on final score if the committee determines to be victim-focused.



- VOCA Con't:
  - Victim-Serving Organizations An agency that incorporates some services or partnerships for victims into their primary business model/operation
    - \$175,000 voluntary maximum request for new project requests submitted by organizations determined to be victim serving
    - Continuation projects determined to be victim serving will be limited to a total request not to exceed \$250,000 – with the exception of those programs that offer victim-focused shelter & transitional housing.
      - Victim-focused shelter and transitional housing continuation programs under victim service providing agencies may apply for the amount awarded the previous year.



# Collaboration

- **ALWAYS** ANSWER THIS QUESTION
- Regardless of the funding stream applying in – answer
- JAG Equipment Only – still scored on collaboration
- Victim Serving – List who your collaborating partners are that enable you to serve victims
- Collaboration is NOT just general agency but rather specific partners for your program



# Budget Reductions

- The CJAC reserves the right to reduce recommended funding amounts based on the regional budget expectation (RBE) and the amount of funding applied for in each funding stream.



# Continuation Projects

- Applicants will be asked to self-identify their projects as continuations in the grant summary form on the AACOG Portal.
- New Projects must follow all eligibility requirements to qualify as a new project as established by the Office of the Governor.
- The Criminal Justice Advisory Committee (CJAC) will determine decreases on the day of grant presentations to holistically gauge all grant applicants for each funding stream based on presentations, grant summary forms, Reasonable Budget Expectations (RBE) and amount applied for in each funding stream.



# Budget Review

- All applications will undergo a Peer Review of Budgets to determine ineligible expenses/activities and indirect costs ahead of scoring in effort to save on time the day of scoring. CJAC Members with conflicts must leave the room when application with conflict is up for review.



# Review Summary

- CJAC reviews for quality and rank by guidelines & priorities identified in the strategic plan
- CJAC may recommend to reduce funding
- Failure to comply with regional requirements imposed by the COG/CJAC may render an application ineligible, unfavorable, or recommended with a reduced budget





# Department of Public Safety

## Case Disposition Reporting Requirements

Andrew Lambert and Jeff McIlhaney



# Grant Workshop Acknowledgement Form

# Grant Workshop Acknowledgement Form

- Acknowledges your participation today and that you understand the state and regional application process
- Scan/photograph for your records
- Return physical copy to AACOG Staff before leaving the workshop today.





Questions?

# STAY FOR THE STRATEGIC PLAN STAKEHOLDER MEETING

- The Regional Strategic Plan is updated every five (5) years
- We sent out a strategic planning survey November 24, 2025
- Share The Survey with anyone and everyone
- If applying within our region – One (1) Bonus Point on each CJAC scored application for attending today's stakeholder engagement session



# Grant Writing Training

Grant Writing Training will be held in San Antonio, Texas  
January 12<sup>th</sup> – January 13<sup>th</sup>, 2026

9 AM – 4PM both days with lunch on your own.

Tuition is \$495; however, register now using the discount code **Hello2026** at checkout you will receive a **\$50 discount**.

Register as part of a group of three (3) or more and automatically receive an additional \$50 off. This means everyone in your group of 3 or more gets \$100 off their tuition when you register with the **Hello2026** code!

For event details visit: <https://grantstraining.com/tx0126>

# eGrants Training Registration is OPEN

FREE eGrants 101 Training will be held in San Antonio

Location: ACOG Boardroom

July 28, 29, & 30<sup>th</sup>, 2026

This is a one-day training offered three (3) days in a row.

Get Your Seats Reserved Now – They Go Fast

Visit here for details and to register:

**[https://fs3.formsite.com/OOG\\_HSGD/eGrantsTrng/index](https://fs3.formsite.com/OOG_HSGD/eGrantsTrng/index)**



# Contact Information

## AACOG

- Cami Goldspink, Criminal Justice Planner:  
[cgoldspink@aacog.com](mailto:cgoldspink@aacog.com), 210-710-2619
- Criminal Justice General Inbox:  
[cjusticeplanning@aacog.com](mailto:cjusticeplanning@aacog.com)



# Contact Information

## eGrants

- eGrants Help Desk Phone: (512) 463-1919
- eGrants Help Desk Email: [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov)
- Contact Us:  
<https://eGrants.gov.texas.gov/contactpage.aspx>



## AACOG P25 Multiband Radio & Features Reference Guide

The purpose of this guide is to help decision-makers understand which models of subscriber equipment (mobile and portable radios) are designated as multiband (VHF, 700/800 MHz) models and to better understand what features should be considered when purchasing equipment. This guide does not represent every make and model available but rather identifies those that are the most prevalent within the marketplace and/or in operation throughout AACOG. The order in which they are listed is based on the predominance of radios used within the region.

### Radios

Mobile radios are fixed mounted, typically in a vehicle but also sometimes used as control stations / base stations, whereas portable radios, as the name infers, are hand-held units. Models discontinued but still available (limited quantities) as “New Used” stock through third-party vendors are listed with a “\*” notation. Links to product documentation for each model are incorporated.

#### Motorola Solutions, Inc.

##### Mobile

[APX 8500](#)

[APX 7500\\*](#)

##### Portable

[APX NEXT](#)

[APX NEXT XE](#)

[APX NEXT XN](#) (NFPA 1802 compliant)

[APX 8000](#), [APX 8000 XE](#), [APX 8000H](#)

[APX 7000\\*](#), [APX 7000XE\\*](#), [APX 7000L\\*](#)

#### L3Harris

##### Mobile

[XL 200M](#)

##### Portable

[XL Converge 200P](#)

[XL Extreme 400P](#) (NFPA 1802 compliant)

#### EF Johnson / JVCKenwood

##### Mobile

[VM 8000](#)

[VM 7000](#)

##### Portable

[Viking VP8000](#)

#### Tait Communications

##### Mobile

[TM 9400](#)

##### Portable

[TP 9900](#)

[TP 9800](#)

#### BK Technologies (formerly Relm)

##### Mobile

N/A

##### Portable

[BKR 9000](#)

### Features

Features are the configured capabilities of subscriber units (mobile and portable radios). When you purchase a given model of radio, you usually pay for a base level of capabilities that usually aren't enough to really use the radio except in a very basic way. But it's a start and the easiest way to think about it is to compare it to building a house where you start with the foundation. From there, you add walls, pick appliances, argue over paint colors, and decide on a roof type. These would be the equivalent to features. Some features you have to

have while others may be nice to have. In the world of radios, some manufacturers may bundle features together while others may treat them individually.

The features listed are categorized as “Must Have” and “Nice to Have.” Some features come as part of the standard offering while others are optional. Not every feature is listed, and some may also only be available from certain manufacturers.

- Those in the “Must Have” category represent the **minimum set of features** needed to ensure full operability (the ability to perform day-to-day operations within your home system) and interoperability (the ability to communicate across different systems and between different agencies / services) with the multitude of systems (P25 VHF conventional, P25 VHF simulcast, P25 700/800 MHz trunked, and P25 700/800 MHz TDMA) operating within and adjacent to AACOG. AACOG’s Alamo Area Radio Interoperability Network (AARIN) is a P25 700 MHz trunked system; it will eventually incorporate TDMA and simulcast operations, and VHF. To operate on AARIN, agencies need “Must Have” features.
- Those in the “Nice to Have” category, as the name implies, are not required for baseline operations but if deployed, could be advantageous. Some of the “Nice to Have” features are dependent on radio system infrastructure and backend systems, and therefore may not be deployable under certain conditions.

#### **Must Have**

Multiband (VHF and 700/800 MHz)  
P25 Authentication (Link Layer Authentication)  
P25 Phase 2 (TDMA)  
AES Encryption  
Multi-key Encryption  
Full Keypad  
2000+ Channel Capacity  
Noise Cancellation  
Wi-Fi  
Integrated Bluetooth

#### **Nice to Have**

P25 Over-the-Air-Rekeying (OTAR)  
Multisystem OTAR  
Fall Alert / Man Down  
Instant Recall Recording (IRR)  
Top Display  
Color Displays  
Voice Annunciation  
P25 and Broadband Voice

- Voice over Wi-Fi
- Voice over LTE

Group Services  
Over-the-Air-Programming (OTAP) – Wi-Fi / LTE

**Multiband (VHF, 700/800 MHz)** – Supports multiple spectrum bands (VHF, UHF, 700/800 MHz). VHF and 700/800 MHz are the most common to have enabled. With the exception of some school districts and public works/road and bridge entities within AACOG, UHF is not used to support public safety responders within AACOG.

**P25 Authentication** - Provides an extra level of verification every time a radio registers on the system. This enhances protection from cloned radios by requiring authentication before a radio can utilize the system.

**P25 Phase 2 (TDMA)** - Provides P25 TDMA (2-slot on 12.5 kHz channel) digital voice trunking. The Alamo Area Regional Radio System (Bexar County/CoSA) and LCRA systems require TDMA.

**AES Encryption** - AES was adopted by APCO as the P25 encryption standard in 2002. AES offers 256-bit encryption and is defined in Federal Information Processing Standard 197 (FIPS-197). Radios purchased using grant funds must use this type of digital encryption.

**Multi-key Encryption** - Allows multiple encryption keys and multiple encryption algorithms to be loaded into a radio. These keys could be for different types of encryption algorithms or different keys associated with different talk-groups, personalities, or channels.

**Full Keypad** – Allows specific number keys to be programmed, either as part of the radio codeplug or dynamically by the user, to perform certain radio operations such as quickly switching to a different zone/channel/talkgroup or turning scan on/off.

**2000+ Channel Capacity** – To support local operations but also include all of the State and regional interoperability channels and other talkgroups from other programmed systems, the days of getting by with just 1000 channels are long gone. The more capacity you have the better; it will ensure full interoperability across all systems without worrying about running out of space. For perspective, there are over 150 interoperability channels in VHF and 700/800 MHz as defined in the Texas Statewide Interoperability Channel Plan (TSICP).

**Noise Cancellation** – Using two or more microphones on the radio, background noise is reduced or eliminated to ensure optimum voice clarity. Different radios use different technologies to achieve this.

**Wi-Fi** - Enables the Wi-Fi capability on your radio that allows you to update radios more efficiently by eliminating the downtime associated with taking the radio to a service facility for reprogramming. Quickly update codeplug, firmware and features using Wi-Fi.

**Integrated Bluetooth** - Allows for the use of external Bluetooth accessories without having to connect a separate Bluetooth receiver to the radio. This is typically standard feature.

**P25 Over-the-Air-Rekeying (OTAR)** - Provides encrypted systems with the ability to quickly deliver new encryption keys to secure radios over-the-air via a radio channel from a centralized key management server using a P25 standards-based interoperable solution. This allows system security administrators to efficiently and securely redistribute encryption keys on systems with highly sensitive voice and data communications, making it more difficult to eavesdrop, intercept, or hack communications.

**Multisystem OTAR** - Multi-System Over-the-air Rekeying (OTAR) extends OTAR functionality from a Single Key Management Facility (KMF) server OTAR solution to Multiple KMF Servers.

**Fall Alert / Man Down** - Allows portable radios to automatically send an Emergency Alarm or Emergency Call when the radio is motionless and horizontal.

**Instant Recall Recorder (IRR)** - Incoming voice transmissions are recorded and stored on the radio for “instant recall” by the user by selecting a programmed function key. The number of recordings vary by radio model.

**Top Display** - Allows the user to easily see what zone/channel/talkgroup they have selected along with other icons and alerts without taking the radio out and looking at the front display. Some top displays also support color and/or use color to further identify certain conditions.

**Color Displays** - Used to identify specific zone/channel/talkgroup selections and/or identify certain conditions such as if the radio or the selected channel/talkgroup is in an emergency status. Color displays allow for more information to be represented and are easier to see than traditional black and white displays.

**Voice Annunciation** - Voice files are incorporated into the programming of the radio so that when a user selects a specific zone/channel/talkgroup, a voice file plays to confirm to the user that they are on the intended zone/channel/talkgroup. Not all radios support this, and the feature must be supported by the radio services entity who programs the radios.

**P25 and Broadband Voice** – Supports the use of broadband, either via LTE or Wi-Fi, to augment voice communications in areas that lack sufficient RF coverage. In L3Harris radios, this is referred to as BeOn, and in

Motorola radios, this is referred to as SmartConnect. The feature is dependent on the radio system infrastructure supporting it, and whether the capability is available for use by the system owner.

**Group Services** - Delivers data to a whole talkgroup. This is a quick and efficient way to disseminate data to many radios at once.

**Over-the-Air-Programming (OTAP)** - Provides radio configuration over-the-air using a P25 Integrated Voice and Data channel. OTAP can also be achieved using Wi-Fi and/or LTE. This enables system administrators to update the radio remotely, avoiding the downtime associated with pulling radios from the field. OTAP may require the Group Services feature.

If you have questions or need help in deciphering the radio “nerd speak,” please contact one of the following members of the AACOG Interoperable Communications Committee. They are here to help.

Jeff Wendling, AACOG Radio Interoperable Communications Coordinator (RICC)  
[Jeff.Wendling@strac.org](mailto:Jeff.Wendling@strac.org) | (830) 377-7834

Stephen Sample, Bexar County Public Safety Communications Lead  
[Stephen.Sample@bexar.org](mailto:Stephen.Sample@bexar.org) | (210) 335-0121

Lee Stanphill, STRAC Communications  
[Lee.Stanphill@strac.org](mailto:Lee.Stanphill@strac.org) | (210) 317-1700

Robert M. Adelman, Chair – AACOG Interoperable Communications Committee  
[radelman@olmospark.org](mailto:radelman@olmospark.org) | (210) 300-7101



# Funding Opportunities

[Print](#)

Name:

## Criminal Justice Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

### Purpose:

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The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

### Available Funding:

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Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

### Eligible Organizations:

---

Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide

governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

## **Application Process:**

---

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications and/or budget line items in lieu of a well written and detailed grant application.

### **\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- [CEO/NGO Certification and Assurances Form](#) – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

### Key Dates:

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

### Project Period:

Projects must begin on or after 10/01/2026 and may not exceed a 12-month project period.

### Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

### Standards

Grantees must comply with standards applicable to this fund source

[Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

## Eligible Activities and Costs

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Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice purposes**, including for any one or more of the following:

1. Law enforcement – Includes championing a supportive, professional, respected law enforcement system with specialized resources that are adaptive and flexible to ever-changing crimes and situations.

State Priority Areas include:

a. Intelligence-based Investigations (Violent Crime, Border Crime, Gangs)

b. Community Policing Programs

c. Specialized Officer Training

d. Officer Wellness Programs

2. Prosecution and Courts – Includes fostering an informed, collaborative, and multi-disciplinary system that ensures appropriate penalties offenders and services for the community and victims.

State Priority Areas include:

a. Pre-trial Diversion Programs

b. Reduce Evidence Testing Backlog

c. Courtroom Personnel Training

3. Crime Prevention and Education – Includes cultivating an individualized, understanding-based system that takes a multi-pronged approach, infused with basic life skills and alternative tracks to crime prevention.

State Priority Areas include:

b. Community-based Prevention Programs

4. Corrections and Community Corrections – Includes promoting an assessment-driven, treatment-focused system that targets an individual’s risk and needs appropriately.

State Priority Areas Include:

a. Probation/Parole Officer Training

b. Risk/Needs Assessment for Diversion Programs

c. Jail/Prison-based Co-occurring Treatment

5. Reentry Programs; and

6. Assessment and Evaluation Programs.

Note: “Criminal Justice Purposes” is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals (including juveniles), activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.

## **Eligibility Requirements**

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;

- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific

Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising

1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
4. Non-law enforcement vehicles or equipment for government agencies that are for general agency use;
5. Equipment, supplies, and other direct costs associated with processing DNA evidence;
6. Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under the PSO Local Border Security funding announcement);
7. Law enforcement equipment that is standard department issue (including weapons, any weapon attachments and/or accessories and less lethal weapons such as tasers, non-lethal rounds, etc.; excluding equipment used exclusively for specialized training activities);
8. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
9. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems;
10. Items listed on the [Byrne JAG Prohibited Expenditure Category A and B List](#);
11. Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
12. Any other prohibition imposed by federal, state or local law or

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$TBD**

Print

## Contact the Office of the Governor (OOG)

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Physical Address :

1100 San Jacinto Blvd., Austin, Texas 78701

Mailing Address :

P.O. Box 12428, Austin, Texas 78711-2428

Public Safety Office (PSO)  
(512) 463-1919

Texas Music Office (TMO)  
(512) 463-6666



[Send Email](#)



# Funding Opportunities

Print

Name:

## General Victim Assistance Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

### Purpose:

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The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process.

Services may include the following:

- Responding to the emotional and physical needs of crime victims;
- Assisting victims in stabilizing their lives after a victimization;
- Assisting victims to understand and participate in the criminal justice system; and
- Providing victims with safety and security.

This solicitation is for programs seeking to provide general victim services to broad categories of victim populations that may include victims of commercial sexual exploitation or trafficking, including emergency and long-term residential (shelter) for children and transition-age youth as well as drop-in centers.

Information about other related funding opportunities is provided below and on the *Funding Opportunities* tab of the [eGrants](#)

- **Specialized Advocacy for Commercially Sexually Exploited Youth, FY2027.** Projects to support advocacy services for children and transition-aged youth within the CSEY Advocacy model.
- **Texas Model for Care Coordination, FY2027.** The purpose of this funding opportunity is to support programs to implement the Texas Model for Care Coordination for Commercially Sexually Exploited Youth (CSEY).

Agencies applying for funds to support a CASA or Children's Advocacy Center program must apply through either Texas CASA, Inc. or Children's Advocacy Centers of Texas.

### **Available Funding:**

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Funding is authorized for these projects under the following sources:

- Victims of Crime Act of 1984 (VOCA) as amended and codified in 34 U.S.C. §20103. VOCA funds are made available through a Congressional appropriation to the U.S. Department of Justice, Office for Victims of Crime.
- State funds are authorized under SB30, Section 2.26 passed during the 88<sup>th</sup> Regular Session for Trusteed Programs within the Office of the Governor.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

### **Eligible Organizations:**

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Applications may be submitted by state agencies, public and private non-profit institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations) and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes (includes hospital districts). Other local governmental agencies should apply through an associated unit of local government.

### **Application Process:**

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications and/or budget line items in lieu of a well written and detailed grant application.

Non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

- [CEO/NGO Certification and Assurances Form](#) – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

## Key Dates:

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

## Project Period:

Projects **may not exceed 12 months** and must begin on or after 10/01/2026 and expire on or before 9/30/2027.

## Funding Levels

Minimum: \$10,000

Maximum: No Maximum

Match Requirement: 20% of the total project

**The match requirement can be met through cash or in-kind contributions.**

Note: Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. PSO will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

## Standards

Grantees must comply with standards applicable to this fund source

[Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

## **Eligible Activities and Costs**

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The following list of eligible activities and costs apply generally to all projects under this announcement.

### **Crisis Services**

- Services that respond to immediate needs (other than medical care), emotional, psychological, and physical health and safety including:
  - Crisis intervention services;
  - Accompanying victims to hospitals for medical examinations<sup>[1]</sup>;
  - Hotline counseling;
  - Safety planning;
  - Emergency food, clothing, and transportation;
  - Window, door, or lock replacement or repair, and other repairs necessary to ensure a victim's safety;
  - Costs of the following, on an emergency basis (i.e., when the State's compensation program, the victim's health insurance plan, Medicaid, or other health care funding source, is not reasonably expected to be available quickly enough to meet the emergency needs of a victim (typically within 48 hours of the crime): Non-prescription and prescription medicine, prophylactic or other treatment to prevent HIV/AIDS infection or other infectious disease, durable medical equipment (such as wheel-chairs, crutches, hearing aids, eyeglasses), and other healthcare items; in all cases the grant must be considered the option of last resort; and
  - Emergency legal assistance, such as for filing for restraining or protective orders, and obtaining emergency custody orders and visitation rights.
- Personal advocacy and emotional support including:
  - Working with a victim to assess the impact of the crime;
  - Identification of victim's needs;
  - Case management;
  - Management of practical problems created by the

- Identification of resources available to the victim;
- Provision of information, referrals, advocacy, and follow-up contact for continued services, as needed;
- Traditional, cultural, and/or alternative therapy/healing (e.g., art therapy, yoga – with appropriate training, certification, or licensure);
- Transportation of victims to receive services and to participate in criminal justice proceedings; and
- Public awareness and education presentations (including the development of presentation materials, brochures, newspaper notices, and public service announcements) in schools, community centers, and other public forums that are designed to inform crime victims of specific rights and services and provide them with (or refer them to) services and assistance, this activity will only be funded in conjunction with programs providing direct services.

**Forensic Interviews (with the following parameters):**

- Results of the interview will be used not only for law enforcement and prosecution purposes, but also for identification of needs such as social services, personal advocacy, case management, substance abuse treatment, and mental health services;
- Interviews are conducted in the context of a multi-disciplinary investigation and diagnostic team, or in a specialized setting such as a child advocacy center; and
- The interviewer is trained to conduct forensic interviews appropriate to the developmental age and abilities of children, or the developmental, cognitive, and physical or communication disabilities presented by adults.

**Legal Advocacy**

- Facilitating participation in criminal justice and other public proceedings arising from the crime, including:
  - Advocacy on behalf of a victim;
  - Accompanying a victim to offices and court;
  - Transportation, meals, and lodging to allow a victim who is not a witness to participate in a proceeding;
  - Interpretina for a non-witness victim who is deaf or hard of

- Providing child care and respite care to enable a victim who is a caregiver to attend activities related to the proceeding;
- Notification to victims regarding key proceeding dates (e.g., trial dates, case disposition, incarceration, and parole hearings);
- Assistance with Victim Impact Statements;
- Assistance in recovering property that was retained as evidence; and
- Assistance with restitution advocacy on behalf of crime victims.
- Legal assistance services (including those provided on an emergency basis), where reasonable and where the need for such services arises as a direct result of the victimization, including:
  - Those (other than criminal defense) that help victims assert their rights as victims in a criminal proceeding directly related to the victimization, or otherwise protect their safety, privacy, or other interests as victims in such a proceeding; and
  - Those actions (other than tort actions) that, in the civil context, are reasonably necessary as a direct result of the victimization.

### **Multi-Disciplinary Teams and Case Coordination**

- Representatives of several agencies meet regularly to discuss common cases and share information to enhance investigation, prosecution, and victim restoration. Cases are followed through in this manner to closure. Participating agencies may include Child Protective Service, law enforcement, prosecutors' offices, Sexual Assault Nurse Examiners or other medical personnel, mental health professionals, etc.

### **Peer Support Groups**

- Peer-support, including activities that provide opportunities for victims to meet other victims, share experiences, and provide self-help, information, and emotional support.

### **Professional Therapy and Counseling**

- Mental health counseling and care, including, but not limited to, out-patient therapy/counseling provided by a person who meets professional standards to provide these services in the jurisdiction in which the care is administered.

#### **Protective Order Assistance:**

- Legal representation provided by program staff and/or staff attorneys to obtain protective orders and assistance;
- May be provided by law enforcement personnel, prosecution staff or other service providers; and
- Services may be available at non-traditional locations and times.

#### **Shelter**

- Providing a safe place for victims/survivors and their children;
- Short-term (up to 45 days) in-home care and supervision services for children and adults who remain in their own homes when the offender/caregiver is removed; and
- Short-term (up to 45 days) nursing-home, adult foster care, or group-home placement for adults for whom no other safe, short-term residence is available;

#### **Transitional Housing**

- Travel, rental assistance, security deposits, utilities, and other costs incidental to relocation of survivors into transitional housing, as well as voluntary support services such as childcare and counseling. Provision of this service is limited to 18 months in duration per client and must require active participation in program services designed to enable self-sufficiency of the client. PSO should be considered the payee of last resort for this service. To be eligible, this service must be included in the original application budget prioritized by the local Council of Government's Criminal Justice Advisory Committee.

#### **Victim-Offender Meetings**

- Meetings between the survivor and the offender who perpetrated the crime against the survivor. At a minimum, grantees must consider:
  - The safety and security of the survivor;

- The procedures for ensuring that participation of the survivor and offender are voluntary and that everyone understands the nature of any meeting or other activity;
- The provision of appropriate support and accompaniment for the survivor;
- Appropriate debriefing opportunities for the survivor after a meeting;
- The credentials of the facilitators; and
- The opportunity for a survivor to withdraw from the process at any time.

### **Commercially Sexually Exploited Youth (CSEY) Residential and Community Based Services**

**Note: Applicants seeking to apply for one of the following CSEY activities should select the Funding Opportunity titled “Victim Assistance, Residential and Community-Based Services for Commercially Sexually Exploited Youth” in eGrants. These applications will be scored and prioritized by the Regional Councils of Governments (COGs) as part of the General Victim Assistance program. Please be sure to contact your local COG for information on local COG policies, eligibility requirements, and deadlines for Fiscal Year 2026 General Victim Assistance funding. Failure to abide by COG policies may render your application ineligible.**

- **Community-Based Drop-in Centers:** Development, expansion, or enhancement of a drop-in center which may include street outreach programs for children or transition-age youth who have experienced commercial sexual exploitation or are victims of crime that place them at high risk for commercial sexual exploitation. The project must provide safety planning, individualized and immediate trauma-responsive assessment and case management including connecting the survivor to needed medical and behavioral health care, legal and other resources, counseling, support groups, and assistance with securing emergency and long-term residential services. Applicant must accept survivor walk-in self-referrals and be accessible, either on-site or through an on-call response, 24 hours a day, 7 days a week.
- **Emergency Residential Placements:** Development, expansion,

placement for community children, children in the care of DFPS, and/or Juvenile Justice, 24 hours a day, 7 days a week, 365 days a year. The program must provide physical safety, safety planning, individualized and immediate trauma-responsive behavioral healthcare, legal, educational, vocational, and housing resources, community and relationship-building opportunities in an empowering, non-judgmental environment, and re-engagement after runaway episodes or other disruptions in placement or services. Programs must identify strategies to promote survivor's tangible safety and felt safety. Clinical, behavioral milieu, and service planning approaches must follow recognized promising practices or evidence-based programs. Stabilization and Assessment Centers providing brief placements for highly dysregulated survivors are included in this category.

- **Long-term Residential Placements:** Development, expansion, or enhancement of a program that provides long-term treatment, foster care or residential treatment for both system-involved and non-system involved children and transition-age youth who have experienced commercial sexual exploitation. Programs must provide access to intensive case management and wraparound facilitation, 24-hour clinical and behavioral crisis services, safety planning, individualized and immediate trauma-responsive case management (including connecting survivors to needed medical and behavioral healthcare, legal, educational, and vocational resources), community and relationship building opportunities in an empowering, non-judgmental environment, and re-engagement after missing events or other disruptions in placement or services. Residential programs for transition-age youth must support empowerment through services that engage survivors in vocational and educational opportunities in the community. Strategies employed in clinical, behavioral milieu, and all other service planning must follow recognized promising practices or evidence-based programs.
- **Innovative Direct Services for Commercially Sexually Exploited Youth:** Innovative direct service projects to support child and youth survivors of commercial sexual exploitation. Applicants must clearly articulate the population that will benefit directly from this innovative service, survivor outcomes that will be

different because of this innovation, and any research that supports the effectiveness of the proposed project.

[1] Note related to hospital accompaniment with sexual assault survivors: In accordance with Art. 56A.351, Texas Code of Criminal Procedure, a victim shall be offered the opportunity to have a sexual assault program advocate available during a sexual assault forensic exam. Sec. 420.051, Texas Government Code defines a sexual assault program advocate as an individual who has completed a sexual assault training program certified by the attorney general and is an employee or volunteer of a sexual assault program.

## **Program-Specific Requirements**

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All projects under this funding announcement must meet the following requirements:

**Victim services assessment survey:** All recipients of funding under this announcement may be required to participate in a victim services assessment during their grant period, as directed by PSO.

### **Special requirements for vehicle purchases:**

Only non-profits will be eligible to purchase vehicles under this funding announcement. The vehicles must be for the purpose of transporting victims to receive various services.

## **Eligibility Requirements**

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or

- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Entities receiving grant funds must demonstrate a record of effective services to victims of crime and financial support from sources other than the Crime Victims Fund; or substantial support from sources other than the Crime Victims Fund.

- A program has demonstrated a record of effective direct services and support when, for example, it demonstrates the support and approval of its direct services by the community, its history of providing direct services in a cost-effective manner, and the breadth or depth of its financial support from sources other than the Crime Victims Fund.
- A program has substantial financial support from sources other than the Crime Victims Fund when at least twenty-five percent of the program's funding in the year of, or the year preceding the award comes from such sources.

3. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

4. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as

disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

5. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

6. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

7. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement

procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

8. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage

violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

9. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

10. Use of the Commercial Sexual Exploitation Identification Tool (CSE-IT) is required for programs serving commercially exploited children funded by this award. A CSE-IT screening must be conducted in Lighthouse for each client entering services. Scores of Clear Concern must be reported to DFPS Statewide Intake.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## **Prohibitions**

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Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. 1913), whether conducted directly or indirectly;
2. The active investigation and prosecution of criminal activity, except for the provision of victim assistance services (e.g., emotional support, advocacy, and legal services) to crime victims, under 28 CFR § 94.119, during such investigation and prosecution;
3. Any activities related to fundraising;

4. Capital improvements; property losses and expenses; real estate purchases; mortgage payments; remodeling; and construction;
5. Reimbursement of crime victims for expenses incurred as a result of a crime;
6. Salaries, benefits, fees, furniture, equipment, and other expenses of executive directors, board members, and other administrators (except as specifically allowed);
7. Counseling or treatment for substance abuse (general counseling that includes a component addressing substance abuse is eligible);
8. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
9. Medical training;
10. Medical care or expenses (except as specifically allowed);
11. Forensic medical evidence collection to include the salary, overtime or on-call cost of SANE Nurses;
12. Cash payments to victims, gift cards, or fuel vouchers;
13. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
14. Transportation, lodging, per diem or any related costs for third-party participants to attend a training, when grant funds are used to develop and conduct training;
15. Leasing of vehicles;
16. Training of external partners or the community;
17. Program income;
18. Research and studies;
19. Activities that may compromise victim safety;
20. Entertainment, including amusement, diversion, social activities, field trips, excursions and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) unless there is a clear programmatic purpose and the costs are approved in advance by PSO; and
21. Nonessential maintenance on buildings, lawn care, and landscaping; and
22. Any other prohibition imposed by federal, state, or local law or regulation.

## **Selection Process**

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$TBD**

Print

## Contact the Office of the Governor (OOG)

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Physical Address :

1100 San Jacinto Blvd., Austin, Texas 78701

Mailing Address :

P.O. Box 12428, Austin, Texas 78711-2428

Public Safety Office (PSO)  
(512) 463-1919

Texas Music Office (TMO)  
(512) 463-6666



[Send Email](#)

Name:

Available

12/15/2025

# Juvenile Justice & Youth Diversion Grant Program, FY2027

Due Date

02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications for projects that prevent violence in and around school; and to improve the juvenile justice system by providing mental health services, truancy prevention, diversion services and intervention through community-based and school programs.

## Available Funding:

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State funds are authorized under the Texas General Appropriations Act, Article I, Trusteed Programs within the Office of the Governor, Strategy B.1.1 as well as Rider 21. All awards are subject to the availability of funds and the amount is based on a regional model and any modifications or additional requirements that may be imposed by law.

## Eligible Organizations:

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Applications may be submitted by independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Juvenile specialty courts authorized under Chapter 121 of the Texas Government Code and statewide projects are not eligible to apply under this announcement.

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

- Applications will only be accepted for programs with a local or regional impact.
- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- [CEO/NGO Certification and Assurances Form](#) - Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

**Key Dates:**

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

**Project Period:**

Projects must begin on or after 09/01/2026 and may not exceed a 12 month project period.

**Funding Levels**

Minimum: \$10,000

Maximum: None

Match Requirement: None

## Standards

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Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

## Eligible Activities and Costs

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**Mental Health Services.** Programs providing mental health services for youth in custody in need of such services including, but are not limited to assessment, development of individualized treatment plans, and discharge plans.

**School Programs.** Education programs or supportive services in traditional public schools and detention/corrections education settings to encourage youth to remain in school; or alternative learning programs to support transition to work and self-sufficiency, and to enhance coordination between correctional programs and youth's local education programs to ensure the instruction they receive outside school is aligned with that provided in their schools, and that any identified learning problems are communicated.

**Community-Based Programs and Services.** These programs and services are those that work pre- and post-confinement with: a) parents and other family members to strengthen families to help keep youth in their homes; b) youth during confinement and their families to ensure safe return of youth home and to strengthen the families; and c) parents with limited English-speaking ability.

**Youth Diversion Services** – Early intervention education programs and/or related diversion services designed to prevent delinquency, including prevention services for children considered at-risk of entering the juvenile justice system and intervention services for juveniles engaged in misconduct.

**Juvenile Case Managers** - Individuals designated to provide services in court cases involving juvenile offenders including assisting the court in administering the court's juvenile docket and supervising the court's orders in juvenile cases. May also provide prevention services to a child considered at-risk of entering the juvenile justice system and intervention services to juveniles engaged in misconduct before cases are filed.

## Eligibility Requirements

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of

timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies

that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training; and
5. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.

- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds

**\$TBD**

Name:

Available

12/15/2025

# Violence Against Women Justice and Training Program, FY2027

Due Date

02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

## Available Funding:

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Federal funding is authorized for these projects under the Violence Against Women Act of 2013 Pub. L. No. 113-4 (VAWA 2013). VAWA funds are made available through a Congressional appropriation to the U.S. Department of Justice, Office on Violence Against Women. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

## Eligible Organizations:

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Applications may be submitted by state agencies, public and private non-profit institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations) and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes (includes hospital districts). Other local governmental agencies should apply through an associated unit of local government.

Non-profit applicants seeking to provide direct services to victims of crime are not eligible under this solicitation and should apply under the General Victim Assistance Program Funding Announcement.

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications in lieu of a well written and detailed grant application.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- [CEO/NGO Certification and Assurances Form](#) - Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

**Key Dates:**

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

## Project Period:

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Projects may not exceed 12 months and must start on 9/01/2026 and end on 08/31/2027.

## Funding Levels

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Minimum: \$5,000

Maximum: No Maximum

Match Requirement: 30% of the total project (Note: Victim service providers and Native American tribes are exempt from the match requirement.)

## Standards

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Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

## Eligible Activities and Costs

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The following list of eligible activities and costs apply generally to all projects under this announcement:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, as well as the appropriate treatment of victims;
4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;
5. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking;

6. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault;
7. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault, domestic violence, dating violence, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals;
8. Developing and promoting state or local policies that enhance best practices for responding to sexual assault, domestic violence, dating violence, and stalking;
9. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault as defined in Chapter 351 of Local Government Code, subchapter J;
10. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims; and
11. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.

## Program-Specific Requirements

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### **Legal Assistance for Victims (LAV) Certification:**

All VAWA applicants must certify that they meet the following federal statutory requirements regarding the provision of legal advocacy:

1. Any person providing legal assistance through a program funded under this VAWA Program
  - has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or
  - is partnered with an entity or person that has demonstrated expertise described in subparagraph (a) and has completed or will complete training in connection with domestic violence, dating violence, sexual assault or stalking and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.
2. Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.

3. Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.
4. The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

### **Prosecutor Certification:**

In order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify, to the State, Indian Tribal government, or territorial government receiving the grant funding, that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

1. Training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
2. Policies that support a victim-centered approach, informed by such training; and
3. A protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

### **State Priority Areas:**

All projects funded under this announcement must address one or more of the State Priority Areas listed in the application.

## **Eligibility Requirements**

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):
  - Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
  - A commitment to provide all applicable matching funds;
  - A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;

- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that

receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of

immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Research or evaluation activities;
3. Medical services other than forensic medical examinations and prophylaxis;
4. Law enforcement equipment that is standard department issue;
5. Processing DNA evidence;
6. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
7. Medical training;
8. Cash payments to victims, gift cards, or fuel vouchers;
9. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
10. Leasing or purchasing vehicles;
11. Legal defense services for perpetrators of violence against women;
12. Criminal defense work, including for women who assault, kill, or otherwise injure their abusers;
13. Liability insurance on buildings;
14. Nonessential maintenance on buildings, lawn care, and landscaping;
15. Reimbursement to crime victims for expenses incurred as a result of a crime, such as insurance deductibles, replacement of stolen property, funeral expenses, lost wages, and medical bills;
16. Services for programs that primarily focus on children and/or men;
17. Activities exclusively related to violence prevention, such as media campaigns to educate the general public about violence against women, public awareness, and community education campaigns are also prohibited;
18. Prosecution of child sexual abuse when the victim is now an adult;

19. Relocation expenses for victims of domestic violence, sexual assault, or stalking such as moving household goods to a new location in another state or acquiring furniture or housing in a new location;
20. Development or presentation of a domestic violence, sexual assault, dating violence, or stalking curriculum for primary or secondary schools (educating students from an existing curriculum would also be prohibited);
21. Activities that may compromise victim safety; and
22. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$TBD**

# AACOG WORKSHOP THINGS TO REMEMBER

## GRANT APPLICATION GUIDELINES

Please refer to AACOG's Grant Application Guidelines. These can be found at <https://aacog.gov/public-safety>. Reminder: Failure to attend one of the AACOG Grant Workshops or to submit a Grant Summary Form via the NextZen Platform may result in your application receiving an unfavorable review when the Criminal Justice Advisory Committee (CJAC) reviews and prioritizes your Grant Application in April 2026. Please review and follow the directions on the Grant Summary Form precisely and leave no question unanswered, all questions on the Grant Summary Form are scored. Answer the questions asked without adding information – this makes it more concise and easier for the CJAC to read.

## WHEN TO USE E-GRANTS

To apply for a grant through the Office of the Governor you must apply through their application platform called eGrants which can be found at <https://egrants.gov.texas.gov>. The Funding Opportunities/Requests for Applications (RFAs) should be released by the Office of the Governor (OOG) mid-December and the deadline to submit them is usually in February 12, 2026 no later than 5:00 PM (CST). This is a **hard deadline**, and you are deemed ineligible after that point by the Office of the Governor (OOG). Suggestion: DO NOT WAIT UNTIL THE LAST MINUTE as eGrants can sometimes get bogged down and move slower when everyone is on at the same time. You must **submit and have your application certified by your authorized official** no later than 5:00 PM on the February date TBD by the Office of the Governor's Public Safety Office.

## WHEN TO USE AACOG'S PORTAL

To meet the CJAC Grant Application Guidelines when applying for funds within the AACOG Region you are required to submit a Grant Summary Form (GSF) to AACOG. The Grant Summary Form includes **scored** information not included in the application. Failure to submit the Grant Summary Form results in an unfavorable review and will result in a lower score. AACOG uses a portal called Next Submittable. Access to this platform will come to you in the form of a link that will be sent out by the AACOG Staff via e-mail on a date to be determined by COG Staff, and the Grant Summary Form (GSF) will be due to AACOG February 16<sup>th</sup>, 2026 after you have submitted your eGrants application. The due date for this is a **hard deadline**, and the system will not allow you to submit your Grant Summary Form to AACOG after 5:00 p.m. on that day. Your application will still be scored if deemed eligible, however, the AACOG CJ Planner will be required to mark your form as having been received late.

## UTILIZING A CONTRACT GRANT WRITER

A contract grant writer cannot attend workshops on behalf of the applying agency. Nor can they present at the scoring and prioritizations on behalf of the applying agency. Always ensure your project or agency plans and can afford to pay for the benefit of utilizing a contract grant writer separately – **grant funds awarded are absolutely in no way to be utilized to pay for a contract grant writer's service.** Read the bottom line and ensure your agency or organization can afford the additional costs. Lastly, if you have the benefit of utilizing a contract grant writer, please ensure you or your grant officials are consistently meeting with the contracted grant writer and provide them with as much information about your project as possible. Lastly, be sure to proofread and edit the grant applications prior to submitting the application for your agency (Suggested to proofread and edit at least 10-14 days prior to submission).

## CREATING LOG IN TO AACOG PORTAL

Creating your log in is going to be the most important step you complete in this process. Upon receiving an email from AACOG staff with the invitation link, inviting you to create a log in, please select ***I Am a New User*** and follow the instructions to create a login user ID and password. NOTE: You **MUST** use a valid phone number. This will help you with the two-factor authentication as well as if you were to forget or lose your log in credentials. If you utilized the system last year your password from last year should still work.

- If you are an applicant submitting one application per funding stream, create a **user id and password. Passwords must be 6 or more characters, including at least one upper case character and one lower case character and one digit.** Once in the system **Always** go back to the home page to select the next funding stream you are applying for. **A separate summary form for each funding stream you are applying for is required.**
- If you are a contract grant writer and you are **submitting applications for multiple agencies** this one log in will suffice however, **each time you go to apply for a different agency you will need to log out and back to create a new organizational profile for each entity you apply for.** The system will keep these organizations separate on your main programs page so that you can access them individually. Each time you go to submit a summary form select I already have a login. Login with your already set up id and password and then Create a new Organizational Profile. Once you go back to your login the organizations you created will be listed there (**Scroll Up**). Select the organization you want to go to and then select the funding stream you wish to apply for that agency.
- If you are an applicant but will also be a reviewer on the CJAC, you will be required to hold two separate logins – a regular login as an applicant and a login using a separate email address all together for reviewing. Two separate email addresses are required.
- Always use your resources. Below, please find eGrants, AACOG, and AACOG Portal links that offer guidance in creating logins and filling out your applications:

### eGrants links

- Guide to creating an application  
[https://egrants.gov.texas.gov/uploads/egrants\\_files/eGrants\\_Guide\\_to\\_Creating\\_an\\_Application\\_12.2020.pdf](https://egrants.gov.texas.gov/uploads/egrants_files/eGrants_Guide_to_Creating_an_Application_12.2020.pdf)

- Developing a good project narrative guide  
[https://egrants.gov.texas.gov/uploads/egrants\\_files/Developing\\_a\\_Good\\_Project\\_Narrative\\_Guide.pdf](https://egrants.gov.texas.gov/uploads/egrants_files/Developing_a_Good_Project_Narrative_Guide.pdf)
- Guide to Grants - [https://egrants.gov.texas.gov/uploads/egrants\\_files/2024\\_Guide\\_to\\_Grants.pdf](https://egrants.gov.texas.gov/uploads/egrants_files/2024_Guide_to_Grants.pdf)
- Common monitoring findings and how to avoid them -  
[https://egrants.gov.texas.gov/uploads/egrants\\_files/Common\\_Findings.pdf](https://egrants.gov.texas.gov/uploads/egrants_files/Common_Findings.pdf)
- Watch and Learn Videos – at the very bottom of the resources and guidance page of eGrants -  
<https://egrants.gov.texas.gov/resources/guidance>

#### AACOG links

- Criminal Justice FY2026 Grant Materials - <https://aacog.gov/public-safety>

#### AACOG Portal Instructional Links

- AACOG Portal Creating a Login (video instructions) - [Instructions for creating a login to the AACOG Portal](#)
- Organization Applicant Profiles - [Link to instructions for creating new organizational profiles](#)

## ITEMS SEASONED CJAC MEMBERS WILL LOOK FOR (COMMON MISTAKES NOT TO REPEAT):

### MISSION STATEMENT EXPECTATIONS FOR GRANT SUMMARY FORM

When applying for VOCA funds you will be asked to state your mission. This is the mission of the agency, not the vision of the program or proposed project.

### COLLABORATION DEFINITION/EXPECTATIONS

**ALWAYS** ANSWER THIS QUESTION regardless of which funding stream you are applying within – it is a scored criteria. Even for JAG Equipment Only Applications – they are still scored for collaboration. For Law Enforcement Agencies, you likely collaborate with other jurisdictions, community partners and organizations. Due to the highly competitive nature of this funding, it is in your best interest to identify any level of collaboration rather than receive a zero score for that section of your Grant Summary Form. List collaborative efforts for the project/program. For Victim Serving Organizations: List who your collaborating partners are that enable you to serve victims. Collaboration is not general agency, rather needs to be specific partners for this program. Note: Projects \$100,000 or less may also have collaborations between more than one agency. If so, make sure to submit the required supporting documentation.



## SUSTAINABILITY EXPECTATIONS

When you are asked if you have a sustainability plan do not leave this section blank – please annotate and put a narrative of how your program plans to sustain itself if funding is not available or how do you plan to become sustainable should funds not be available in the future. Be succinct and concise – DO NOT COPY and PASTE. Also, please plan to speak about this at your presentation. If possible, have your financial officers that work with your program available at the scoring and prioritization meetings to answer these questions and speak on these points should you need them to. “The program/project will not happen without funding” is NOT a sustainability plan. Practice with other grant writers, family, or your team. Get comfortable with the information. You know your project better than most so ensure you are familiar with what you are presenting.

## BUDGET CLARIFICATION

Please list out your budget line items. This lets the CJAC get a clear idea of how your dollars will be spent for your program. If you are a continuation project, please be prepared to provide an explanation if your program was not able to spend down all dollars received in the previous three years. Advise why or what the situation was. For personnel, it should include a brief description of what direct services that position will provide, as well as the salary or hourly rate. A simple title does not suffice and could have an impact on your total score. Do not ask for more than you can spend. IMPORTANT: If you are unsure in any way that your project will **not** move forward after the submission deadline, PLEASE PLEASE PLEASE withdraw your application prior to the deadline. We do not want to recommend a project, and the funding will go unused in our region. These dollars are initially allocated to AACOG’s Region, and we don’t want to lose them. If you are awarded but do not use the award, then those dollars could be deobligated and given back to the Governor’s office to use anywhere in the state. It doesn’t have to be reallocated back into our region’s projects.


## THINGS TO NOTE ON FUNDING OPPORTUNITIES

**VOCA & CSEY Residential and Community Based Services** are now listed under the General Victim Assistance Grant Program Funding Opportunity. If you open the solicitation: <https://egrants.gov.texas.gov/fundingopp/general-victim-assistance-grant-program-fy2026>, and scroll down to the Commercially Sexually Exploited Youth (CSEY) Residential and Community Based Services section, it will instruct applicants interested in undertaking those activities to apply for the funding opportunity titled “Victim Assistance, Residential and Community-Based Services for Commercially Sexually Exploited Youth,” which is the second opportunity shown that you can apply for.

This funding opportunity generates different activities and certifications than the General Direct Services program, therefore applicants interested in applying through that opportunity as well as the General Direct Services can submit one application for each opportunity. Please know that both programs will compete together at the regional level.

Also note, the Criminal Justice Advisory Committee (the CJAC) will be completing a review of the applications after the application deadline and will determine if organizations and agencies applying under this funding opportunity are Victim Focused or Victim Serving. Those determined to be Victim Focused will be given an additional 5 points on their prioritization score. Concerns or questions about this can be directed to the AACOG Staff prior to the day of scoring.

**JJDP & Truancy Prevention is now called Youth Diversion – JJDP and TP** have been listed under one funding opportunity over the last few years. JJDP is state funding for non-profit organizations and some ISD’s depending on their activities listed. Truancy Prevention is for ISDs, prosecution/courts, and governmental



agencies. Everyone starts out in one funding opportunity account (JJDP-SF) the eGrants system does not let you choose what category you want to apply under and the only opportunity any JJ or TP applicant should be able to apply under is JJDP-SF now Youth Diversion. After the application deadline in February at 5:00 PM the Governor's Public Safety Office staff will begin reviewing all applications received under this opportunity and depending on the activities listed and the reporting requirements the applications will be separated into two files at this point, one for Juvenile Justice and another for Truancy Prevention. AACOG will be batched the applications in the two separate files in March 2026, and this is where they will remain throughout the application process. **Only the Governor's PSO makes this determination**, and AACOG CJAC will then score these applications in the separate categories and RBEs will be sent in separate categories closer to the scoring and prioritization dates. If at any time, there are questions related to this please reach out to AACOG staff.

## USE THE S.M.A.R.T RULE WHEN CREATING YOUR APPLICATIONS

**S**pecific – Make your goal specific and narrow for more effective planning

**M**easurable – Make sure your goal and progress are measurable

**A**chievable – Make sure you can reasonably accomplish your goal within a timeframe

**R**elated to solutions – Your goal should align with your values, mission and objectives

**T**ime Sensitive – Set realistic end dates to clarify task prioritization and increase motivation

This scoring rubric uses a 0–5-point scale for each criterion, with weighted totals combining for a maximum score of 100. Descriptions for each scoring level, from "Does Not Meet Expectations" to "Exceptional," provide a clear guide for evaluation.

### **Scoring scale definitions**

- **0: Does Not Meet Expectations / Inadequate.** The response does not address the criterion or is severely deficient, omitting key information. The submission has significant weaknesses that prevent successful implementation.
- **1: Needs Improvement.** The response is below requirements, lacking important details or support. There are major weaknesses that would negatively impact the project.
- **2: Partially Meets Expectations.** The response minimally addresses the criteria but lacks thorough detail or support. The project has some weaknesses but is potentially salvageable with restrictions or revisions.
- **3: Meets Expectations.** The response addresses all criteria with sufficient detail and support. The project is well-articulated and capable of achieving its objectives.
- **4: Exceeds Expectations.** The response is well above requirements, providing evidence and detail that exceeds expectations. The submission is strong, with few, if any, weaknesses.
- **5: Exceptional.** The response is outstanding, providing evidence and support that significantly exceeds expectations. The submission is a model for others and represents the highest standard of quality.

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### **1. Collaboration (5 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
<b>Exceptional (5)</b>	Demonstrates a superior and strategic approach to collaboration, with robust, well-defined roles and synergistic partnerships that significantly enhance project outcomes.
<b>Exceeds Expectations (4)</b>	The plan includes strong evidence of effective collaboration with clearly defined roles and mutual benefits among partners.

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<b>Meets Expectations (3)</b>	The plan outlines sufficient and appropriate collaborative relationships with a clear, basic division of roles.
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<b>Partially Meets Expectations (2)</b>	Collaboration is described but roles are not clearly defined, or the benefits of the partnerships are not well justified.
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<b>Needs Improvement (1)</b>	Collaboration is mentioned, but the plan lacks specific details or evidence of meaningful partnerships.
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<b>Does Not Meet Expectations (0)</b>	No collaborative partners are mentioned, or the collaboration plan is irrelevant to the project's success.
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## **2. Budget (20 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
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<b>Exceptional (5)</b>	The budget is exceptionally clear, detailed, and realistic, with robust justification for every line item. Costs are strategically allocated to maximize project impact.
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<b>Exceeds Expectations (4)</b>	The budget is clear, detailed, and realistic. Justifications for costs are strong and clearly linked to project activities.
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<b>Meets Expectations (3)</b>	The budget is adequately detailed, and the line items generally align with the project narrative. Minor adjustments or additional detail may be needed.
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<b>Partially Meets Expectations (2)</b>	The budget lacks some necessary detail or justification. Some costs do not clearly align with the project plan.
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<b>Needs Improvement (1)</b>	The budget is incomplete or contains inaccuracies. The costs appear unrealistic or are not well-justified by the narrative.
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<b>Does Not Meet Expectations (0)</b>	The budget is missing or entirely unrealistic and irrelevant to the proposed project.
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## **3. Narrative (40 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
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<b>Exceptional (5)</b>	The narrative is compelling and engaging, with a clear, creative, and highly impactful project description. It is flawlessly written and fully anticipates potential issues.
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<b>Exceeds Expectations (4)</b>	The narrative is well-written, clear, and demonstrates a strong understanding of the proposed project. It effectively conveys the project's goals and rationale.
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<b>Meets Expectations (3)</b>	The narrative is clear and adequately developed but may lack some detailed information or robust justification.
<b>Partially Meets Expectations (2)</b>	The narrative has some grammatical or stylistic issues that distract the reader. It is difficult to follow and lacks important details.
<b>Needs Improvement (1)</b>	The narrative is incoherent and poorly written, with numerous errors. Key sections are difficult to understand or are entirely omitted.
<b>Does Not Meet Expectations (0)</b>	The narrative is missing or completely irrelevant to the grant application.

#### **4. Project Impact (10 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
<b>Exceptional (5)</b>	The project demonstrates groundbreaking potential to yield significant, widespread, and lasting impact on the target population and/or field.
<b>Exceeds Expectations (4)</b>	The potential project impact is clearly quantifiable and significant, with strong evidence supporting the expected outcomes.
<b>Meets Expectations (3)</b>	The project outlines a moderate potential for positive impact, but the plan for evaluation or quantifying results may lack detail.
<b>Partially Meets Expectations (2)</b>	The project's potential for impact is weak or poorly defined. The target population's benefit is unclear.
<b>Needs Improvement (1)</b>	The proposed impact is questionable or insignificant. The evaluation plan is missing or severely flawed.
<b>Does Not Meet Expectations (0)</b>	No potential impact is described, or the claims are entirely unsubstantiated.

#### **5. Sustainability (15 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
<b>Exceptional (5)</b>	The plan includes an innovative and fully developed strategy to ensure the project continues to thrive and have an impact well beyond the grant period.
<b>Exceeds Expectations (4)</b>	The plan provides strong evidence of how the project's success or impact can be sustained locally after the grant ends.

**Meets Expectations (3)** The plan adequately addresses sustainability but may lack strong supporting arguments or evidence for long-term viability.

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**Partially Meets Expectations (2)** The plan for sustainability is vague or relies on unsupported assumptions.

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**Needs Improvement (1)** The plan for sustainability is not meaningful or lacks a strategy to continue the project after the grant period.

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**Does Not Meet Expectations (0)** No sustainability plan is presented.

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### **6. Presentation (10 points)**

<b>Level (Score)</b>	<b>Descriptor</b>
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<b>Exceptional (5)</b>	The presentation is dynamic, highly professional, and perfectly aligned with the proposal. The presenter engages the audience and expertly handles all questions.
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<b>Exceeds Expectations (4)</b>	The presentation is clear, organized, and professionally delivered. It effectively supports the written proposal, and answers are concise and thorough.
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<b>Meets Expectations (3)</b>	The presentation is satisfactory and covers all key points. The delivery may lack polish, or some questions are not fully addressed.
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<b>Partially Meets Expectations (2)</b>	The presentation is disorganized, making it difficult to follow. Critical information is unclear or missing.
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<b>Needs Improvement (1)</b>	The presentation is significantly flawed, poorly delivered, and does not clearly convey the project's purpose.
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<b>Does Not Meet Expectations (0)</b>	The presentation is not given or is entirely irrelevant to the grant proposal.
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#### Total score calculation

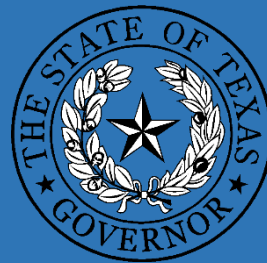
The total score is a weighted sum of the scores for each criterion, where the raw score (0-5) is multiplied by the weight and add them together. The weights for all criteria must add up to minimum of zero (0) to a maximum of 100 for a total score.

**Total Score** = (Collaboration Score \* 5) + (Budget Score \* 20) + (Narrative Score \* 40) + (Project Impact Score \* 10) + (Sustainability Score \* 15) + (Presentation Score \* 10) = zero (0) to one hundred (100) depending on weighted sum of each criterion.



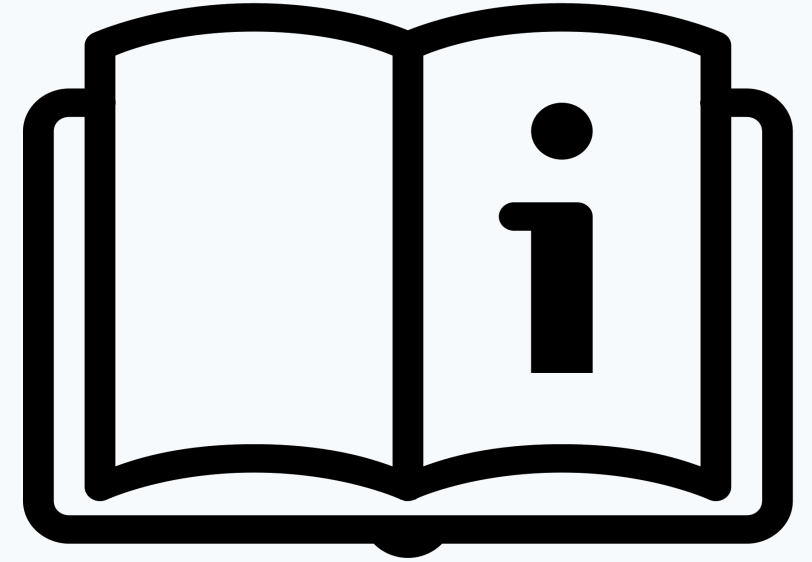
# eGrants User Guide to Creating an Application

Office of the Governor  
Public Safety Office (PSO)  
December 2020



# COVER BY THIS GUIDE

- GETTING STARTED**
- INTRODUCTION TO EGRANTS**
- CREATE AN APPLICATION**
- NAVIGATING THROUGH EGRANTS**
- EGRANTS TABS**
- COMPLETING THE APPLICATION**
- NEXT STEPS**
- CONTACT US**



# GETTING STARTED

- 1. Funding Announcement.** The funding announcement is an important resource document that provides all eligibility and allowability requirements for each program. Located at: <https://egrants.gov.texas.gov/fundopp.aspx>
- 2. eGrants Account.** Register for an account if you don't already have one.
- 3. SAM.GOV.** Applicants must have an active registration in the federal System for Award Management. Located at: <https://www.sam.gov/SAM/>
- 4. Tax ID Number.** Have your agency's nine-digit Tax ID number assigned by the IRS available.
- 5. Continuation Project.** If applying for continuation funding, make note of your existing seven-digit grant number.
- 6. Grant Officials.** Identify the three individuals that will serve as the Authorized Official, Financial Officer, and Project Director. Individuals may only serve in a single capacity.



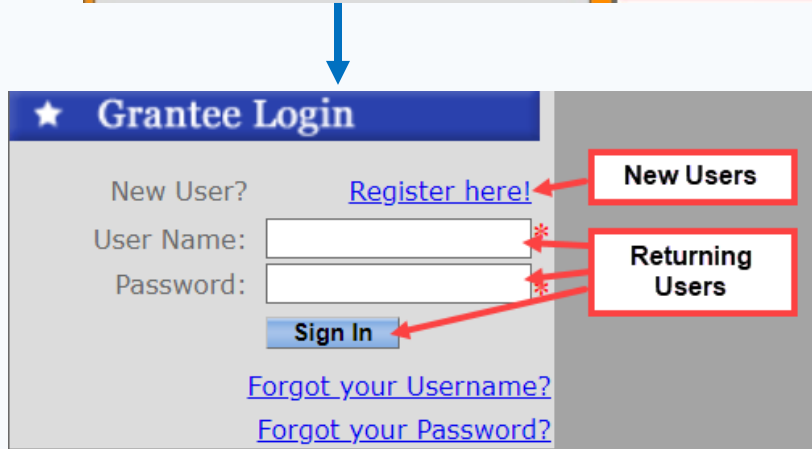
Contact the eGrants Help Desk at <https://egrants.gov.texas.gov/contactpage.aspx> for technical assistance.



Add [egrants@gov.texas.gov](mailto:egrants@gov.texas.gov) as a Safe Sender or Contact in your email program to prevent eGrants emails from being delivered to a junk/spam folder.

# INTRODUCTION TO eGRANTS

eGrants is a web-based application accessible from any internet browser at <https://eGrants.gov.texas.gov>. All users must register for an account with a valid email address.



## New Users

- Register for an account
- Use temporary password to log-in for the first time
- Pick a Secret Question
- Change password after initial log-in

## Returning Users

- Enter User Name and Password then click "Sign In"
- Click the "Forgot your Username?" or "Forgot your Password?" links if you cannot remember this information.

**NOTE:** Before a user can view a grant or application in the system, the user's account must first be assigned to the grant, using the email address associated with the user's profile.

## Grant Number

- ❖ Seven-digits consisting of a five-digit Grant ID and a two-digit Grant Count ID.
- ❖ Grant Count ID of "01" indicates a first year project
- ❖ Grant Count ID greater than "01" indicates the project is a continuation of a previously funded project

The screenshot shows application details for 'PY21 TEST APP [CU21S06072V]'. The 'Grant/App' field contains '4175101'. A red box labeled 'Grant ID' points to '41751' and a blue box labeled 'Grant Count ID' points to '01'. Other fields include 'Project Title: Test Project Title', 'Status: Application Pending Submission', 'Current Grant Manager', 'Current Program Manager', 'Original Award: \$0.00', and 'Current Award: \$0.00'.

## Tabs

eGrants is organized by tabs

The diagram shows a navigation bar with the following tabs: Welcome, My.Home, My.Profile, My.Mail.Home, Apply, My.Password, and Logout. Red arrows point from callout boxes to the 'My.Home', 'My.Profile', 'Apply', and 'My.Password' tabs.

- My.Home**: Shows Applications and Grants Assigned to the User
- My.Profile**: Contains the Users Contact Information
- Apply**: eGrants Application Creation Process Begins Here
- My.Password**: Update Password Before it Expires in 90 Days

# CREATE AN APPLICATION

The Office of the Governor's Public Safety Office (PSO) accepts applications for a wide range of State and Federal grant programs. To search and apply for available funding opportunities in eGrants, please follow these steps below:

The screenshot shows the top navigation bar with links: Home, My.Home, My.Profile, My.Mail.Home, Apply, My.Password, Logout. Below the navigation bar, there are sections for "General Information and Instruction" with links for "View Introduction" and "View Instructions", and a "Funding Agency" section with a dropdown menu. A red box with a "1" and an arrow points to the "Apply" button. Another red box with a "2" and an arrow points to the "Funding Agency" dropdown menu, which is open and showing a list of agencies: Criminal Justice Division (CJD), Governor's Office Disaster Relief (DR), Homeland Security Grants Division (HSGD), Office of Small Business Assistance (OSBA), Texas Military Preparedness Commission (TMPC), and Texas Music Office (TMO).

★ The Funding Agency refers to the PSO division that manages the state or federal fund source. The applicable PSO "Funding Agency" for each funding opportunity is identified on the title page of the Funding Announcement located here: <https://egrants.gov.texas.gov/fundopp.aspx>



The screenshot shows the "Organization Type" dropdown menu open, displaying a list of organization types: Council of Government (COG), County, For Profit Corporation, General Purpose Political Subdivision of Texas, Independent School District (ISD), Judicial District, Junior College - Public, Nonprofit Corporation (tax exempt), Senior College or University - Private, Senior University - Public, Senior University - Public (Federal Fund Source), Senior University - Public (State Fund Source), State Agency (Federal Fund Source), State Agency (State Fund Source), and Unit of Local Government (City, Town, or Village). A red box with a "3" and an arrow points to the dropdown menu. The text "Select the applicable Organization Type from the Drop Down list" is written inside the box.



The screenshot shows the "Type of Project" section with a list of checkboxes for project categories: Law Enforcement, Prosecution and Court Services, Crime Stoppers Assistance, COG Planning Assistance, Forensic Sciences, Specialty Courts, Victim Assistance, Child Sex Trafficking, Juvenile Services, County Essential Services, and Residential Substance Abuse. A red box with a "4" and an arrow points to the checkboxes, with the text "Select one or more types of projects" written inside. Another red box with a "5" and an arrow points to the "Search for Funding Opportunities" button. The text "Click 'Search for Funding Opportunities'" is written inside the box. Below the buttons, there is a "Clear Search Criteria" button.

# CREATE AN APPLICATION

A list of available grant programs display at the bottom of the page, based on the Funding Agency, Organization Type, and Type of Project selections.

Available Funding Opportunities

OOG is now accepting applications for the following opportunities.

Funding Opportunity RFA (if applicable)	Fund Source	Opportunity Open Date	Opportunity Close Date	Apply
SF21 PY21 State Criminal Justice Planning Fund - Criminal Justice	SF-State Criminal Justice Planning (421) Fund	11/25/2019	11/26/2019	<input type="button" value="Apply"/>

State Payee Identification

Enter the Applicant Agency's State Payee Identification Number ( e.g., Federal Employer's Identification (FEI) Number or Vendor ID):

**Enter the agency's 9-digit Federal Tax ID Number**

**NOTE: State Agencies and State Universities should enter their 3-digit State Agency code three times**

Create a Continuation Project


Grantee organizations that have a grant project that they want to request continued funding for will need to enter the existing grant information below. Otherwise, if this is a new project leave this box blank.

After typing in the State Payee ID and / or the Existing Grant Number, click on the **Start Application** button.

Enter the Existing Grant Number (e.g., 1600002):

**Enter the 7-digit grant number for the existing Active grant for which you are applying to continue, OR leave blank if applying for new funding**

**Click "Start Application" button**

 If no grant programs display, click Clear Search Criteria and try different selections on the "Type of Project" categories. Also, review the Funding Announcement to verify the program sought is currently open.

# Success!

# NAVIGATING THROUGH EGRANTS

Work can be saved in eGrants using the **Save Only** / **Save and Continue** buttons or using the edit icons shown below.

The eGrants system uses the following icons:

- [-] - Expand List
- [+] - Collapse List
- [+] - Add Item
- [Pencil] - Edit
- [X] - Cancel Edits
- [X] - Delete
- [Save] - Save (When this icon appears, save your work or it will be lost.)
- [?] - Help

Used on the Budget Tab to create and edit budget line items

Used on the Activities and Measures Tab to enter and save data in to the appropriate fields

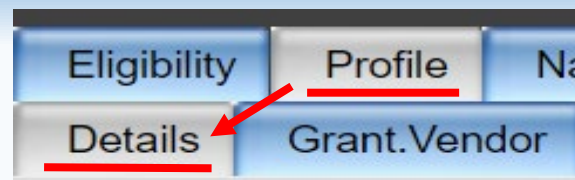
## Notes Box (bottom of each tab):

To view all Notes on the grant, go to the Summary/Grant.Issues tab. The Notes feature is used for multiple purposes:

1. During application review, the Grant Manager (GM) may use this box to type a question or describe an item needing correction;
2. Provide decisions regarding eligibility/allowability of activities or costs;
3. Document changes made to entries on the tab; or
4. An area for applicant's to respond to inquiries made by the GM.

The eGrants Notes boxes are not the most effective method of communicating with a PSO GM when you are seeking technical assistance or in need of prompt information. GM's do not receive notification when Notes are entered and will not see your note until the next time they open your application. A more effective method for routine communications is to send an email to the GM.

# PROFILE/DETAILS TAB



**Identifying Information**

Applicant Agency Name:

Project Title:

Division or Unit to Administer the Project:

Agency Address Line 1:

Agency Address Line 2:

City:  State:  Zip Code:

Start Date:

End Date:

Plan Year:

❖ Project start dates must be the 1<sup>st</sup> of the month.  
❖ Project end dates must be the last day of the month.

**Target Area Information**

Select Your Project's Geographic Impact:  
 Local  Regional  Statewide

Select Your Primary Service County:  
The county in which the majority of services will be provided, or select **Impact is Statewide**:

Your project will provide services within:

Select all of the counties within the project's service area:  
[Click to View County List](#)

View the list of counties you selected that are within the project's service area:

❖ Refers to the geographical area the project is targeting.  
❖ NOTE: If Local, list only one County in Service Area. If Regional, multiple counties should be listed.

**Grant Officials Information**

**Authorized Official Email Address:**

**Financial Officer Email Address:**

**Project Director Email Address:**

**Grant Writer Email Address:**

Title:

Last Name:  First Name:

Business Phone:  Fax Number:

Position:  Salutation:

Address Line 1:  Address Line 2:

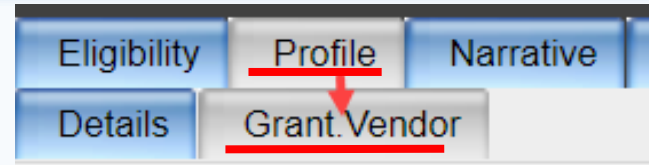
City:  State:

Zip Code:

❖ Insert the email address linked to the designated official's eGrants account and click "Assign". If the designated official does not have an account, one will need to be established for them prior to assignment.

❖ Ensure the contact information in the official's profile is correct. This is the information the PSO will use to contact them.

# PROFILE/GRANT.VENDOR TAB



## Vendor Identifying Information

### Organization Type

Select your type of organization. Then, if prompted, select any additional organization information:

County

applying to provide homeland security services

Auto-filled from information used to search for Funding Opportunities. Verify pre-populated data is correct.

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):

Select matching payment information:

No Match

Data Universal Numbering System (DUNS):

### System for Award Management (SAM)

Applicant assures that it is currently registered or will register in the federal System for Award Management (SAM) database. Information about registration procedures can be accessed at <https://www.sam.gov/>.

Enter the SAM Expiration Date:

Is your Agency actively seeking a valid SAM registration?  Yes

## [Collapse Forms](#) ★

To receive payments from the Office of the Governor (OOG), download, Documents area at the bottom of the Profile/Grant.Vendor tab.

- o Texas Application for Payee Identification Number [Form](#) - 08/17/17
- o Texas Direct Deposit Authorization [Form](#) - Feb '19
- o IRS W-9 [Form](#) - Oct '18

**NOTE:** Forms will not be accepted in hard copy format.

★ Blank copies of the banking documents are located in the Forms link at the top of the tab.

💡 Do not upload a copy of a blank check or the State of Texas tax exemption certificate.

## Upload Banking Documents

Complete this section to upload banking documents to this project in eGrants.

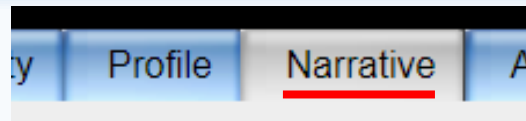
Choose file type to upload:  Direct Deposit  Texas Payee ID  W9

When the Name of the File displays in the box below, click on the Upload button:

No file chosen

- ❖ Select the file type to upload
- ❖ Choose File from local computer and click "Upload" button

# NARRATIVE TAB



## Fund Source Information and Requirements

### Introduction

The primary purpose of the funding opportunity will be described here.

### Program Requirements

Includes a list of requirements specific to the funding opportunity or fund source.

### Certifications

Describes rules, laws, guidelines, and other requirements to which the agency must certify for adherence.

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content and requirements. ★

#### NOTE

★ Applicants must click the “I certify to all the application content & requirements” check box prior to submitting the application.

# NARRATIVE TAB (CRIMINAL JUSTICE DIVISION)

## Project Narrative

### Project Abstract

[Briefly summarize the proposed project.]

### Problem Statement

[Describe the nature and scope of the underlying problem the proposed project will address.]

### Supporting Data

[Provide supporting data for the Problem Statement that is relevant to the project and its Target Group.]

### Project Approach & Activities

[Describe the methodology, approaches, and activities to be used by the project that tie back to the Problem Statement.]

## Capacity & Capabilities

[Describe the applicant organization's background and staff capabilities necessary to carry out the proposed project.]

## Performance Management

[Describe how the success of the project will be measured.]

## Target Group

[Describe the agencies, individuals, or other groups who will be served by the proposed project.]

## Evidence-Based Practices

[Describe the research or evidence used to select the methods, approach, and activities described in the other Narrative fields.]

# NARRATIVE TAB (HOMELAND SECURITY GRANTS DIVISION)

## Project Narrative

### Project Summary

[Briefly summarize the proposed project.]

### Problem Statement

[Describe the nature and scope of the underlying problem the proposed project will address.]

### Existing Capability Levels

[Describe the existing capability levels, including resources in place to support the proposed project prior to the use of grant funds.]

### Capability Gaps

[Describe the capability gaps that will be addressed by the proposed project.]

## Impact Statement

[Describe the project objectives and how the project will maintain capabilities and reduce capability gaps.]

## Homeland Security Priority Action

[Identify the Texas Homeland Security Priority Action most closely aligned with the propose project.]

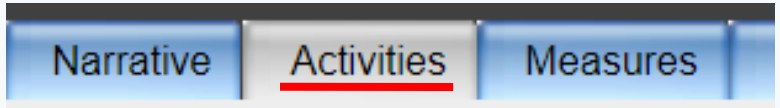
## Target Group

[Identify the target group and population to benefit from the propose project.]

## Long-Term Approach

[Describe how the applicant agency will sustain the capabilities supported by the project without additional federal or state funds.]

# ACTIVITIES TAB



## OOG-Defined Project Activity Area

### Select Your Project Activities

Select one or more project activities that best describe your project. Once you have selected one or more project activities from the list, then click on the **Update Activity Selection** button to add those selections to your project. You will then be able to describe the project activities you selected and added to your project in the **Detailed Project Activity Area**. For a description of the eligible project activities, please click on the **View a Description of the Activities** button.

### [Collapse Activity List](#)

- Community-Based Programs and Services
- Juvenile Case Manager
- Mental Health Services
- School Programs
- Truancy Prevention

❖ Select the activity(ies) that best fit the proposed project.  
❖ Click the "Update Activity Selection" button to populate the Detailed Project Activity Area shown below.

**Update Activity Selection**

**View a Description of the Activities**

A description of the activities will display in a table grid by clicking this button.

## Homeland Security Grant Program (HSGP) Applicants

**Select ONLY ONE (1) project activity.**

NOTE: eGrants will allow multiple selections, but HSGP projects must fit into one and only one activity under the "Activity List"

## Detailed Project Activity Area

### Describe Each Activity

This section lists all of the items you selected for OOG and grantee-defined project activities.

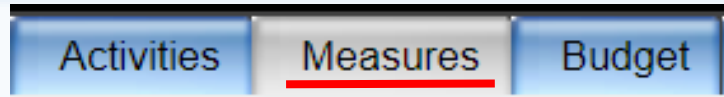
Click on the 'pencil' icon next to each activity to enter the percentage of time spent on the activity as well as a brief description of how the activity is performed. Click on the 'diskette' icon to save the information entered for each activity.

Activity	Edit	Dedicated Percentage	Description of Activity	Delete
Truancy Prevention		0		

Click the to enter the "Dedicated Percentage" and "Description of Activity"

Click the to save the data in those fields.

# MEASURES TAB



The OOG-Defined Output and Outcome Performance Measures are populated based on the activities selected on the Activities tab.

Entering the OOG-Defined Output Performance Measure Information

Please enter the required target levels for each output measure listed below. ?

Edit	Output Measures	Target Level
	Number of program youth served.	

Entering the OOG-Defined Outcome Performance Measure Information

Please enter the required target levels for each outcome measure listed below. ?

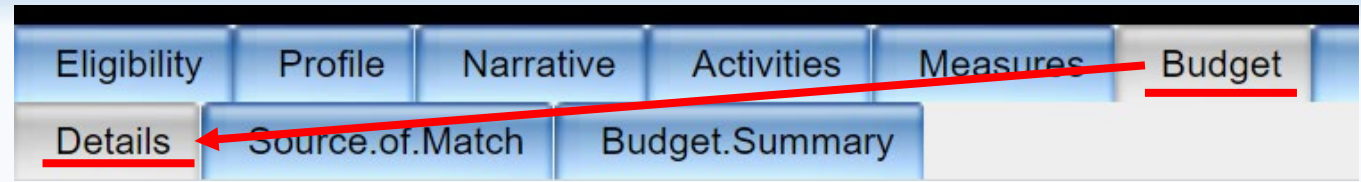
Edit	Outcome Measures	Target Level
	Number of program youth completing program requirements.	

Click the to enter the "Target Level" for each OOG-Defined Performance Measure

Click the to save the data in those fields.

- ❖ If this tab is blank, first check that an Activity was selected on the Activities tab.
- ❖ If an Activity is selected and Measures are still blank, it is possible this funding opportunity does not require measures.
- ❖ If a particular measure does not apply, enter zero (0) for the target number.
- ❖ When determining the appropriate target level consider the requested amount and project period.




# BUDGET/DETAILS TAB



## Creating Budget Line Items (BLI)

- ❖ The Budget is organized by Budget Category, Budget Sub-Category, and Budget Line Item. Each funding opportunity is preloaded with a list of allowable budget line items.
- ❖ Each budget line item is saved individually on this tab.

Select and Enter Budget Line Item Details

New Budget Item	Budget Category		OOG Funds	Cash
	Personnel	<b>Click this icon to create a new budget line item</b>	\$0.00	\$0.00
	Contractual and Professional Services		\$0.00	\$0.00
	Travel and Training		\$0.00	\$0.00


Select an OOG-Defined Budget Line Item within a Sub Category:

Advocacy, Mental Health, and Treatment \* Substance Abuse-Related Case M  
 Advocacy, M  
and/or Treatment  
 Advocacy, Mental Health, and Treatment \* Drug Analysis or Employee Drug  
 Advocacy, Mental Health, and Treatment \* Mental Health Assessment Servic


**Select the Radio Button for the applicable line item.**


### NOTE


The radio button defaults to the first BLI in the list, and the Sub-Category and BLI are separated by an asterisk.

Enter the Grantee-Defined Budget Line Item Description: 


**Required for all budget line items**


Enter the OOG Funds Amount: 

Enter the Cash Match Amount: 


Enter the In Kind Match Amount: 

**"Cash Match" and "In Kind Match" are only applicable for Funding Opportunities that require or allow matching funds**


Enter the Generated Program Income (GPI) Amount (prior approval required): 

Percentage of Salary: 

**"Percentage of Salary" is only applicable to Personnel line items**


Unit: 

**"Unit" is only applicable to Equipment line items**


Add New Budget Item 


**Click "Add New Budget Item" once all required fields are complete**


# PERSONNEL – BUDGET/DETAILS TAB


Enter the Grantee-Defined Budget Line Item Description: 


Program Counselor (Vacant- 1 FTE) 09/01/2020 - 08/31/2021: Licensed Chemical Dependency Counselor (LCDC) to educate incarcerated inmates with substance abuse problems, coordinate program efforts, and track program statistics. \$80,000 per annum (\$60,000 salary + \$20,000 fringe benefits).

Enter the OOG Funds Amount: 

Enter the Cash Match Amount: 

Enter the In Kind Match Amount: 

Enter the Generated Program Income (GPI) Amount (prior approval required): 

Percentage of Salary: 

**(OOG Funds + Match) / (Annual Salary + Fringe) = % of Salary**

Positions listed in Personnel must be employees (current/future) of the applicant agency, not contractors or positions within another organization.

## Line Item Descriptions must include:

- ❖ Position Title
- ❖ Full-time/part-time status
- ❖ Time period/date range
- ❖ Description of duties or tasks related to the grant
- ❖ Unique Identifier (if multiple positions) i.e. #1, #2)


## Overtime.

- Overtime must be a separate line-item from salary
- Percentage of salary should be listed as 100%
- Overtime can be grouped by activity with multiple individuals


## Common Issues


- The description(s) lack detail and/or information that would help the OOG determine if the cost is reasonable or necessary to achieve the proposed project activities.


# CONTRACTUAL AND PROFESSIONAL SERVICES – BUDGET/DETAILS TAB


Enter the Grantee-Defined Budget Line Item Description: 

XYZ Counseling Services LLC will provide outpatient counseling to crime victims. Psychologist LPC/Master Level Counselor will provide counseling to victims of crime and to assist in developing problem solving skills, grief management and coping skills. Rate of service is \$65 per hour x 20 hours 1,300.

Enter the OOG Funds Amount: 

Enter the Cash Match Amount: 

Enter the In Kind Match Amount: 

Enter the Generated Program Income (GPI) Amount (prior approval required): 

Contractual and Professional Services include services and assistance obtained from other organizations to support the project scope of work.


## **Line Item Descriptions must include:**

- ❖ A detailed description of services in order to link the service being provided to the grant activity.
- ❖ How the payment for services is calculated (NOTE: contract costs should be pro-rated to fit within the grant period).
- ❖ Line items must be separated by vendor or contract/service


## **Common Issues**


- Not enough information on the purpose of the contract
- Direct Operating Expenses placed in this area
- Personnel/employees of the Grantee placed in this budget category


# TRAVEL AND TRAINING – BUDGET/DETAILS TAB


Enter the Grantee-Defined Budget Line Item Description: 

Texas Association of Specialty Courts Conference. Dates/Location: April 12-14, 2021 in Corpus Christi, Texas. 4 staff members both new and tenured to gain the knowledge and skills to enhance the courts process and operations. The specific staff to attend the conference will be named at a later date. A total of \$6,000 will be used for this conference. Cost relates to \$1800 Hotel (4 attendee x \$150 per night for 3 nights); \$1200 Registration (4 attendee x \$300 registration fee); \$560 per diem (4 attendee x \$140 GSA per diem rate for Nueces County, Texas x 3 days); \$1840 mileage (4 attendee x \$460).

Enter the OOG Funds Amount: 

Enter the Cash Match Amount: 

Enter the In Kind Match Amount: 

Enter the Generated Program Income (GPI) Amount (prior approval required): 

This category is for travel/training costs for Grantee Agency Personnel only. Costs for non-agency personnel should be placed under operating expenses or contractual, as applicable.

## Line Item Descriptions must include:

- ❖ Conference name, dates, and/or location of travel (if known)
- ❖ Number of personnel traveling
- ❖ Other detail to help convey the cost budgeted is reasonable and necessary (i.e. number of days/nights for lodging, per diem, estimated trip cost per person, etc)
- ❖ Out-Of-State Travel Justification (if applicable)
- ❖ Applicants should use two separate line items for training registration/course fees and mileage/incidental costs

## HSGP (HS) and NSGP (NP) Applications ONLY:

- ❖ When a line item includes any training, a GM will place a special Training Review Condition hold on the item. This hold requires the Applicant to submit a Training Review form and receive approval prior to attending training. (NOTE: Applicants should use two separate line items for registration/course fees and mileage/incidental costs.)

## Common Issues

- Line item descriptions do not contain enough information to determine the reasonableness or benefit of the travel/training.

# EQUIPMENT – BUDGET/DETAILS TAB

Enter the Grantee-Defined Budget Line Item Description: ?  
11 Units - High Power VHF digital mobile radio @ \$5,100 each. Grand Total of \$56,100. new radios will allow for interoperability among all law enforcement partners in the region.

Enter the OOG Funds Amount: ?  
56100

Enter the Cash Match Amount: ?

Enter the In Kind Match Amount: ?

Enter the Generated Program Income (GPI) Amount (prior approval required): ?

Unit: ?  
11

Equipment is tangible personal property having a useful life of more than one year **and** a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the applicant agency, or \$5,000. Items that are considered [Controlled Assets](#) (as identified by the Comptroller's Office) and radios must also be listed under Equipment.

## Line Item Descriptions must include:

- ❖ Detailed equipment description to easily understand what the item is and how it benefits the overall project
- ❖ Per Unit Cost

## Unit:

- ❖ The quantity (number of units to be purchased with OOG and Matching Funds) must go in the Unit field of the line item.

## Common Issues

- Line item descriptions do not contain the per unit costs.
- The equipment cannot be tied back to the purpose of the project.

# SUPPLIES AND DIRECT OPERATING EXPENSES – BUDGET/DETAILS TAB

Enter the Grantee-Defined Budget Line Item Description: ?  
(5 Boxes) N95 masks are needed by first responders to prevent the spread of COVID-19 while performing life saving duties. Each box contains 1000 N95 masks @ \$4,000 per box. Unit price per mask: \$4. Grand total: \$20,000.

Enter the OOG Funds Amount: ?  
20000

Enter the Cash Match Amount: ?

Enter the In Kind Match Amount: ?

Enter the Generated Program Income (GPI) Amount (prior approval required): ?

Supplies are tangible personal property valued less than \$5,000. NOTE: The State of Texas recognizes computing devices that exceed \$499 as Equipment NOT a Supply.

Direct Operating Expenses include other direct costs such as leases for space, rental costs, project supplies, advertising costs for staff vacancies, etc.


## Line Item Descriptions must include:

- ❖ Detailed description of the supply or direct operating expenses to easily understand what the item is and how it benefits the overall project
- ❖ Quantities for items in this budget area should be included in the line item description if applicable or known
- ❖ Costs for rent shall include the cost per square foot and the number of square feet used for the project


## Common Issues


- Line item descriptions do not contain the quantity or per unit costs.
- The supply item cannot be tied back to the purpose of the project.


# INDIRECT COSTS – BUDGET/DETAILS TAB


Enter the Grantee-Defined Budget Line Item Description: 

Approved Indirect Rate @ 13.99% (See Uploaded Document). Total Direct costs: \$50,000 @ 13.99%= \$6,995.

Enter the OOG Funds Amount: 

Enter the Cash Match Amount: 

Enter the In Kind Match Amount: 

Enter the Generated Program Income (GPI) Amount (prior approval required): 

Indirect costs are costs without a direct link to a single project or activity. These are frequently aggregated into an overhead cost pool and allocated to various activities.

## Rate Information:

- ❖ Indirect costs must include the Applicant's indirect rate as established by their cognizant agency for indirect costs.
- ❖ Applicants that have negotiated an Indirect Cost Rate shall upload to the grant record a copy of the letter from the cognizant agency that states the approved rate.

## De Minimis

The applicant may elect to charge a De Minimis rate of 10% of modified total direct costs (MTDC). Applicants using the De Minimis rate must confirm that they do not have an approved indirect cost rate **AND** they are NOT a state, local government, or Native American tribe receiving over \$35 million in direct federal funding. More information on how to calculate the De Minimis rate can be found in the PSO's Guide to Grants.




## Common Issues

- The approved Indirect Cost Rate letter is not uploaded to eGrants.
- The approved indirect rate is not listed in the line item description.
- The De Mimimis rate is not calculated from the correct MTDC.

# POETE GROUPINGS (ONLY APPLICABLE TO HSGP (HS) AND NSGP (NP) FUNDS) – BUDGET/DETAIL TAB

FEMA requires states to track expenditures at a detailed level, including within the following categories referred to as "POETE":

- ❖ Planning costs
- ❖ Organization costs
- ❖ Equipment costs
- ❖ Training costs
- ❖ Exercise costs

New Budget Item	Budget Category	
 	Personnel	\$
<b>OOG-Defined Line Item</b>		
 Analyst (Exercises)		

Each OOG-Defined Line Item includes the applicable POETE category

Applicants must also classify budgeted costs within each POETE category to a Solution Area and identify the Disciplines associated with those costs. If an Applicant needs assistance, they are encouraged to contact their Grant Manager.

POETE Groupings


Planning: \$0.00	Organization: \$0.00	Equipment: \$0.00	Training: \$0.00	Exercises: \$1,000.00	M & A: \$0.00
---------------------	-------------------------	----------------------	---------------------	--------------------------	------------------

[Expand Solution Area](#)

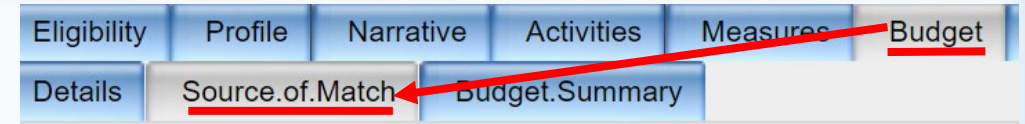
[Expand Disciplines](#)

The total budgeted for each POETE Grouping must be distributed among the Solution Area Subcategories for that Grouping. Totals for each Solution Area must reconcile back to the POETE Grouping total from the budget.

The total budgeted must also be distributed among the Discipline areas (such as Cyber Security, Emergency Management, Public Works, etc.). The Discipline total must reconcile back to the total budgeted amount.

 Contact the assigned GM for assistance with the POETE Groupings.

# BUDGET/SOURCE.OF.MATCH TAB





If match is included in the budget detail, then the source of that match must be entered on the Source.of.Match tab.


## Required Information:

- ❖ Description of the Match
- ❖ The amount of match for that source
- ❖ Whether match is Cash Match or In Kind Match

Enter the Source(s) of Match \_\_\_\_\_

Enter a Description for the Matching Funds: 

Enter the Amount for the Source(s) of Match: 

Select the Type of Matching Funds: 

Cash Match

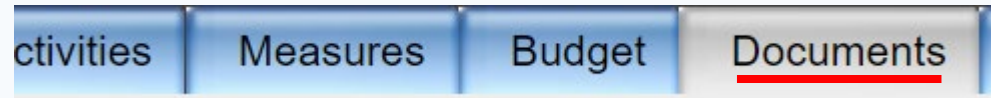
In Kind Match

**IMPORTANT: Each unique source of matching funds must be entered as a separate item on the Budget/Source.of.Match tab.**

## NOTE

- ❖ The amount of Cash and In Kind match must equal the amounts in the Budget Detail.
- ❖ Federal funds from other sources CANNOT be used to meet PSO matching funds requirements.

# DOCUMENTS TAB



## Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

## Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

## Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No  
 N/A

**If the budget includes Contractual costs, the applicant must select "Yes" and describe the contract monitoring process. Otherwise, select "No".**

**If this requirement does not apply select "N/A" for both questions.**

## Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

**IMPORTANT: This is the applicant agency's annual accounting cycle, NOT the project's start and end dates.**

## Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

**Enter the total amounts of grant funding expended by (not awarded to) the applicant agency at the close the last FY.**

## Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes  
 No

**Applicants meeting \$750,000 threshold must submit their Single Audit Report to the Federal Audit Clearinghouse.**  
**Applicants not meeting threshold must submit a Single Audit Exemption form to the OOG's Office of Compliance and Monitoring (OCM).**

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

## Equal Employment Opportunity Plan

### Compliance

EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#) within 120 days of the grant award date. For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

**IMPORTANT: The EEOP requirements are only applicable to US Department of Justice (USDOJ) federal funds.**

### Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

### Type II Entity

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

### Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

### Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

### Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

### Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity  
 Type II Entity  
 Type III Entity

**Applicants must select the radio button applicable to their entity type and complete either section A, B, or C of the USDOJ Certification Form.**

## Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**IMPORTANT: The FFATA Certification is ONLY applicable to projects supported with federal funds.**

## FFATA Certification

### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Select the appropriate response:

- Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Select the appropriate response:

- Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

# CONDITIONS.OF.FUNDING TAB

Conditions of funding represent outstanding items identified during the application review or a reminder of actions to be taken once the grant is awarded.

Current Condition(s) of Funding	Date Created	Date Met	Hold Funds-Project Level	Hold Funds-Line Item Level
Other Condition of Funding. Other Condition for Testing	11/19/2020 11:44:36 AM		<input checked="" type="checkbox"/>	<input type="checkbox"/>

When the condition is met the Date Met field will show the date the condition was cleared.

**Agency Name:** Test Agency Name      **Grant/App:** 4175101  
**Project Title:** Test Project Title      **Status:** Application Pending Submission [FUND HOLD]  
**Current Grant Manager:** Angie Martin      **Current Program Manager:** Angie Martin  
**Original Award:** \$0.00  
**Current Budget:** \$1.00      **Current Award:** \$0.00

The project "Status" will be appended to show [FUND HOLD], [BLI HOLD], or [VENDOR HOLD] when a hold is place on the project.

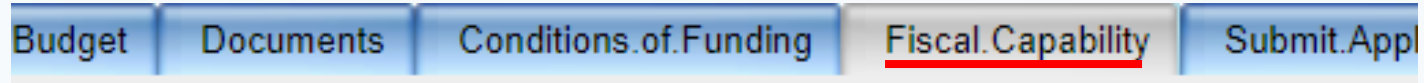
## NOTE

A [VENDOR HOLD] indicates there is a compliance or other outstanding issue on an existing Active grant. While on Vendor Hold, all activity on active grants and pending applications with an agency are suspended in eGrants until the issue is resolved.

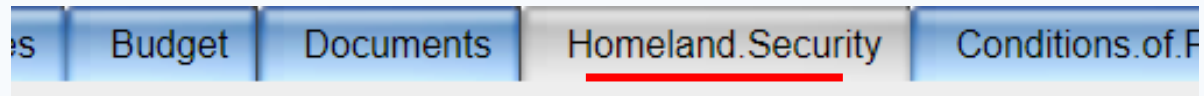
# PURPOSE SPECIFIC TABS

Purpose Specific tabs will appear as required by the grant program and/or organization type.

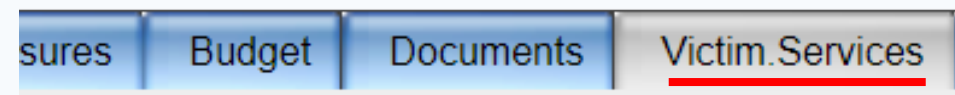
## **Fiscal.Capability Tab – Required for Non-Profit Organizations ONLY**



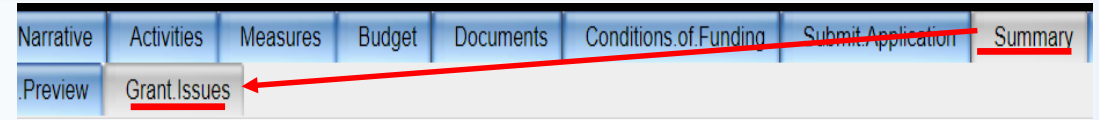
## **Homeland.Security Tab – Required for federal HSGP (HS) and NSGP (NP) projects ONLY**



## **Victim.Services Tab – Required for VOCA (VA), VAWA (WF), SASP (KF) and other Victim Service programs ONLY**



# SUMMARY/GRANT.ISSUES TAB



This tab contains a list of all Notes in the project and shows the tab name and date the note was entered.

## Summary of Grant Issues and Other Items

Click the tab name link to be directed to the tab with the note.

<u>Item(s)</u>	<u>Tab Name</u>	<u>Item Description</u>	<u>Created By</u>	<u>Item Date</u>
<input type="checkbox"/>	<a href="#">Narrative</a>	OOG staff will enter notes in the Notes field at the bottom of each tab to communicate information specific to the project. The notes may describe an action the applicant needs to take, or may be entered as information comments to document a change made to the project by OOG.		

### NOTE

Reminder: Notes are only viewable when logged in to a specific application or grant; therefore, questions requiring a prompt response should be directed to the assigned GM by email or phone.

# UPLOAD.FILES TAB

ns.of.Funding

Submit.Application

Summary

Upload.Files

## Upload Documents

Complete this section to upload documents to this project in eGrants.

Enter the Description of the File to be uploaded, then click the Browse button:

1

Enter a description of the document to be uploaded.

When the Name of the File displays in the box below, click on the Upload button:

2

Click the "Choose File" button to locate the document to be uploaded.

Double click the file to upload then clicked the "Upload" button.

3

Choose File No file chosen

Upload

**Do *NOT* upload banking documents on this tab.**

# COMPLETING THE APPLICATION

Submitting an application in eGrants is a TWO-STEP process. Both steps must be taken in eGrants prior to the deadline for your application to be considered for funding.

## Step 1: Submit the Initial Application

Fund Source Information and Instructions

List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
----------------------------------	----------

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
--	--------------	----------	--------------------	----------------------

Submit Initial Application

Withdraw Application

Any Grant Officer can click the "Submit Initial Application" button to complete Step 1 of the application submission process.  
NOTE: If this button is disabled check that all application errors have been resolved.

## Step 2: Certify the Official Application

Fund Source Information and Requirements

List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
----------------------------------	----------

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
--	--------------	----------	--------------------	----------------------

Certify Official Application

Withdraw Application

Only the Authorized Officer can click the "Certify Official Application" button to complete Step 2 of the application submission process.  
NOTE: If this button is disabled check that the person accessing the application is logged in as the Authorized Official.

### NOTE

Once the application is Certified it will be in a "Pending OOG Review" status and will be locked for updates unless the GM reopens the application for edits.

# NEXT STEPS

## The application creation and submission is now complete.

### OOG Application Review

- ❖ The Grant Manager performs an initial review of your application and may either move the application forward to the next review step or return the application to you in eGrants for corrections. The correction part of the Review process is known as the PRR – Preliminary Review Report. Please respond to the PRR in a timely manner.
- ❖ The Office of the Governor will make final funding decisions after considering overall funds availability, State government priorities and strategies, cost effectiveness of the project, and other factors.
- ❖ Once funding decisions are made, the applicant will receive either an award or an unfunded notice.

### Helpful Links/Hints

- ❖ Information about **funding opportunities** is available at <https://egrants.gov.texas.gov/fundopp.aspx>
- ❖ PSO **contact information and a contact us form** is available at <https://egrants.gov.texas.gov/contactpage.aspx>
- ❖ Add [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) as a Safe Sender or Contact in your email program to prevent eGrants notification emails from being delivered to a junk/spam folder.

# CONTACT US

## eGrants Help Desk

1. Go to: <https://egrants.gov.texas.gov/contactpage.aspx>.
2. Phone: 512-463-1919
3. Email: [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov)

## Assigned Grant Manager

- ❖ From the My.Home tab click on the name-link to general an email to the GM.
- ❖ If an email is not automatically generated, right click on the link, copy, then paste the email address into your email program.

Pending Applications

10 Items Per Page ▼ Select the number of records to display per page.

<a href="#">Grant</a> ▲	<a href="#">Pending Messages</a>	<a href="#">Current Status</a>	<a href="#">Due Date</a>	<a href="#">Fund Source</a>	Grant Manager/Email	<a href="#">Start Date</a>	<a href="#">End Date</a>	<a href="#">Project Title</a>	<a href="#">Grantee Name</a>	<a href="#">OOG Solicitation</a>
<a href="#">4</a> 1		Pending OOG Review		■	<a href="#">Angie Martin</a>	9/1/2020	8/31/2021	Test Project Title	P ■■■■■ P	■■■■■

**Grant Manager Contact Link**



Criminal Justice Division  
Office of the Governor

# Developing a Good ~~Narrative~~ Project

*Guidance and information  
for applicants*



May 2019

# Why thoughtful applications are important

CJD has a growing focus on quality and performance

- We have an obligation to fund projects that are **well thought out**, demonstrate **good practices**, and are **well-articulated**.
- We can only meet the trust of the people we serve if we seek to make sure that the projects we fund are **useful and successful**.
- CJD is placing a growing emphasis on the **quality** of application we receive, the **evidence or basis** for the approach proposed, and the demonstrated ability to assess and share performance.



# Grant application writing tips

## A few dos and don'ts of grant writing

### *Do This...*

- Follow the instructions precisely
- Use data and research to back up what you say
- Know what the evidence says about your approach and share it
- Ask someone outside of your organization for feedback
- Submit your application on time
- Figure out your match in advance
- Tie your budget to your narrative

### *Not This...*

- Gloss over the instructions and get straight to writing
- Copy and paste from last year
- Fail to draw a clear connection between the problem, the activities, and the goals
- Submit an application that contains easy-to-fix errors
- Confuse passionate for compelling



# Storyboarding

Storyboarding helps you organize your thoughts, ideas, and messages

**What is it?**

**Produces Structure and Organization:** Forces you to get your thoughts down in summary form and to organize your thoughts

**What does it do?**

**Establishes Flow:** Enables you to establish, up front, the general flow of the grant application before the writing begins

**How does it help?**

**Makes the rest easier:** Once you have a storyboard that makes sense, filling in details is easy.

What's  
Your  
Story



# Storyboarding

A simple way to sketch out the application so that it flows and makes sense

WHAT?	HOW?
Problem? _____	What works? _____ _____
Who to help? _____	What should we do? _____ _____
Goal 1 _____ - Objectives _____ _____	What capabilities do we need? _____ _____
Goal 2 _____ - Objectives _____ _____	
How will we measure success? _____	



# How to build a grant PROJECT

A good application must first be a well-thought-out project

## WHAT?

### Problem Statement

- What problem do we want to solve?

### Target Population

- Who do we want to help?

### Performance

- What specifically do we want to accomplish?
- How to measure it?

## HOW?

### Evidence

- What practices, or research tell us what is likely to work?

### Approach

- What specifically are we going to do to solve the problem?

### Capabilities

- What skills, expertise, and bandwidth do we need to succeed?

**Success**



# How to build a grant APPLICATION

Each part of the planning process maps to the eGrants application

## WHAT?

### Problem

- What problem do we want to solve?

Problem Statement

Supporting Data

### Target

- Who do we want to help?

Success

Target Group

### Performance

- What specifically do we want to accomplish?
- How to measure it?

Performance Management

## HOW?

### Evidence

- What practices, or research tell us what is likely to work?

Evidence-Based Practices

### Approach

- What specifically are we going to do to solve the problem?

Project Approach & Activities

### Capabilities

- What skills, expertise, and bandwidth do we need to succeed?

Capacity & Capabilities



# The Problem Statement

What are you trying to solve?

## The problem statement should:

- Clearly define the root problem and the need
- Be of reasonable dimensions and scale
- Be supportable by statistical and anecdotal evidence (supporting data section)
- Be stated in terms of the people to be served - not the applicant
- Not be a lack of something
- Make a compelling case



# Supporting Data

Can you prove that your problem is real?

## The supporting data should:

- Use cited, verifiable, trustworthy sources
- Be right sized – Don't use national data for a state problem or state data for a local problem
- Clearly support the problem statement
- Only include information that is of value in verifying the problem statement



# Target Group

Who are you trying to help or affect?

## Target group should:

- Describe the population the project will include or focus on using clear descriptors such as population size, geographic boundaries, demographics.
- Define the target population to include any special characteristics. For example, “at-risk”, “former offenders”, “victims of domestic violence”.
- Clearly tie to the problem statement and the approach and activities.
- Use data to support the size and description of the target group
- Demonstrate the applicant’s knowledge of the target group and its needs



# Performance management

Supports the problem statement by explaining what success looks like

## Performance management section should:

- Provide a clear understanding of how the project will measure success
- Clearly state the goals and measurable objectives of the project
- Explain how the goals and objectives tie to the problem statement
- Provide specific measures, including BOTH outcome and output measures
- Explain what the baseline, or current state is, and what progress in the measures we can expect to see during the performance/project period
- Explain the internal methods used to review performance information, and how the information is used to make project decisions



# Measuring success

Supports the problem statement by explaining what success looks like

**Goals** are broad statements that indicate the general intentions of the project to achieve some outcome.

**Objectives** are clear, tangible, and specific. To [reduce/increase/enhance/etc.] [something], by [x amount], by [dd/mm/yy date]. A project can have multiple objectives.

**Measures** use data to provide verifiable, numeric information that indicate progress toward achievement of objectives.



# Objectives

Objectives provide clear actions for what you are trying to achieve and allow you to measure your progress

**S**pecific Identifies a specific action or event that will take place.

**M**easurable Is clear about what success looks like.

**A**chievable Is achievable after completing manageable steps.

**R**ealistic Ambitious enough to challenge while still being achievable.

**T**ime-Bound Related to a timeline.



# Evidence-Based Practices

Funded projects should be based on science and evidence

## Evidence-based practices should:

- Provide the basis for the methods, approaches, and activities used
- Specifically cite the best practice guides, research studies, etc. being followed
- If not following existing best practice or research, then provide a full explanation of the basis for the belief that this approach is promising

Note: This section is less critical for equipment-only grants unless the equipment is cutting edge technology.

FACTS:

---

- 1.
- 2.
- 3.



# Project Approach & Activities

The approach and activities are how the applicant plans to solve the problem and meet their objectives. It is the central core of the application.

## The project approach and activities section should:

- Clearly describe, in detail, what the project does so that a lay person could understand
- Address how this project approach will affect the stated problem
- Provide enough context to understand how the approach ties to capabilities, evidence-based practices, and performance management
- Explain why the applicant has chosen the approach
- Include any relevant timelines



# Capacity & Capabilities

What is needed for success?

## Capacity and capabilities section should:

- Describe the organizational qualifications and performance history of the applicant in a way that explains why they are capable of the work
- Describe organization in a way that indicates that it has the capacity to handle the volume of work
- Describe special qualifications or experience of staff members, contractors, or partners who add value and increase the likelihood of success
- Tie to the project activities in way that allows the reader to see the connection between the qualifications and what the project will actually be doing



# Final Checklist

Does the narrative meet these standards?

- Problem Statement:** Is our problem/need statement clear and backed up with trustworthy data?
- Target Population:** Does our target population make sense with our problem and is it as narrowly and clearly defined as possible?
- Performance Management:** Are our objectives specific, measurable, achievable, realistic, and time bound? Will the objectives, when met, address our problem statement? Do we have clear measures that show progress towards objectives?
- Approach & Activities:** Is it clear that our activities will advance our objectives?
- Evidence-Based Practices:** Do we prove that our activities are based in available evidence?
- Capacity & Capabilities:** Do we demonstrate that our organization and our staff or contractors are qualified to do this work?



# Organization Applicant Profiles



Lara Proegler

- 1 year ago
- Updated

FollowNot yet followed by anyone

## Contents

- [Overview](#)
- [Start an Application](#)
  - [Search Existing Profiles](#)
  - [Create Using GuideStar](#)
  - [Create a New Organization Profile](#)

## Overview

This document provides information and instructions on how applicants will set up or access an organization profile within NextZen.

This article may be downloaded and shared with applicants.

## Start an Application

1. Go to the appropriate program's URL and log in using the organization's credentials.
2. On the *Program Info* page, select the **Apply** button.

Training Organization - ES Lara OrgApplicant [Log Out](#)

← Back to Main Menu  
ⓘ Program Info  
📄 Eligibility Check  
📄 Intake  
    Intake Form 1

Organization Applicant Program Example

## Program Info

[Apply](#)


This program is used for capturing instructional documentation for organizational applicants.

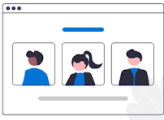
3. Select **I am applying on behalf of an organization.**

Training Organization - ES Lara OrgApplicant [Log Out](#)

You are starting a new application for Organization Applicant Program Example

### Who is Applying?

 I am applying as an individual >

 I am applying on behalf of an organization >

[Back](#)

4. If the credentials used to log in are associated with an existing organizational profile, the applicant will be prompted to either:

- a. Choose the organization on whose behalf they are applying from the option shown on the screen.
- b. Create a new organization profile from a GuideStar search if the organization they should be associated with is not listed. [Follow this link for instructions on how to search for and/or create a new organization profile from information provided by GuideStar.](#)
- c. Create a new organization by manually entering the organization's information if the organization they should be associated with is not listed. [Follow this link for instructions on how to create a new organization profile manually.](#)

Training Organization - ES Lara OrgApplicant [Log Out](#)

← Back to Main Menu  
Program Info  
Eligibility Check  
Intake  
Intake Form 1

You are starting a new application for Organization Applicant Program Example

### Choose Your Organization

**a**

OR

Are you a 501(c)(3) nonprofit organization? ⓘ

**b**

**c**

[Back](#)

--- USER TIP ---

**GuideStar is a database of nonprofit organizations including publicly known information like their EIN, location, and other information. NextZen utilizes this database to help match organization applicant profiles to the correct organization.**

5. If the credentials used to log in are not associated with an existing organizational profile, the applicant will be prompted to either:

a. Search for the organization within NextZen by organization name or EIN. [Follow this link for instructions on searching Existing Profiles.](#)

b. Create a new organization profile from a GuideStar search. [Follow this link for instructions on how to search for and/or create a new organization profile from information provided by GuideStar.](#)

c. Create a new organization by manually entering the organization's information. [Follow this link for instructions on how to create a new organization profile manually.](#)

The screenshot shows a web interface for 'Training Organization - ES'. The user is logged in as 'Lara OrgApplicant2' and can click 'Log Out'. A dark sidebar on the left contains navigation links: 'Back to Main Menu', 'Program Info', 'Eligibility Check', 'Intake', and 'Intake Form 1'. The main content area displays a message: 'No Organization Profile Associated. Your account is not associated with an organization. In order to continue with your application, click Create New Organization below.' Below this message are three main options, each highlighted with a red box and a letter: 'a' for 'Search by Organization Name' (with a text input field), 'b' for 'Create Using GuideStar' (a button), and 'c' for 'Create New Organization' (a button). There is also a checkbox for 'Are you a 501(c)(3) nonprofit organization?' and a 'Search Existing Profiles' button. A 'Back' link is at the bottom.

## Search Existing Profiles

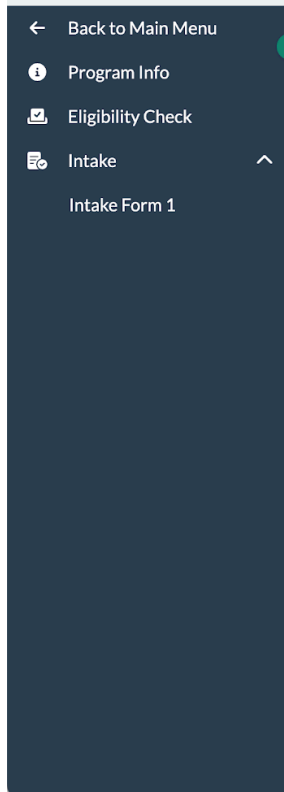
Even when an organization is new to NextZen, it is recommended to execute a search for the organization's profile, especially if there are multiple collaborators on the application, to avoid creating duplicate profiles.

To search for an existing organization profile within NextZen:

1. Select the radio button next to either **Search by Organization Name** or **Search by Organization EIN**.

The screenshot displays the 'Training Organization - ES' page. The user is logged in as 'Lara OrgApplicant2'. A dark sidebar on the left contains navigation options: 'Back to Main Menu', 'Program Info', 'Eligibility Check', 'Intake', and 'Intake Form 1'. The main content area shows a message: 'No Organization Profile Associated'. Below this message, there are two radio button options: 'Search by Organization Name' and 'Search by Organization EIN'. Both radio buttons are highlighted with a red box. Below these options are two text input fields. There is also a checked checkbox for 'Are you a 501(c)(3) nonprofit organization?'. At the bottom of the form, there are two buttons: 'Search Existing Profiles' and 'Create Using GuideStar'. Below these buttons is an 'OR' separator, followed by a 'Create New Organization' button and a 'Back' link.

2. Type in the appropriate search criteria in the related text box based on the selection from step 1 above.
3. Select the **Search Existing Profiles** button to execute the search looking for organizational profiles that are already in the NextZen database.



### No Organization Profile Associated

Your account is not associated with an organization. In order to continue with your application, click Create New Organization below.

Search by Organization Name

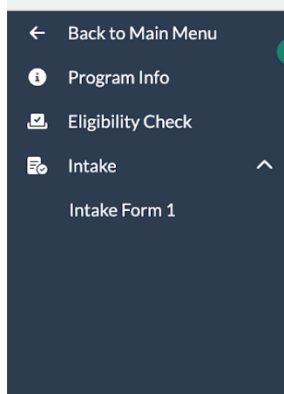
Search by Organization EIN

Are you a 501(c)(3) nonprofit organization? ⓘ

OR

[Back](#)

4. If NextZen cannot find an organization that meets the search criteria, a message will appear giving the option to [create a new organization](#) or go back to the search screen to try a different search.



### Could Not Find Organization

We could not find "WizeHive" in our database. You can create a new organization below.

[Back](#)

5. If there is a match, a list of organizations will appear.
  - a. In the case where multiple organizations are associated with a user profile (not shown in the screenshot here), the user would select the appropriate organization.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu

📄 Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

### Which is Your Organization?

Displaying the closest 1 matches

Testing - Lara

Request to join

[Back](#)

b. If the profile is not associated with the organization listed, select **Request to join**. (Please see the article titled [Approve Requests to Join an Organization Profile](#) for those instructions.)

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu

📄 Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

### Which is Your Organization?

Displaying the closest 1 matches

Testing - Lara

Request to join

[Back](#)

i. A confirmation message will display stating that the request has been sent.

ii. Select **Back to Programs** to return to the list of available programs, or exit NextZen until the account is approved.

## Request Sent!

You have successfully sent a request to **Testing - Lara** to have your Zengine account be associated with the organization shown below. Please allow time for **Testing - Lara** to get back to you via email with your approval.

Testing - Lara

[Back to Programs](#)

## Create Using GuideStar

To search for an organization's nonprofit information or create a new organization profile from information provided by GuideStar:

1. Select the radio button next to either **Search by Organization Name** or **Search by Organization EIN**.

[← Back to Main Menu](#)[Program Info](#)[Eligibility Check](#)[Intake](#)[Intake Form 1](#)

### No Organization Profile Associated

Your account is not associated with an organization. In order to continue with your application, click Create New Organization below.

Search by Organization Name

Search by Organization EIN

Are you a 501(c)(3) nonprofit organization? ⓘ

Search Existing Profiles

Create Using GuideStar

OR

Create New Organization

[Back](#)

2. Type in the appropriate search criteria in the related text box based on the selection from step 1 above.
3. Select the **Create Using GuideStar** button to execute the search looking for organizational names within the GuideStar database.

- ← Back to Main Menu
- Program Info
- Eligibility Check
- Intake
  - Intake Form 1

### No Organization Profile Associated

Your account is not associated with an organization. In order to continue with your application, click Create New Organization below.

Search by Organization Name

Search by Organization EIN

Are you a 501(c)(3) nonprofit organization? ⓘ

OR

[Back](#)

4. If NextZen cannot find an organization that meets the search criteria, a message will appear giving the option to go back to the search screen.

- ← Back to Main Menu
- 📄 Program Info
- 📄 Eligibility Check
- 📄 Intake
  - Intake Form 1

← 0 results for Wizehive




We could not find any result for Wizehive. Please go back and search using a different Organization Name or EIN.

Go Back


5. If there is a match, NextZen will list all of them.

- ← Back to Main Menu
- 📄 Program Info
- 📄 Eligibility Check
- 📄 Intake
  - Intake Form 1


← Top 10 results for Hunger

- 

**Feeding America**  
Our mission is to advance change in America by ensuring equitable access to nutritious food for all in partnership with food banks, policymakers, supporters, and the communities we serve.  
EIN:36-3673599  
Location:not available  
As On:6/23/2023, 9:00 AM

View
- 

**Save the Children Federation, Inc.**  
Save the Children believes every child deserves a future. In the United States and around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children's unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach. We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.  
EIN:06-0726487  
Location:Save the Children  
As On:12/13/2023, 4:37 PM

View
- 

**HUNGER NETWORK OF GREATER CLEVELAND**  
Feeding our communities' future.

6. If the organization is not listed in the search results:

a. Select the back arrow to go back to the search screen.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu  
Program Info  
Eligibility Check  
Intake  
Intake Form 1

← Top 10 results for Hunger

**Feeding America**  
Our mission is to advance change in America by ensuring equitable access to nutritious food for all in partnership with food banks, policymakers, supporters, and the communities we serve.  
EIN:36-3673599  
Location: not available  
As On:6/23/2023, 9:00 AM [View](#)

**Save the Children Federation, Inc.**  
Save the Children believes every child deserves a future. In the United States and around the world, we work

b. Select the Create New Organization button to create a new profile. [Follow this link to that section and those instructions.](#)

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu  
Program Info  
Eligibility Check  
Intake  
Intake Form 1

### No Organization Profile Associated

Your account is not associated with an organization. In order to continue with your application, click [Create New Organization](#) below.

Search by Organization Name

Search by Organization EIN

Are you a 501(c)(3) nonprofit organization? ⓘ

[Search Existing Profiles](#) [Create Using GuideStar](#)

OR

[Create New Organization](#)

[Back](#)

7. If the organization is listed, select the **View** button.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu


📄 Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

← Top 10 results for Hunger




**Feeding America**

Our mission is to advance change in America by ensuring equitable access to nutritious food for all in partnership with food banks, policymakers, supporters, and the communities we serve.

EIN:36-3673599  
 Location:not available  
 As On:6/23/2023, 9:00 AM

[View](#)




**Save the Children Federation, Inc.**

Save the Children believes every child deserves a future. In the United States and around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children's unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach. We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.

EIN:06-0726487  
 Location:Save the Children  
 As On:12/13/2023, 4:37 PM

[View](#)



**HUNGER NETWORK OF GREATER CLEVELAND**

Feeding our communities' future.

8. Confirm it is the correct organization by reviewing its information, then select the **Continue** button.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu


📄 Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

[Back](#) [Continue](#)



**Feeding America**

Location: 161 N Clark St Ste 700 161 N Clark St Ste 700

**Mission**

Our mission is to advance change in America by ensuring equitable access to nutritious food for all in partnership with food banks, policymakers, supporters, and the communities we serve.

**Unique Identification Number (EIN)**

36-3673599

<p><b>Email Address</b></p> <p>adepaul@feedingamerica.org</p>	<p><b>Ruling Year</b></p> <p>1990</p>
<p><b>Website</b></p> <p>www.feedingamerica.org</p>	<p><b>BMF Status</b></p> <p>true</p>
<p><b>Profile Level</b></p> <p>Gold</p>	<p><b>Pub78 Verified</b></p> <p>true</p>

9. Fill in the information for the Organization Profile.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

- ← Back to Main Menu
- Program Info
- Eligibility Check
- Intake
- Intake Form 1

### Create Your Organization Profile

*Some of the fields were not auto-filled as they were not found in GuideStar.*

Organization Legal Name\*

Organization EIN

Organization Contacts

First Name*	Last Name*	Role or Title	Email Address*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add Contact](#) You can add 9 more contacts

Organization Address

Country

10. At the bottom of the screen, select if the organization is a **Parent Type Organization** or a **Child Type Organization**.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

- ← Back to Main Menu
- Program Info
- Eligibility Check
- Intake
- Intake Form 1

Postal/Zip Code

IRS Letter of Determination  No file chosen

First Page of Form 990  No file chosen

Type of Organization

[Clear selection](#)

Parent Type Organization  Child Type Organization

[Back](#)

11. Select the **Create Organization** button.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu

📄 Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

Select... ▾

Postal/Zip Code

IRS Letter of Deteremination

Choose File No file chosen

First Page of Form 990

Choose File No file chosen

Type of Organization

Clear selection

Parent Type OrganizationChild Type Organization

Create Organization

Back

12. After the profile is created, continue with the application process.

## Create a New Organization Profile

If the organization is new to NextZen and its organization profile does not yet exist, the profile needs to be created; there are two ways to do this:

1. [Create Using GuideStar](#) (instructions included above).
2. Create New Organization (instructions below).

To create a new organization profile in NextZen:

1. Select **Create New Organization**.

← Back to Main Menu

ⓘ Program Info

📄 Eligibility Check

📄 Intake

Intake Form 1

### No Organization Profile Associated

Your account is not associated with an organization. In order to continue with your application, click Create New Organization below.

Search by Organization Name

Search by Organization EIN

Are you a 501(c)(3) nonprofit organization? ⓘ

Search Existing Profiles

Create Using GuideStar

OR

Create New Organization

Back

2. Complete all required fields.

← Back to Main Menu

Program Info

Eligibility Check

Intake

Intake Form 1

### Create Your Organization Profile

Some of the fields were not auto-filled as they were not found in GuideStar.

Organization Legal Name\*

Organization EIN

#### Organization Contacts

First Name\*

Last Name\*

Role or Title

Email Address\*

Add Contact

You can add 9 more contacts

3. Complete any applicable optional fields.
4. At the bottom of the screen, select if the organization is a **Parent Type Organization** or a **Child Type Organization**.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu  
Program Info  
Eligibility Check  
Intake  
Intake Form 1

Select...

Postal/Zip Code

IRS Letter of Deteremination  
Choose File No file chosen

First Page of Form 990  
Choose File No file chosen

Type of Organization  
Clear selection

Parent Type Organization | Child Type Organization

Create Organization

Back

5. Select the **Create Organization** button.

Training Organization - ES Lara OrgApplicant2 [Log Out](#)

← Back to Main Menu  
Program Info  
Eligibility Check  
Intake  
Intake Form 1

Select...

Postal/Zip Code

IRS Letter of Deteremination  
Choose File No file chosen

First Page of Form 990  
Choose File No file chosen

Type of Organization  
Clear selection

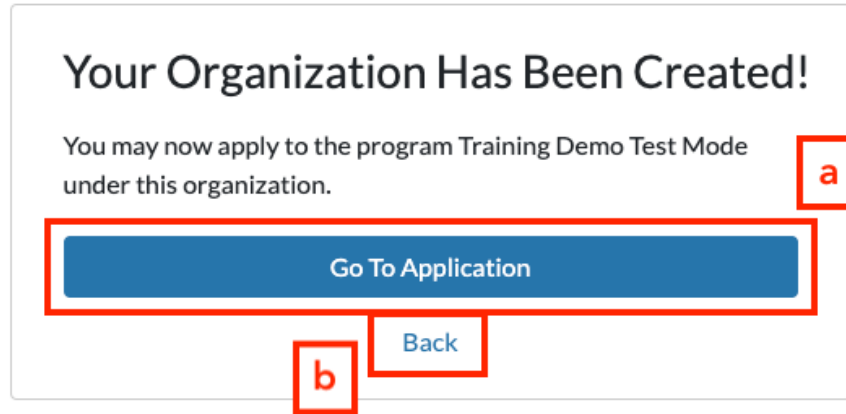
Parent Type Organization | Child Type Organization

Create Organization

Back

6. A confirmation message will appear stating that the organization has been created within NextZen.

- a. Select **Go To Application** to start the application process.
- b. Select the **Back** button to go back to choose an organization or create a new one.



7. After selecting **Go To Application**, NextZen will either:
  - a. Start the Eligibility Check, if the program has eligibility requirements, or
  - b. Take the user to the Intake Form if the program does not have eligibility requirements.